



**MINUTES
SUNNYVALE TYPE B DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
TUESDAY, APRIL 16, 2019
TOWN HALL – 127 N. COLLINS RD.
6:30 P.M.**

	PRESIDENT	MICHAEL GIORDANO
	VICE-PRESIDENT	JAVIER TORRES
	TREASURER	SARAH BRADFORD
	SECRETARY	ERIK WYSE
ABSENT	MEMBER	MARK VAN VESSEM
	MEMBER	MARK ELDRIDGE
ABSENT	MEMBER	NIKI ANTHONY

CALL MEETING TO ORDER

President Giordano called the meeting to order at 6:34 p.m. All members present except Member Van Vesseem and Member Anthony. Quorum declared.

PUBLIC FORUM

Citizens may speak on any matter other than personnel matter or matters under litigation. No actions or discussion will be taken until such matter is placed on the agenda and posted in accordance with law. Please observe the time limit of three (3) minutes.
No comments.

PRESENTATION

1. UPDATE FROM PARKS DIRECTOR BURTON BARR.

Parks Director Burton Barr gave an update on irrigation system improvements, a landscape management app (Capture), the Town Center Park canopy, Town Center Park vandalism, chemical applications, improvements at Jobson Park, and his equipment assessment.

DISCUSSION / ACTION ITEMS

2. DISCUSS, CONSIDER AND ACT UPON THE REGULAR MEETING MINUTES FOR MARCH 19, 2019.

Treasurer Bradford motioned to approve the Regular Meeting Minutes for March 19, 2019. Seconded by Member Eldridge. President Giordano asked for a vote on the motion and with all members voting, the motion passed unanimously.

3. DISCUSS, CONSIDER AND ACT UPON THE MARCH 2019 FINANCIAL REPORTING, AND RELATED FINANCIAL ITEMS.

The March 2019 Financial Reports were presented by Treasurer Bradford. Member Eldridge motioned to approve the financials as presented. Seconded by Vice-President Torres. President Giordano asked for a vote on the motion and with all members voting, the motion passed unanimously.

4. DISCUSS, CONSIDER AND ACT UPON THE 2018-2019 MID-YEAR BUDGET.

Finance Assistant Phyliss Moore presented the 2018-2019 Mid-Year Budget. Moore stated the sales tax, interest and incentive amendments were approved.

The other changes were not approved for the addition of the miscellaneous account and membership adjustment because the budget should be able to absorb these funds. The first reading is April 8 and second reading is April 22. Treasurer Bradford motioned to approve with changes as presented. Seconded by Member Eldridge. President Giordano asked for a vote on the motion and with all members voting, the motion passed unanimously.

5. DISCUSS, CONSIDER AND ACT UPON THE 2019-2020 BUDGET.

ED Director Traci Anderson presented the 2019-2020 budget and asked if there were any items to consider for this budget. Treasurer Bradford asked if we need a different park account for each park or if we can put in one account. No further discussion. A meeting with the Board President, Board Treasurer, ED Director Traci Anderson and Finance Assistant Phyliss Moore will be scheduled.

6. DISCUSS, CONSIDER AND ACT UPON DISCUSSION ITEMS FOR THE JOINT MEETING WITH TOWN COUNCIL ON APRIL 29, 2019.

A few topics the Board would like to discuss included a sports complex or sports facilities; what the vision of the center of the roundabout was and if it was something 4B could assist the Town with.

7. DISCUSS, CONSIDER AND ACT UPON THE ECONOMIC INCENTIVE GUIDELINES.

Tabled discussion.

8. DISCUSS, CONSIDER AND ACT UPON AN AGREEMENT WITH PACHECO KOCH FOR PROFESSIONAL LAND SURVEYING SERVICES FOR ROBERT LEE VINEYARD PARK.

ED Director Traci Anderson presented the agreement with Pacheco Koch to conduct a survey and topo of Vineyard Park. Treasurer Bradford asked if the water tower was put up, if there was not a survey done for the property. Treasurer Bradford approved the agreement with Pacheco Koch as presented. Secretary Wyse seconded. President Giordano asked for a vote on the motion and with all members voting, the motion passed unanimously.

