

**TOWN OF SUNNYVALE
TOWN COUNCIL MEETING**

JUNE 13, 2011

7:00 PM



**AGENDA
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
REGULAR MEETING
JUNE 13, 2011
7:00 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS WILL CONDUCT A REGULAR MEETING ON JUNE 13, 2011 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041. ITEMS TO BE DISCUSSED:

- **CALL TOWN COUNCIL MEETING TO ORDER**
- **INVOCATION**
- **PLEDGE OF ALLEGIANCE**

1. CONSENT AGENDA

(ALL ITEMS ON THE CONSENT AGENDA ARE ROUTINE ITEMS AND MAY BE APPROVED WITH ONE MOTION; SHOULD ANY MEMBER OF THE TOWN COUNCIL OR ANY INDIVIDUAL WISH TO DISCUSS ANY ITEM, SAID ITEM MAY BE REMOVED FROM THE CONSENT AGENDA BY MOTION OF THE TOWN COUNCIL)

- A. APPROVAL OF MINUTES - SPECIAL MEETING 05-23-11**
- B. APPROVAL OF MINUTES - REGULAR MEETING 05-23-11**
- C. APPROVAL OF MINUTES - SPECIAL MEETING 05-26-11**
- D. APPROVAL OF MINUTES – SPECIAL MEETING 06-06-11**

• **PUBLIC FORUM**

(CITIZENS MAY SPEAK ON ANY MATTER OTHER THAN PERSONNEL MATTER OR MATTERS UNDER LITIGATION. NO TOWN COUNCIL ACTIONS OR DISCUSSION WILL BE TAKEN UNTIL SUCH MATTER IS PLACED ON THE AGENDA AND POSTED IN ACCORDANCE WITH LAW.)

- **ELECTION OF MAYOR PRO-TEM**
- **PRESENTATION OF PLAQUE TO MARY ANN MORELAND**

• **DISCUSSION/ACTION ITEMS**

2. DISCUSS BOARD AND COMMISSION APPOINTMENTS/EXPIRING TERMS

3. RESOLUTION 11-13, A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$350,000 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

4. RESOLUTION 11-14, A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$180,000 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

5. RESOLUTION 11-15, A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$86,500 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

6. ORDINANCE 534, AN ORDINANCE AMENDING ORDINANCE NUMBER 519 WHICH MADE APPROPRIATIONS FOR THE SUPPORT OF THE TOWN OF SUNNYVALE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; AND AMENDING THE ANNUAL GENERAL FUND, 4A, AND 4B BUDGETS OF THE TOWN OF SUNNYVALE FOR THE 2010-2011 FISCAL YEAR.

7. DISCUSS PRESENT FY 2012 BUDGET CALENDAR AND PROCESS

8. DISCUSS TIMING FOR COUNCIL/MAYOR/MANAGER STRATEGIC PLANNING WORKSHOP

9. DISCUSS DIRECTION FOR ESTABLISHING A COMMUNITY COMMITTEE FOR RECOMMENDATIONS AND GUIDANCE ON HOME RULE OPTIONS FOR THE TOWN OF SUNNYVALE

10. DISCUSS DIRECTION FOR ESTABLISHING A COMMUNITY COMMITTEE FOR REVIEWING ROUTE OPTIONS AND ISSUES AND TO MAKE RECOMMENDATIONS TO THE COUNCIL ON SH190 ROUTE ALTERNATIVES

11. DISCUSS COUNCIL RULES OF CONDUCT DURING COUNCIL MEETINGS RELATED TO USE OF ELECTRONIC COMMUNICATION DEVICES

• COUNCIL REPORTS AND REQUESTS

• MAYOR REPORTS AND REQUESTS

• ADJOURN

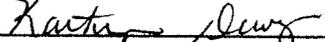
ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING OFFICIAL AT TOWN HALL. ALL ITEMS ON THE AGENDA ARE FOR POSSIBLE DISCUSSION AND ACTION. PLEASE TURN OFF ALL TELEPHONES AND HANDHELD COMMUNICATION DEVICES WHILE IN ATTENDANCE AT THIS MEETING. MEMBERS OF THE PUBLIC ARE REQUESTED TO LIMIT THEIR COMMENTS, WHETHER AT THE PUBLIC FORUM OR DURING A PUBLIC HEARING, TO NO MORE THAN FIVE (5) MINUTES.

