



AGENDA
SUNNYVALE 4B DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
TUESDAY, AUGUST 9, 2016
TOWN HALL – 127 N. COLLINS RD.
6:30 P.M.

CALL MEETING TO ORDER

President calls meeting to order, state the date and time. State Members present and declare a quorum present.

PUBLIC FORUM

Citizens may speak on any matter other than personnel matter or matters under litigation. No actions or discussion will be taken until such matter is placed on the agenda and posted in accordance with law. Please observe the time limit of three (3) minutes.

DISCUSSION / ACTION ITEMS

1. **DISCUSS AND CONSIDER REGULAR MEETING MINUTES FROM JULY 2016**
2. **DISCUSS AND CONSIDER THE JULY 2016 FINANCIAL REPORT AND RELATED FINANCIAL ITEMS**
3. **DISCUSS AND CONSIDER ENGAGING NATIONAL VALUATION CONSULTANTS FOR AN APPRAISAL REVIEW REPORT IN THE AMOUNT OF \$9,650 REGARDING THE LHSES RAIL SPUR**
4. **DISCUSS AND CONSIDER THE PURCHASE OF A TORO 74267 60" MOWER IN AN AMOUNT NOT TO EXCEED \$15,000**
5. **DISCUSS AND CONSIDER A LANDSCAPE MAINTENANCE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$35,000**
6. **DISCUSS AND CONSIDER A PROPOSED SUNNYVALE DOG PARK**

EXECUTIVE SESSION

Recess into executive session pursuant to Chapter 551, Subchapter D of the Texas Government Code:

EXECUTIVE SESSION AGENDA:

A. SECTION 551.072. DELIBERATIONS ABOUT REAL PROPERTY

A GOVERNMENTAL BODY MAY CONDUCT A CLOSED MEETING TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A

DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY
IN NEGOTIATIONS WITH A THIRD PERSON.
PROPERTY LOCATED AT OR ABOUT U.S. HWY 80 & COLLINS ROAD

B. SECTION 551.087 – ECONOMIC DEVELOPMENT

TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A
BUSINESS PROSPECT.

PROSPECTS AT OR ABOUT U.S. HWY 80 & COLLINS ROAD

END OF EXECUTIVE SESSION

Reconvene into open session and take any action necessary as a result of the
Executive Session.

7. DISCUSS FUTURE AGENDA ITEMS AND EVENTS

ADJOURN

ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE
INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING
OFFICIAL AT TOWN HALL. PLEASE SILENCE ALL CELLULAR PHONES OR OTHER ELECTRONIC
DEVICES WHILE IN ATTENDANCE AT THIS MEETING.

THE SUNNYVALE 4B DEVELOPMENT CORPORATION RESERVES THE RIGHT TO ADJOURN INTO
EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY
OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION
551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY),
551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS),
551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.086 (ECONOMIC
DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH
DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO
COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR
OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

THE FOREGOING NOTICE WAS POSTED IN THE FOLLOWING LOCATIONS:

SUNNYVALE ISD 417 E. TRIPP ROAD
SUNNYVALE LIBRARY AT 402 TOWER PLACE

**I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON FRIDAY,
AUGUST 5, 2016, IN THE FOLLOWING LOCATION AND REMAINED SO POSTED
CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME
OF SAID MEETING:**

TOWN HALL AT 127 N. COLLINS ROAD

LESLIE BLACK, TOWN SECRETARY



**MINUTES
SUNNYVALE 4B DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
TUESDAY, JULY 12, 2016
TOWN HALL – 127 N. COLLINS RD.
6:30 P.M.**

	PRESIDENT	MICHAEL GIORDANO
	VICE-PRESIDENT	JAVIER TORRES
	SECRETARY	DEBI LOCKHART
	TREASURER	SARAH BRADFORD
ABSENT	MEMBER	MARK VAN VESSEM
	MEMBER	POLLYE HUNTER
	MEMBER	NIKI ANTHONY

CALL MEETING TO ORDER

President Giordano called the meeting to order at 6:33 p.m. Member Van Vessem was absent.

