



**AGENDA
TOWN OF SUNNYVALE
ETHICS COMMITTEE MEETING
MONDAY, DECEMBER 17, 2018
TOWN HALL - 127 N. COLLINS RD.
6:00 P.M.**

CALL MEETING TO ORDER

Chair calls the Meeting to order, state the date and time. State Members present and declare a quorum present.

PUBLIC FORUM

DISCUSSION/ACTION ITEMS:

1. INTRODUCTION OF COMMITTEE MEMBERS.
2. CHAIR REPORT:
 - a. SOLICITATION OF INPUT FROM COUNCIL, BOARD AND COMMISSION MEMBERS.
 - b. OUTREACH TO STAFF FOR INPUT
 - c. AGENDA FORMAT
 - d. COMPLIANCE WITH CERTIFICATIONS—STATE AND TOWN
3. DISCUSS, CONSIDER, AND APPROVE MINUTES FROM THE MEETING ON NOVEMBER 19, 2018.
4. REVIEW AND DISCUSS EXISTING TOWN ETHICS DOCUMENTS:
 - a) TOWN CHARTER
 - b) CODE OF ORDINANCES
 - c) PERSONNEL RULES
5. REVIEW AND DISCUSS STATE LAW IN REGARD TO ETHICS AND POSSIBLE CONFLICTS WITH ETHICS CODE.
6. IDENTIFICATION OF LEGAL ADMINISTRATIVE AND ETHICAL ISSUES FOR FURTHER RESEARCH AND DISCUSSION.
7. REVIEW AND DISCUSS THE APPLICATION OF THE CODE OF ETHICS.

- 8. REVIEW "TRANSPARENCY" IN OPERATION OF CITY GOVERNMENT.**
- 9. REVIEW AND DISCUSS PURCHASING PROCEDURES.**
- 10. REVIEW AND DISCUSS ECONOMIC DEVELOPMENT PROCEDURES.**
- 11. DISCUSSION OF TIMELINE FOR FUTURE MEETINGS AND DELIVERY OF REPORT TO THE CITY COUNCIL.**
- 12. ADDITIONAL TOPICS FOR THE ETHICS COMMITTEE TO DISCUSS.**

ADJOURN

ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING OFFICIAL AT TOWN HALL. ALL ITEMS ON THE AGENDA ARE FOR POSSIBLE DISCUSSION AND ACTION. PLEASE TURN OFF ALL TELEPHONES AND HANDHELD COMMUNICATION DEVICES WHILE IN ATTENDANCE AT THIS MEETING.

THE SUNNYVALE TOWN COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.087 (ECONOMIC DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON DECEMBER 14, 2018, IN THE FOLLOWING LOCATION AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING:

TOWN HALL AT 127 N. COLLINS ROAD

RACHEL RAMSEY, TOWN SECRETARY