THE SUNNYVALE TOWN COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.086 (ECONOMIC DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON THIS THE 10TH DAY OF JUNE 2011 IN THE FOLLOWING LOCATIONS:

**TOWN HALL AT 127 N. COLLINS ROAD SUNNYVALE ISD 417 E. TRIPP ROAD
SUNNYVALE LIBRARY AT 402 TOWER PLACE**



KATHRYN DEWEY, TOWN SECRETARY



**MINUTES
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIALLY CALLED MEETING
MAY 23, 2011
6:00 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS CONDUCTED A SPECIALLY CALLED MEETING ON MAY 23, 2011 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041, 551.071 AND 551.087. THOSE PRESENT WERE:

MAYOR	DAVID BYRD
MAYOR PRO-TEM	KAREN HILL
COUNCILMEMBER	PAULA YATES
COUNCILMEMBER	SAJI GEORGE
COUNCILMEMBER	RONNIE HENDERSON, JR
COUNCILMEMBER	PAT WILEY

- **CALL MEETING TO ORDER**

Mayor Byrd called the meeting to order at 6:05 p.m.

- **CONVENE INTO EXECUTIVE SESSION PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071 - LITIGATION; 551.087 - COMMERCIAL OR FINANCIAL INFORMATION**

EXECUTIVE SESSION AGENDA:

1. **LITIGATION - DEWS VS TOWN OF SUNNYVALE**
2. **LITIGATION - VULCAN LANDS, LLC VS TOWN OF SUNNYVALE**
3. **TO DISCUSS AND DELIBERATE COMMERCIAL OR FINANCIAL INFORMATION FROM A POTENTIAL BUSINESS PROSPECT THAT THE TOWN COUNCIL IS SEEKING TO LOCATE OR EXPAND IN THE TOWN; TO DELIBERATE THE OFFER OF FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT GENERALLY LOCATED WITHIN THE SUNNYVALE AT THE SOUTH EAST CORNER OF S. COLLINS ROAD AND U.S. HIGHWAY 80.**

Mayor Byrd adjourned into executive session at 6:06 p.m.

Mayor Byrd reconvened into regular session at 7:27 p.m.

- **RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION**

No action taken.

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- **ADJOURN**

Mayor Byrd adjourned the meeting at 7:27 p.m.

The undersigned presiding officer certifies that this is a true and correct record of the proceedings.

Mayor David Byrd

ATTEST:

Kathryn Dewey, Town Secretary

A TAPE RECORDING OF THIS MEETING IS ON FILE AT TOWN HALL. THESE MINUTES ARE CONDENSED THEREFROM



**MINUTES
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
REGULAR MEETING
MAY 23, 2011
7:00 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS CONDUCTED A REGULAR MEETING ON MAY 23, 2011 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041. THOSE PRESENT WERE:

MAYOR	DAVID BYRD
MAYOR PRO-TEM	KAREN HILL
COUNCILMEMBER	PAULA YATES
COUNCILMEMBER	SAJI GEORGE
COUNCILMEMBER	RONNIE HENDERSON, JR
COUNCILMEMBER	PAT WILEY

• **CALL TOWN COUNCIL MEETING TO ORDER**

Mayor Byrd called the meeting to order at 7:28 p.m.

• **INVOCATION**

Councilmember Hill gave the invocation.

• **PLEDGE OF ALLEGIANCE**

Mayor Byrd led the pledge of allegiance.

1. CONSENT AGENDA

(ALL ITEMS ON THE CONSENT AGENDA ARE ROUTINE ITEMS AND MAY BE APPROVED WITH ONE MOTION; SHOULD ANY MEMBER OF THE TOWN COUNCIL OR ANY INDIVIDUAL WISH TO DISCUSS ANY ITEM, SAID ITEM MAY BE REMOVED FROM THE CONSENT AGENDA BY MOTION OF THE TOWN COUNCIL)

- A. APPROVAL OF MINUTES - SPECIAL MEETING 04-18-11**
- B. APPROVAL OF MINUTES - REGULAR MEETING 04-18-11**
- C. APPROVAL OF MINUTES - SPECIAL MEETING 05-09-11**
- D. APPROVAL OF MINUTES - REGULAR MEETING 05-09-11**

Motion was made by Councilmember George to approve the consent agenda as presented. Motion seconded by Councilmember Hill. Motion carried 5/0.