PUBLIC FORUM

Citizens may speak on any matter other than personnel matter or matters under litigation. No actions or discussion will be taken until such matter is placed on the agenda and posted in accordance with law. Please observe the time limit of three (3) minutes.

None.

DISCUSSION / ACTION ITEMS

1. DISCUSS AND CONSIDER REGULAR MEETING MINUTES FROM JUNE 2016

Treasurer Bradford made a motion, seconded by Member Anthony, to accept the June 2016 regular minutes. President Giordano called for a vote, and with all members voting affirmative, the motion passed unanimously. Member Van Vessem was absent.

2. DISCUSS AND CONSIDER THE JUNE 2016 FINANCIAL REPORT AND RELATED FINANCIAL ITEMS

Phyllis Moore, Finance Assistant, reviewed and presented the June 2016 financial report and related financial items. Treasurer Bradford presented a summary project list to supplement the financial report.

A motion was made to accept the financials by Secretary Lockhart, seconded by Member Anthony. President Giordano called for a vote, and with all members voting affirmative, the motion passed unanimously. Member Van Vesseem was absent.

3. DISCUSS AND CONSIDER THE FISCAL YEAR 2017 ANNUAL BUDGET

Phyliss Moore, Finance Assistant presented the 2017 Budget for review and consideration of the 4B Development Corporation. Ms. Moore provided a summary regarding the revenue projections and expenditure accounts for 2017.

President Girodano called for a motion to approve the Fiscal Year 2017 Budget and send to Sunnyvale Town Council for consideration. A motion was made by Secretary Lockhart, seconded by Vice President Torres. With all members voting affirmative, the motion passed unanimously. Member Van Vesseem was absent.

EXECUTIVE SESSION

Recess into Executive Session pursuant to Chapter 551, Subchapter D of the Texas Government Code:

EXECUTIVE SESSION AGENDA:

- A. SECTION 551.072. DELIBERATIONS ABOUT REAL PROPERTY**
A GOVERNMENTAL BODY MAY CONDUCT A CLOSED MEETING TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.

PROPERTY LOCATED AT OR ABOUT U.S. HWY 80 & COLLINS ROAD

- B. SECTION 551.087 – ECONOMIC DEVELOPMENT**
TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.

PROSPECTS AT OR ABOUT U.S. HWY 80 & COLLINS ROAD

President Giordano recessed the 4B Economic Development Corporation into Executive Session at 6:44 P.M.

END OF EXECUTIVE SESSION

Reconvene into open session and take any action necessary as a result of the Executive Session at 7:34 P.M. No action was taken.

4. DISCUSS FUTURE AGENDA ITEMS AND EVENTS

Members identified the 174 residential acres for sale in the community and the LHSES Rail Spur owned by Energy Future Holdings. Economic Development Director, Randall Heye indicated there is an ongoing workeffort regarding the LHSES rail spur and anticipated coming back to the Board for an update in the near future.

ADJOURN

President Giordano adjourned the meeting at 7:38 p.m.