9. DISCUSS AND CONSIDER ECONOMIC DEVELOPMENT DIRECTOR UPDATE:

- a. **SUNNYVALE DAY AT THE CAPITOL** - Sunnyvale Day at the Capitol went very well. The House and Senate read our Proclamations, heard a Texas Ranger Speaker and had speakers from the Economic Development Department of the Governor's Office. Approximately 32 people were in attendance.
- b. **ECONOMIC DEVELOPMENT WEEK, MAY 6-10, 2019** – We have tours every day at 10 a.m. and 2 p.m. Several businesses and a tour of the industrial park.
- c. **PART-TIME EXECUTIVE ASSISTANT** – The job has been posted on several sites.

10. DISCUSS FUTURE EVENTS:

- a. **TOWN COUNCIL AND ED BOARD JOINT MEETING – APRIL 29**
- b. **UPCOMING REGULAR TOWN COUNCIL MEETINGS – APRIL 22 AND MAY 6.**

- c. **GROUNDBREAKING CEREMONY FOR COLLINS ROAD - MAY 3, 10 A.M.**
- d. **DSO BIKE RODEO - MAY 4, 1-3 P.M.**
- e. **CHAMBER BREAKFAST NETWORKING AT LONG CREEK ASSISTED LIVING – MAY 7, 8 A.M.**
- f. **NEXT MEETING IS MAY 14, 2019 AT 6:30 PM.**
- g. **ICSC CONFERENCE – MAY 19-22**
- h. **ECONOMIC DEVELOPMENT 101 FOR TOWN COUNCIL AND BOARDS – JUNE 19 from 6-9 p.m.**

Director Anderson went over the above items with the Board.

11. DISCUSS FUTURE AGENDA ITEMS:

- a. **INCENTIVE PUBLIC HEARINGS/AGREEMENTS**
- b. **PURCHASING POLICY**
- c. **UPDATE IPADS**
- d. **HOTEL FEASIBILITY STUDY**
- e. **PARKS AND TRAILS MASTER PLAN**
- f. **CHRISTMAS DÉCOR**

Director Anderson went over the above items with the Board. The following were added: discuss events, joint meeting discussion, butterfly gardens, and an update on Samuell Farm Properties.

EXECUTIVE SESSION

Recess at 8:22 p.m. into executive session pursuant to Chapter 551, Subchapter D of the Texas Government Code:

EXECUTIVE SESSION AGENDA:

A. SECTION 551.087 – ECONOMIC DEVELOPMENT

To deliberate the offer of a financial or other incentive to a business prospect.

**PROJECT PC
PROJECT PIG**

B. SECTION 551.072. DELIBERATIONS ABOUT REAL PROPERTY

To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

THE LAKE RAY HUBBARD SES RAIL SPUR

END OF EXECUTIVE SESSION

Reconvene at 10:07 p.m. into open session and take any action necessary as a result of the Executive Session.

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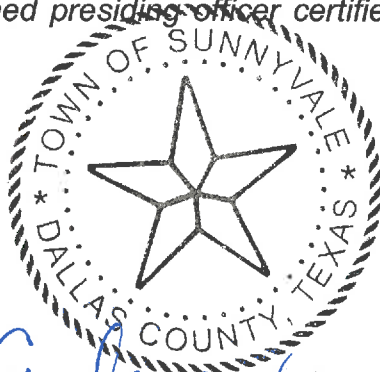
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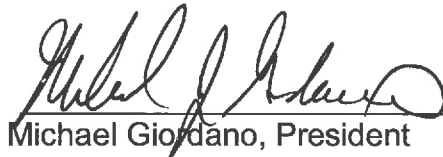
No action taken as a result of Executive Session.

ADJOURN

President Giordano adjourned the meeting at 10:08 p.m.

The undersigned presiding officer certifies that this is a true and correct record of the proceedings.




Michael Giordano, President

Attest:



Traci Anderson, Economic Development Director