2. CANVASS 2011 TOWN OFFICER'S ELECTION

Mayor Byrd read the town officer's election results into the record.

3. ADOPTION OF RESOLUTION 11-10 DECLARING THE RESULTS OF MAY 14, 2011 TOWN OFFICER'S ELECTION

Motion was made by Councilmember Henderson to adopt resolution 11-10 as presented. Motion seconded by Councilmember Hill. Motion carried 5/0.

4. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS

Judge K. H. Haywood administered the oath of office to Karen Hill and Paula Yates, newly elected Councilmembers.

• **PUBLIC FORUM**

(CITIZENS MAY SPEAK ON ANY MATTER OTHER THAN PERSONNEL MATTER OR MATTERS UNDER LITIGATION. NO TOWN COUNCIL ACTIONS OR DISCUSSION WILL BE TAKEN UNTIL SUCH MATTER IS PLACED ON THE AGENDA AND POSTED IN ACCORDANCE WITH LAW.)

There were no public comments.

• **PUBLIC HEARING**

OPEN OR CONTINUE PUBLIC HEARING, CONSIDER TESTIMONY AND OTHER INFORMATION PROVIDED, CLOSE PUBLIC HEARING, AND TAKE NECESSARY ACTION WITH RESPECT TO THE FOLLOWING:

5. CONSIDER APPROVAL OF ORDINANCE NO. 532, AN ORDINANCE AMENDING ZONING ORDINANCE NO 324, DULY PASSED BY THE TOWN COUNCIL ON JANUARY 31, 2000; AS AMENDED BY ORDINANCE NOS. 324, 332, 338, AND 339; AND AS AMENDED FROM TIME TO TIME; SO AS TO CHANGE THE TOWN'S COMPREHENSIVE PLAN AND LAND USE DIAGRAM FROM URBAN DENSITY RESIDENTIAL (UDR) TO COMMERCIAL (C) AND INDUSTRIAL (I) AND THE TOWN'S OFFICIAL ZONING MAP FROM ATTACHED HOUSING COMMERCIAL (AHC) TO HIGHWAY COMMERCIAL (HC) AND INDUSTRIAL (I) ON A PORTION OF THAT CERTAIN PROPERTY LYING WITHIN THE TRINITY COLWELL SURVEY, ABSTRACT NO 335, CONSISTING OF 17.25 ACRES MORE OR LESS, IN THE TOWN OF SUNNYVALE, DALLAS COUNTY, TEXAS AND LOCATED GENERALLY ON THE WEST SIDE OF PLANTERS ROAD, APPROXIMATELY 1,000 FEET SOUTH OF U.S. HIGHWAY 80, AS BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS HEREIN; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Byrd read Item 5 into the record. Terry Morgan, Town Attorney, explained the request for Ordinance 532.

Mayor Byrd opened the public hearing.

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Public Comments:

1) **Art Anderson**, representing Amir Development a large warehouse owner just south of the subject property, spoke in favor of Ordinance 532.

There were no other public comments. Mayor Byrd closed the public hearing.

Motion made by Councilmember Wiley to approve Ordinance 532 as presented. Motion seconded by Councilmember Henderson. Motion carried 5/0.

6. CONSIDER APPROVAL OF ORDINANCE NO. 533, AN ORDINANCE AMENDING ZONING ORDINANCE NO 324 DULY PASSED BY THE TOWN COUNCIL ON JANUARY 31,200; AS AMENDED BY ORDINANCE NOS. 324,332,338 AND 339; AS AMENDED FROM TIME TO TIME; SO AS TO CHANGE THE TOWN'S ZONING MAP FROM AGRICULTURAL RESIDENTIAL (AR) TO SINGLE FAMILY-2 (SF-2) ON A PORTION OF THAT CERTAIN PROPERTY LYING WITHIN THE WILLIAM ROWE SURVEY, ABSTRACT 1236 CONSISTING OF 6.000 ACRES IN THE TOWN OF SUNNYVALE, DALLAS COUNTY, TEXAS AND LOCATED GENERALLY ON THE EAST SIDE OF COLLINS ROAD APPROXIMATELY 2646 FEET FROM THE INTERSECTION CENTERLINE OF COLLINS ROAD AND THE CENTERLINE OF BARNES BRIDGE ROAD ALSO RECOGNIZED AS 514 N. COLLINS ROAD PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Byrd read Item #6 into the record. Steve Gilbert, Building Official, advised the request from Mr. Fisher to subdivide his farm between his children while keeping their business intact.