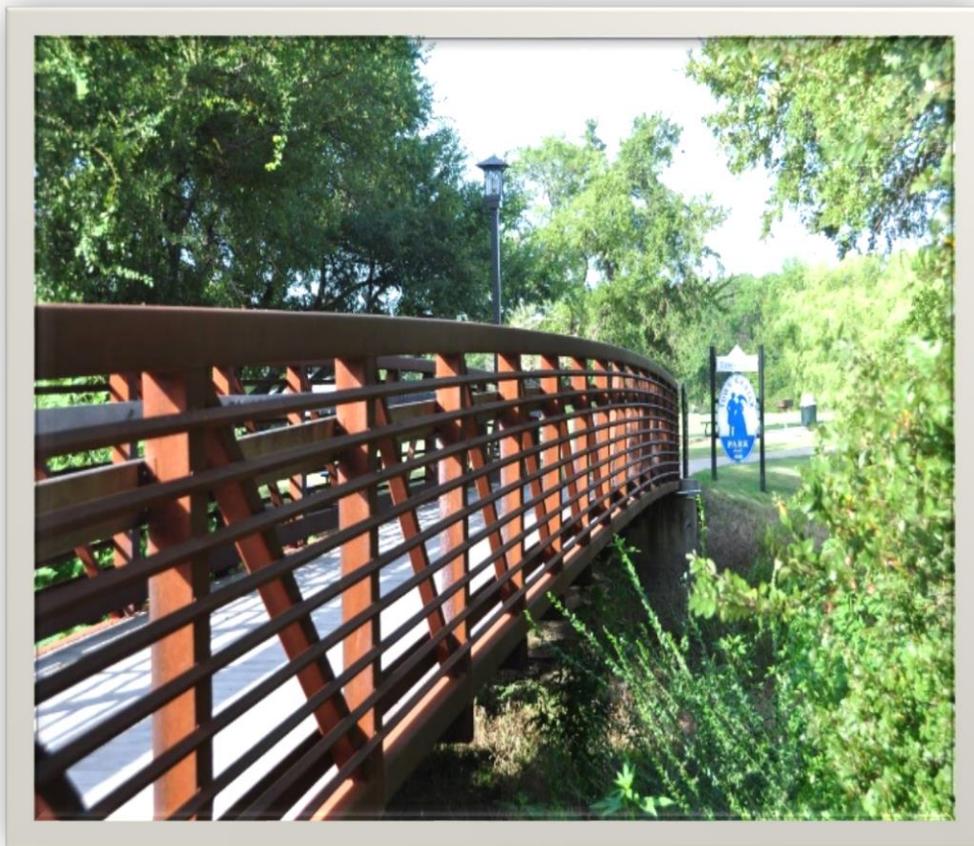
The undersigned presiding officer certifies that this is a true and correct record of the proceedings.

Michael Giordano, President

Attest:

Randall Heye, Economic Development Director

*4B Economic Development Corporation
Financial Statement
July 31, 2016*





Town of Sunnyvale 4B Monthly Finance Report

July 31, 2016 (Audited)

Budget: Net Revenues/Expenses: Budget = (\$ 752,755) Actual = (\$ 425,473)

Highlights:

Revenues:	MTD = \$ 51,717.21	YTD = \$1,219,110.14
Expenses:	MTD = \$ <u>24,684.03</u>	YTD = <u>\$1,644,583.38</u>
Net:	MTD = \$ 27,033.18	YTD = (\$ 425,473.24)

Revenues: Sales tax recorded YTD is \$535,025.79 (actual - 8 months, accrual – 2 months). Interest income recorded YTD is \$215.10. Transfers recorded YTD is \$ 683,869.25 (transfer in from 4A for land purchase @ US 80 and Collins Road).

Expenses: The YTD expenses total \$1,644,583.38 and include 50% of the EDC Director position, 33% of the EDC Assistant position, 1.5 Park Maintenance Technician positions, and the land purchase (13.92 acres at Hwy 80 & Collins Road). MTD expenses include routine payroll, Eisenberg Inc. (payment- Phase 1 Branding and Marketing), Marketing Alliance (photography for EDC website), Leath Lawns (Jobson & Vineyard Park field maintenance), Clark Electric (Town Hall column lights), Retail Live Austin 2016 (event registration), and misc. office supplies.