Mr. Eugene Fisher was present to answer any questions.

Mayor Byrd opened the public hearing. There were no public comments. Mayor Byrd closed the public hearing.

Motion made by Councilmember Hill to approve Ordinance 533 as presented. Motion seconded by Councilmember George. Motion carried unanimously.

7. APPLICATION FOR FINAL PLAT

APPLICANT: TOMMY SATTERFIELD

AT OR ABOUT: 618 US HWY 80 E

REQUEST: O'CAMPO PLAZA

Steve Gilbert advised an application had been received for the final plat on O'Campo Plaza. The applicant was present to answer any questions.

Mayor Byrd opened the public hearing. There were no public comments. Mayor Byrd closed the public hearing.

Motion made by Councilmember Yates to approve the final plat for O'Campo Plaza at or about 618 US Hwy 80 E. Motion seconded by Councilmember Hill. Motion carried 5/0.

8. APPLICATION FOR PRELIMINARY PLAT AND SITE PLAN

APPLICANT: SETH KELLY
AT OR ABOUT: 330 TOWN EAST BLVD
REQUEST: ROBERTSON MEDICAL

Steve Gilbert stated an application had been received for preliminary plat and site plan from Abdullah Adham to build Robertson Medical Office. The property was located at 330 Town East Blvd for a proposed 3,960 sq ft medical office building with the local retail zoning district. Mr. Gilbert advised that building variance had been approved by the Board of Adjustment for a reduction in rear setback from 25 ft to 15 ft.

Seth Kelly was present to answer any questions.

Mayor Byrd opened the public hearing. There were no public comments. Mayor Byrd closed the public hearing.

Motion was made by Councilmember Henderson to approve the preliminary plat and site plan for Robertson Medical at or about 330 Town East Blvd as presented. Motion seconded by Councilmember Wiley. Motion carried 5/0.

• **DISCUSSION/ACTION ITEMS**

9. CONSIDER APPROVAL OF RESOLUTION 11-11, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE APPROVING THE ENTERING INTO OF AN INTERLOCAL AGREEMENT WITH DALLAS COUNTY, TEXAS CONCERNING PROPERTY TAX COLLECTION FOR THE TOWN OF SUNNYVALE, TEXAS

Motion made by Councilmember George to approve Resolution 11-11 as presented. Motion seconded by Councilmember Hill. Motion carried 5/0.

10. CONSIDER APPROVAL OF RESOLUTION 11-12, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS ("TOWN") ENTERING INTO A PROJECT SUPPLEMENTAL AGREEMENT ("PSA") TO THE MASTER AGREEMENT GOVERNING MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS WITH DALLAS COUNTY ("COUNTY") FOR TRANSPORTATION IMPROVEMENTS ON LAWSON ROAD FROM SCYENE ROAD TO U.S. HWY 80

Mayor Byrd explained the resolution represented the required Project Specific Agreement between the Town and Dallas County for improvements to Lawson Road. Marc Bentley, Town Engineer, explained the construction plans for Lawson Road.

Motion was made by Councilmember Yates to approve Resolution 11-12 as presented. Motion seconded by Councilmember Wiley. Motion carried unanimously.

11. CONSIDER APPROVAL OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR ELEVATED WATER STORAGE TANK

Scott Campbell, Town Manager, advised at the time of the debt sale for the water tower, staff recommended engaging a consultant engineer for the design/specifications of the water tower only. The Town Engineer would design and prepare specifications for the associated distribution lines for the project.

Motion was made by Councilmember Hill to approve a contract for Professional Services Agreement with Freeman-Millican, Inc. for Design of Elevated Water Storage Tank in an amount not to exceed \$119,090. Motion seconded by Councilmember Wiley. Motion carried unanimously.

• NEW BUSINESS/COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember George asked to have a new business/council request to be added to all future agendas to allow council members an opportunity to add items of concern.

Councilmember Henderson spoke in agreement and asked for a quarterly report from 4A and 4B to allow better communication between the council and boards.

Councilmember Hill asked to be a proposed route for 190 and home rule charter.

Councilmember Yates asked for Sunnyfest information corrections to the website.

Councilmember George asked to give all boards an opportunity to visit with the council quarterly.

• ADJOURN

Mayor Byrd thanked everyone for their understanding and support during his administration and asked the residents to hold the council/residents accountable for the Town of Sunnyvale. Mayor Byrd adjourned the meeting at 8:23 p.m.

The undersigned presiding officer certifies that this is a true and correct record of the proceedings.

Mayor David Byrd

ATTEST:

Kathryn Dewey, Town Secretary

A TAPE RECORDING OF THIS MEETING IS ON FILE AT TOWN HALL. THESE MINUTES ARE CONDENSED THEREFROM



**MINUTES
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIALLY CALLED MEETING
MAY 26, 2011
7:30 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS CONDUCTED A SPECIALLY CALLED MEETING ON MAY 26, 2011 AT 7:30 P.M. IN THE COUNCIL CHAMBERS OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041 AND GOVERNMENT CODE SECTION 551.071. THOSE PRESENT WERE:

MAYOR
MAYOR PRO-TEM
COUNCILMEMBER
COUNCILMEMBER
COUNCILMEMBER
COUNCILMEMBER

JIM PHAUP
KAREN HILL
PAULA YATES
SAJI GEORGE
RONNIE HENDERSON, JR
PAT WILEY

- **CALL MEETING TO ORDER**

Mayor Phaup called the meeting to order at 7:30 p.m.

- **CONVENE INTO EXECUTIVE SESSION PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071 - LITIGATION
EXECUTIVE SESSION AGENDA:**

- 1. LITIGATION - DEWS VS TOWN OF SUNNYVALE**

Motion was made by Councilmember Yates to adjourn into executive session. Motion seconded by Councilmember Wiley. Motion carried unanimously.

Mayor Phaup adjourned into executive session at 7:32 p.m.
Mayor Phaup reconvened into regular session at 8:26 p.m.

- **RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION**

Motion was made by Councilmember Hill to authorize the Mayor to execute A) a contract of sale between RKS Texas Inc. Investments, LP and BCS Development LLC and B) all documents related to the secured participation in Chapter 380 Development Agreement with BCS Development LLC in satisfaction of the conditions of Ordinance 531 with all documents to be executed by the town no later than 5:00 p.m. on Tuesday, May 31, 2011. Motion seconded by Councilmember Henderson. Motion carried 5/0.

- **ADJOURN**

Mayor Phaup adjourned the meeting at 8:27 p.m.

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Town Council Meeting
May 26, 2011
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The undersigned presiding officer certifies that this is a true and correct record of the proceedings.

Mayor Jim Phaup

ATTEST:

Kathryn Dewey, Town Secretary

A TAPE RECORDING OF THIS MEETING IS ON FILE AT TOWN HALL. THESE MINUTES ARE CONDENSED THEREFROM



**MINUTES
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIALLY CALLED MEETING
JUNE 6, 2011
6:30 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS CONDUCTED A SPECIALLY CALLED MEETING ON JUNE 6, 2011 AT 6:30 P.M. IN THE COUNCIL CHAMBERS OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041 AND GOVERNMENT CODE SECTION 551.071. THOSE PRESENT WERE:

MAYOR	JIM PHAUP
MAYOR PRO-TEM	KAREN HILL
COUNCILMEMBER	PAULA YATES
COUNCILMEMBER	SAJI GEORGE
COUNCILMEMBER	RONNIE HENDERSON, JR
COUNCILMEMBER	PAT WILEY

- **CALL MEETING TO ORDER**

Mayor Phaup called the meeting to order at 6:30 p.m. He announced that Councilmember Henderson would arrive shortly due to traffic.

- **CONVENE INTO EXECUTIVE SESSION PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071 - LITIGATION**

EXECUTIVE SESSION AGENDA:

- 1. LITIGATION - DEWS VS TOWN OF SUNNYVALE**
- 2. MEETING WITH TOWN ATTORNEY FOR CONSULTATION, DISCUSSION AND TO RECEIVE ADVICE REGARDING A PROPOSED COMPROMISE AND SETTLEMENT AGREEMENT BETWEEN TOWN OF SUNNYVALE AND HOMATEX, L.P.**

Motion was made by Councilmember Yates to adjourn into executive session. Motion seconded by Councilmember George. Motion carried unanimously.