Fund Balance:

Working Capital:

09/30/15	Total Fund Balance	\$1,814,149.75 Audited
07/31/16	Net Revenues/Expenses	(\$ 425,473.24)
07/31/16	Total Fund Balance	\$1,388,676.51

92 -4B SALES TAX CORPORATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
92-1113	4B COMPASS BANK	1,405,962.76	
92-1441	SALES TAX ACCRUAL	100,000.00	
92-1710	LAND	1,375,000.00	
			2,880,962.76
	TOTAL ASSETS		2,880,962.76
			=====
LIABILITIES			
=====			
92-2110	TRADE PAYABLES	2,681.00	
92-2181	DUE TO GENERAL FUND	114,605.25	
	TOTAL LIABILITIES		117,286.25
EQUITY			
=====			
92-3117	UNRESERVED FUND BALANCE	1,814,149.75	
92-4311	INVESTMENT IN FIXED ASSETS	1,375,000.00	
	TOTAL BEGINNING EQUITY	3,189,149.75	
	TOTAL REVENUE	1,219,110.14	
	TOTAL EXPENSES	1,644,583.38	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(425,473.24)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,763,676.51
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,880,962.76
			=====

TOWN OF SUNNYVALE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2016

92 -4B SALES TAX CORPORATION
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
5100-TAXES	600,000.00	51,696.00	535,025.79	89.17	64,974.21
5400-TRANSFERS IN	687,500.00	0.00	683,869.25	99.47	3,630.75
5500-OTHER REVENUES	250.00	21.21	215.10	86.04	34.90
TOTAL REVENUES	1,287,750.00	51,717.21	1,219,110.14	94.67	68,639.86
EXPENDITURE SUMMARY					
92-4B SALES TAX CORPORATI	2,040,505.00	24,684.03	1,644,583.38	80.60	395,921.62
TOTAL EXPENDITURES	2,040,505.00	24,684.03	1,644,583.38	80.60	395,921.62
REVENUES OVER/(UNDER) EXPENDITURES	(752,755.00)	27,033.18	(425,473.24)		(327,281.76)

TOWN OF SUNNYVALE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2016

92 -4B SALES TAX CORPORATION

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
5100-TAXES					
92-5140 SALES TAX RECEIPTS	600,000.00	51,696.00	535,025.79	89.17	64,974.21
TOTAL 5100-TAXES	600,000.00	51,696.00	535,025.79	89.17	64,974.21
5400-TRANSFERS IN					
92-5402 TRANSFER IN	687,500.00	0.00	683,869.25	99.47	3,630.75
TOTAL 5400-TRANSFERS IN	687,500.00	0.00	683,869.25	99.47	3,630.75
5500-OTHER REVENUES					
92-5510 INTEREST EARNED	250.00	21.21	215.10	86.04	34.90
TOTAL 5500-OTHER REVENUES	250.00	21.21	215.10	86.04	34.90
TOTAL REVENUES	1,287,750.00	51,717.21	1,219,110.14	94.67	68,639.86