Mayor Phaup adjourned into executive session at 6:31 p.m.

Mayor Phaup reconvened into regular session at 6:44 p.m.

- **RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION**

Motion was made by Councilmember Yates to authorize the Mayor of the Town of Sunnyvale, Texas to execute the compromised settlement agreement and mutual release of claims between the Town of Sunnyvale and Homatex, LP. Motion seconded by Councilmember Wiley. Motion carried 5/0.

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Town Council Meeting
June 6, 2011
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- **ADJOURN**

Mayor Phaup adjourned the meeting at 6:45 p.m.

The undersigned presiding officer certifies that this is a true and correct record of the proceedings.

Mayor Jim Phaup

ATTEST:

Kathryn Dewey, Town Secretary

TOWN OF SUNNYVALE

6/01/2011

BOARD OF ADJUSTMENT

MEMBER	ORIG. APPOINTMENT	TERM EXP.
Jean Holt	2006	2012
Ryan Finch	2010	2012
Fred Miller	2008	2011 (would like to be considered for reappointment)
Dale Graves	2010	2011 (would like to be considered for reappointment)
Laela Naghela-EL	2009	2011
Mathew Koshy	2010 (alternate)	2012
Diane DeLaGarza	2010 (alternate)	2011

PLANNING & ZONING COMMISSION

MEMBER	ORIG. APPOINTMENT	TERM EXP.
Rickey Hoffman	2004	2012
Perry Graham	2005	2011 (does not want to be considered for reappointment)
Mark Egan	2006	2012
Chris McNeill	2010	2012
Diane Turner	2007	2011 (would like to be considered for reappointment)
Charles Lockhart	2007	2011
Jack Kirkland	2007	2011
Ken Wilson	2010 (alternate)	2012
Jos Joseph	2010 (alternate)	2011 (would like to be considered for reappointment)

SUNNYVALE 4A DEVELOPMENT CORPORATION

MEMBER	ORIG. APPOINTMENT	TERM EXP.
Lawrence Boyd	2005	2011 would like to be considered for reappointment)
Rachel Doyle	2008	2012
Hari Pillai	2010	2012
David Carlile	2010 (filled a term)	2011 (does not want to be considered for reappointment)
Terrie Shatter	2011 (filled a term)	2011 (would like to be considered for reappointment)

SUNNYVALE 4B DEVELOPMENT CORPORATION

MEMBER	ORIG. APPOINTMENT	TERM EXP.
Mark Dewitt	2006	2012
Cindy Bornowski	2007	2011 (would like to be considered for reappointment)
David Brown	2010	2012 resigned
Kara Ranta	2007	2011 (would like to be considered for reappointment)
Elizabeth Mitchell	2010	2012
Thomas Sherman	2007	2011
Debi Lockhart	2008	2012

LIBRARY BOARD

TERM LIMITS DO NOT APPLY

MEMBER	ORIG. APPOINTMENT	TERM EXP.
Margaret Jacobs		2012
Alice Charales		2012
Mary Hughes		2011
Randy Ferguson	2008	2012
Georgann Moss	2010	2012
Carolyn Trammell	2009	2011 (would like to be considered for reappointment)
Katie Frazier	2010	2011 (would like to be considered for reappointment)
Mirian Nemer	2010 (alt)	2012

2011 APPOINTMENTS NEEDED DUE TO EXPIRING TERM OR RESIGNATION:

BOARD OF ADJUSTMENT ALL EXISTING MEMBERS ELIGIBLE FOR REAPPOINTMENT
3 REGULAR MEMBERS, 1 ALTERNATE MEMBER

PLANNING AND ZONING COMMISSION ALL EXISTING MEMBERS ELIGIBLE FOR REAPPOINTMENT
4 REGULAR MEMBERS, 1 ALTERNATE MEMBER

SUNNYVALE 4A DEVELOPMENT 1 EXISTING MEMBER ONLY ELIGIBLE FOR 1 YEAR REAPPOINTMENT
3 REGULAR MEMBERS NEEDED

SUNNYVALE 4B DEVELOPMENT ALL EXISTING MEMBERS ELIGIBLE FOR REAPPOINTMENT
4 REGULAR MEMBERS

LIBRARY BOARD TERM LIMITS DO NOT APPLY-ALL EXISTING MEMBERS ELIGIBLE
3 REGULAR MEMBERS

Meetings Attended 2010-2011

	07/06/2010	09/07/2010	10/04/2010	11/01/2010	12/06/2010	01/04/2011
Jean Holt	x	Jean Holt	x	x	X	x
Marvin Gray	x	Laela Naghela-EI	x	X	X	x
Allyn Giacomazzi	x	Fred Miller	x	absent	x	x
Laela Naghela-EI	x	Ryan Finch	x	absent	absent	x
Fred Miller	x	Dale Graves	x	X	x	x
Alt. Ryan Finch	x	Alt. Mathew Koshy	x	X	absent	x
		Alt. Diane DelaGarza	x	X	x	x

Board of Adjustments Special Meetings

- Jean Holt
- Laela Naghela-EI
- Fred Miller
- Ryan Finch
- Dale Graves
- Ryan Finch
- Alt. Mathew Koshy
- Alt. Diane DelaGarza

Meetings Attended 2010-2011

Regular Meetings	02/08/2011	03/07/2011	04/04/2011	05/02/2011	06/06/2011
Jean Holt	X	X	X	X	
Laela Naghela-EI	X	absent	absent	absent	
Fred Miller	X	X	X	X	
Ryan Finch	X	X	X	X	
Dale Graves	absent	X	absent	X	
Alt. Mathew Koshy	X	absent	absent	X	
Alt. Diane DeLaGarza	X	absent	absent	X	

Meetings Attended 2010-2011

Planning & Zoning Regular Meetings 10/18/2010 01/18/2011 02/21/2011 03/21/2011 04/18/2011 05/16/2011

Mark Egan	X	X	X	X	X	X
Rickey Hoffman	X	absent	absent	X	X	X
Perry Graham	absent	X	absent	X	X	X
Charles Lockhart	X	X	X	X	X	X
Chris McNeill	X	X	X	X	X	X
Diane Turner	X	X	X	X	X	X
Jack Kirkland	X	absent	X	X	X	X
Jos Joseph	X	X	X	X	absent	absent
Ken Wilson	X	X	X	absent	X	X

Planning & Zoning Special Meetings 04/11/2011 04/18/2011 04/25/2011 04/25/2011 05/16/2011

Mark Egan	Exec	Exec	Exec	Joint w/TTC	Exec
Rickey Hoffman	X	X	X	X	X
Perry Graham	X	X	X	X	X
Charles Lockhart	X	X	X	X	X
Chris McNeill	absent	X	X	X	X
Diane Turner	X	X	X	X	X
Jack Kirkland	X	X	X	X	X
Jos Joseph	absent	absent	X	X	absent
Ken Wilson	X	X	absent	absent	X

Planning & Zoning Regular Meetings

Mark Egan
Rickey Hoffman
Perry Graham
Charles Lockhart
Chris McNeill
Diane Turner
Jack Kirkland
Jos Joseph
Ken Wilson

Planning & Zoning Special Meetings

Mark Egan
Rickey Hoffman
Perry Graham
Charles Lockhart
Chris McNeill
Diane Turner
Jack Kirkland
Jos Joseph
Ken Wilson

Meetings Attended 2010-2011

4B Development Corporation Regular Meetings

	07/06/2010	09/07/2010	10/05/2010	12/07/2010	01/04/2011	03/01/2011
Mark Dewitt	X	X	X	X	X	X
Cindy Bornowski	X	X	X	X	X	X
Thomas Sherman	absent	absent	absent	X	X	X
Kara Ranta	X	X	X	absent	X	X
Debi Lockhart	absent	X	X	absent	X	absent
Elizabeth Mitchell	X	X	X	absent	X	X
David Brown	X	X	X	X	resigned	resigned

4B Development Corporation Special/Workshops

	07/08/2010 Joint 4A/4B
Mark Dewitt	absent
Cindy Bornowski	X
Thomas Sherman	absent
Kara Ranta	X
Debit Lockhart	X
Elizabeth Mitchell	X
David Brown	X

Regular Meetings

Mark Dewitt
Cindy Bornowski
Thomas Sherman
Kara Ranta
Debi Lockhart
Elizabeth Mitchell