TOWN OF SUNNYVALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2016

92 -4B SALES TAX CORPORATION
92-4B SALES TAX CORPORATI

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
LABOR AND BENEFITS					
92-692-6000 WAGES & SALARIES	99,910.00	7,987.02	81,173.39	81.25	18,736.61
92-692-6001 OVERTIME	1,200.00	103.98	949.09	79.09	250.91
92-692-6002 TMRS	13,469.00	1,186.14	10,793.44	80.14	2,675.56
92-692-6003 BUY BACK	5,093.00	1,513.32	3,986.22	78.27	1,106.78
92-692-6004 PAYROLL TAXES	7,715.00	692.88	6,137.59	79.55	1,577.41
92-692-6005 EMPLOYEE INSURANCE	14,632.00	1,025.87	11,692.20	79.91	2,939.80
TOTAL LABOR AND BENEFITS	142,019.00	12,509.21	114,731.93	80.79	27,287.07
SUPPLIES AND MATERIALS					
CONTRACTUAL SERVICES					
92-692-6370 LANDSCAPE MAINTENANCE CONTRACT	35,800.00	0.00	24,300.00	67.88	11,500.00
92-692-6371 PROFESSIONAL SERVICES	80,000.00	8,881.60	39,985.15	49.98	40,014.85
TOTAL CONTRACTUAL SERVICES	115,800.00	8,881.60	64,285.15	55.51	51,514.85
TRAINING/DUES/SUBSCRIPT					
92-692-6512 GENERAL OFFICE SUPPLIES	500.00	115.56	487.27	97.45	12.73
TOTAL TRAINING/DUES/SUBSCRIPT	500.00	115.56	487.27	97.45	12.73
CAPITAL OUTLAYS & PROJEC					
92-692-6751 LEGAL SERVICES	10,000.00	0.00	0.00	0.00	10,000.00
92-692-6830 OUTSIDE TRAINING EXPENSE	5,000.00	0.00	2,739.92	54.80	2,260.08
92-692-6891 TRANSFERS OUT INDIRECT COSTS	80,000.00	0.00	0.00	0.00	80,000.00
92-692-6912 BUSINESS DEVELOPMENT & MKT	12,500.00	1,022.66	11,853.59	94.83	646.41
TOTAL CAPITAL OUTLAYS & PROJEC	107,500.00	1,022.66	14,593.51	13.58	92,906.49
CAPITAL-BUILDING IMPROVEM					
CAPITAL-TOWN IMPROVEMENT					
92-692-9210 RETAIL INCENTIVES	100,000.00	0.00	0.00	0.00	100,000.00
92-692-9211 TOWN BEAUTIFICATION	15,000.00	1,600.00	1,600.00	10.67	13,400.00
92-692-9212 SURVEILLANCE EQUIPMENT	9,686.00	0.00	9,685.46	99.99	0.54
92-692-9213 PARKS AND TRAILS	160,000.00	555.00	66,280.56	41.43	93,719.44
TOTAL CAPITAL-TOWN IMPROVEMENT	284,686.00	2,155.00	77,566.02	27.25	207,119.98
CAPITAL IMPROVEMENTS					
92-692-9611 CAPITAL MAINTENANCE EQUIPMENT	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL CAPITAL IMPROVEMENTS	15,000.00	0.00	0.00	0.00	15,000.00
CAPITAL-PARK/REC IMPROVEM					
92-692-9728 LAND ACQUISITION	1,375,000.00	0.00	1,372,919.50	99.85	2,080.50
TOTAL CAPITAL-PARK/REC IMPROVEM	1,375,000.00	0.00	1,372,919.50	99.85	2,080.50
TOTAL 92-4B SALES TAX CORPORATI	2,040,505.00	24,684.03	1,644,583.38	80.60	395,921.62
TOTAL EXPENDITURES	2,040,505.00	24,684.03	1,644,583.38	80.60	395,921.62

TOWN OF SUNNYVALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2016

92 -4B SALES TAX CORPORATION
92-4B SALES TAX CORPORATI

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES

CURRENT
BUDGET

CURRENT
PERIOD

YEAR TO DATE
ACTUAL

% OF
BUDGET

BUDGET
BALANCE

REVENUES OVER/(UNDER) EXPENDITURES

(752,755.00)

27,033.18 (

425,473.24)

(327,281.76)

4B Economic Development Corp. Projects - 2015 / 2016

Last Updated: 8/4/2016

Expense Account	Description	Total Amount	Amount Paid 2014/15	Amount Paid 2015/16	Remaining Balance	Approved by 4B?	Status
<u>PARKS AND TRAILS</u>							
692-9213	Trail Marker & Map Sign Project - Town Center Park	4,150	2,246	1,904	0	Y	Completed
692-9213	Swing at Town Center Park	699	0	699	0	Y	Completed
692-9213	Batting Cages - Jobson Park	1,636	0	1,636	0	NA	Completed
692-9213	Storage Building - Vineyard	2,194	0	2,194	0	NA	Completed
692-9213	Additional Soccer Field @ Vineyard	64,000	0	58,168	5,832	Y	In Progress
692-9213	Park Trail Repair - Jobson Park	21,100	0	0	21,100		To Be Considered
		93,779	2,246	64,601	26,932		
<u>PROFESSIONAL SERVICES</u>							
692-6371	Town Branding/Marketing - Preliminary	9,500	0	9,500	0	Y	Completed
692-6371	Retail Coach Year #1	40,000	15,000	20,184	4,816	Y	In Progress
692-6371	Town Branding/Marketing - Phase 1	9,500	0	0	9,500	Y	In Progress
692-6371	Marketing Alliance Photography	5,500	0	868	4,632	Y	In Progress
		64,500	15,000	30,552	18,948		
<u>TOWN BEAUTIFICATION</u>							
692-9211		0	0	0	0		
<u>CAPITAL MAINTENANCE EQUIP</u>							
692-9611		0	0	0	0		
<u>SURVEILLANCE EQUIPMENT</u>							
692-9212	Surveillance Equipment - Town Center Park	9,685	0	9,685	0	Y	Completed
		9,685	0	9,685	0		
<u>PARK ACQUISITION</u>							
692-9728	Land Acquisition - SE Corner 80/Collins	1,372,920		1,372,920	0	Y	Completed
		1,372,920	0	1,372,920	0		
Total		1,540,883	17,246	1,477,757	45,880	1,519,783	

Projects For Future Fiscal Years

692-6371	Conceptual Design of Park Space	30,000	0	0	30,000		To Be Considered
692-6371	Town Branding/Marketing - Phase 2 & 3	20,000	0	0	20,000		To Be Considered
692-9213	Disc Golf Course - Championship	15,456	0	0	15,456		To Be Considered
692-9213	Disc Golf Course - 9 Hole Recreational	6,400	0	0	6,400		To Be Considered
692-9213	Disc Golf Course - Parking at Samuel North	12,900	0	0	12,900		To Be Considered

**Town of Sunnyvale
4B Development Corporation**

**Fiscal Year 10/1/2015 - 9/30/2016
Project Budget Balance Forecast**

July 2016		Budget	Approved	To Be Considered	Paid in 2014/15	Paid in 2015/16	To Be Paid	Actual Budget Balance	Forecast Budget Balance
Professional Services	692-6371	80,000	64,500	-	15,000	30,552	18,948	49,448	30,500
Retail Incentives	692-9210	100,000	-	-	-	-	-	100,000	100,000
Town Beautification	692-9211	15,000	-	-	-	-	-	15,000	15,000
Surveillance Equipment	692-9212	9,685	9,685	-	-	9,685	-	-	-
Parks and Trails	692-9213	160,000	72,679	21,100	2,246	64,601	26,932	95,399	68,467
Capital Maintenance Equip	692-9611	15,000	-	-	-	-	-	15,000	15,000
Land Acquisition	692-9728	1,375,000	1,372,920	-	-	1,372,920	-	2,081	2,081
		1,754,685	1,519,783	21,100	17,246	1,477,757	45,880	276,928	231,048
								BOY Fund Balance	1,814,150
								Current EOM Fund Balance	1,388,677
								Amounts To Be Paid	45,880
								* Adjusted Fund Balance	1,342,797

* Adjusted Fund Balance assumes all unpaid balances for approved projects and all projects under consideration will be paid in the current fiscal year based on the amounts provided in the town project list.



Town of Sunnyvale

Item: 3

LHSES Rail Spur

August 9, 2016

Prepared By: Randall Heye; Director of Economic Development

Consent **Public Hearing** **Discussion** **Action**

Summary:

DISCUSS AND CONSIDER ENGAGING NATIONAL VALUATION CONSULTANTS FOR AN APPRAISAL REVIEW REPORT IN THE AMOUNT OF \$9,650 REGARDING THE LHSES RAIL SPUR

Background

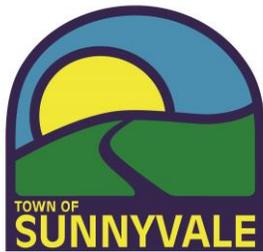
In 2015 the Town of Sunnyvale obtained an appraisal in partnership with Luminant Generation of 71.35 acres of land known as the Lake Ray Hubbard SES Rail Spur. This land is a variable width, abandoned, railroad right-of-way along a north-south route, from Barnes Bridge Road to Long Creek Road and an approximate distance of 4.42 miles.

Town staff now believes the across the fence appraisal methodology originally used was not appropriate. Instead staff argues the net liquidation value appraisal methodology is more appropriate because the highest and best use is either as a trail or sold to adjacent property owners versus an economic corridor.

The LHSES Rail Spur has been identified within several Town related documents as a future bicycle/pedestrian trail to be used for recreation and mobility.

Staff Recommendation

Staff recommends the Board engage National Valuation Consultants for an appraisal review report in the amount of \$9,650 regarding the LHSES Rail Spur.



Town of Sunnyvale

Item: 4

Toro 74267 Mower

August 9, 2016

Prepared By: Randall Heye; Director of Economic Development

Consent **Public Hearing** **Discussion** **Action**

Summary:

DISCUSS AND CONSIDER THE PURCHASE OF A TORO 74267 60" MOWER IN AN AMOUNT NOT TO EXCEED \$15,000

Background

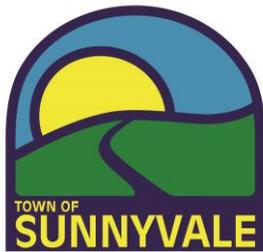
Town staff currently utilizes 60" zero-turn riding lawn mowers with the purpose of maintaining the parks and right-of-way. One of the mowers has reached the end of its service life. The 4B Development Corporation has \$15,000 budgeted for Capital Maintenance Equipment. Staff will be requesting the Board approve the purchase of a new Toro 74267 60" mower in an amount not to exceed \$15,000

Fiscal Impact

More detailed financial information will be provided at the meeting.

Staff Recommendation

Staff recommends the Board approve the purchase of a new Toro 75267 60" mower.



Town of Sunnyvale

Item: 5

Landscape Maintenance Agreement

August 9, 2016

Prepared By: Randall Heye; Director of Economic Development

Consent **Public Hearing** **Discussion** **Action**

Summary:

DISCUSS AND CONSIDER A LANDSCAPE MAINTENANCE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$35,000

Background

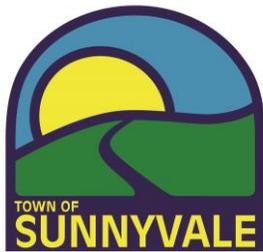
The 4B Development Corporation previously approved an exterior landscape maintenance agreement with Paradise Lawns of Texas in December 2014. At the end of September, the existing agreement with the vendor will expire. For Fiscal Year 2017, staff has requested a proposal for the following locations: four islands at Collins Rd and US Hwy 80, two islands on Collins Rd, the entrance to Town Hall, and the Town Hall. The proposed scope of work includes cleaning of weeds, installation of color at Town Hall, and installation of hardwood mulch.

Fiscal Impact

More detailed financial information will be provided at the meeting.

Staff Recommendation

Staff recommends the Board approve a new landscape maintenance agreement.



Town of Sunnyvale

Item: 6

Proposed Dog Park

August 9, 2016

Prepared By: Randall Heye; Director of Economic Development

Consent **Public Hearing** **Discussion** **Action**

Summary:

DISCUSS AND CONSIDER A PROPOSED SUNNYVALE DOG PARK

Background

The 4B Development Corporation Board has expressed interest in vetting the possibility of a dog park for the Town of Sunnyvale. The purpose of this agenda item is for staff to provide additional background information, review possible locations, and receive direction.

Staff Recommendation

Staff recommends the Board discuss the agenda item.