Special Meetings

Mark Dewitt
Cindy Bornowski
Thomas Sherman
Kara Ranta
Debi Lockhart
Elizabeth Mitchell

Meetings Attended 2010-2011

Library Board Regular Meetings **09/21/2010** **10/19/2010** **11/16/2010** **01/18/2011** **02/15/2011** **03/15/2011**

Margaret Jacobs	X	X	X	X	X	X
Randy Ferguson	X	X	X	X	X	X
Alice Charales	X	absent	X	X	absent	X
Carolyn Trammell	X	X	X	X	absent	X
Georgann Moss	X	X	X	X	absent	X
Katie Frazier	X	X	X	X	X	X
Mary Hughes	absent	X	absent	X	absent	X
Alt. Mirian Nemer	absent	X	X	X	X	X

Library Board Special Meetings

- Margaret Jacobs
- Randy Ferguson
- Alice Charales
- Carolyn Trammell
- Georgann Moss
- Katie Frazier
- Mary Hughes
- Alt. Mirian Nemer

Meetings Attended 2010-2011

Library Board Regular Meetings 05/17/2011

Margaret Jacobs	X
Randy Ferguson	X
Alice Charales	X
Carolyn Trammell	X
Georgann Moss	X
Katie Frazier	X
Mary Hughes	X
Alt. Mirian Nemer	absent

RESOLUTION NO 11-13

A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$350,000 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

WHEREAS, chapters 501-504 of the Local Government Code authorize those expenditures of the CORPORATION 'required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises', targeted infrastructure, retention of primary jobs, **and**

WHEREAS, on June 9, 2011, the 4A Development Corporation approved Resolution No. 2011-04 requesting the Town Council to approve an amendment to the CORPORATION'S budget in the amount of \$350,000 for certain sanitary sewer improvements as depicted as Line A on Exhibit A attached, **and**

WHEREAS, the Sunnyvale Town Council is committed to the infrastructure projects as reflected as Line A in Exhibit A in an effort to 'promote or develop new or expanded business enterprises' specifically along the US Hwy 80

NOW, THEREFORE, BE IT RESOLVED:

That the Town Council hereby amends the FY 2011 4A Development Corporation Budget to include a capital expenditure not to exceed \$350,000 for certain sanitary sewer improvements as depicted as Line A on Exhibit A attached.

PASSED, APPROVED, AND ADOPTED THIS THE 13th DAY OF JUNE, 2011 BY A VOTE OF _____ AYES AND _____ NAYS.

ATTEST:

Kathryn Dewey, Town Secretary

Jim Phaup, Mayor

RESOLUTION NO 11-14

A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$180,000 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

WHEREAS, chapters 501-504 of the Local Government Code authorize those expenditures of the CORPORATION 'required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises', targeted infrastructure, retention of primary jobs, **and**

WHEREAS, on June 9, 2011, the 4A Development Corporation approved Resolution No. 2011-05 requesting the Town Council to approve an amendment to the CORPORATION'S budget in the amount of \$180,000 for certain sanitary sewer improvements as depicted as Line B on Exhibit A attached, **and**

WHEREAS, the Sunnyvale Town Council is committed to the infrastructure projects as reflected as Line B in Exhibit A in an effort to 'promote or develop new or expanded business enterprises' specifically along the US Hwy 80

NOW, THEREFORE, BE IT RESOLVED:

That the Town Council hereby amends the FY 2011 4A Development Corporation Budget to include a capital expenditure not to exceed \$180,000 for certain sanitary sewer improvements as depicted as Line B on Exhibit A attached.

PASSED, APPROVED, AND ADOPTED THIS THE 13th DAY OF JUNE, 2011 BY A VOTE OF _____ AYES AND _____ NAYS.

ATTEST:

Kathryn Dewey, Town Secretary

Jim Phaup, Mayor

RESOLUTION NO 11-15

A RESOLUTION OF THE TOWN OF SUNNYVALE TOWN COUNCIL APPROVING AN AMENDMENT TO THE 4A DEVELOPMENT CORPORATION'S ("CORPORATION") ANNUAL BUDGET AND AUTHORIZING A CAPITAL EXPENDITURE FOR SEWER INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$86,500 FOR CONSTRUCTION OF CERTAIN SANITARY SEWER LINES ALONG THE HIGHWAY CORRIDOR.

WHEREAS, chapters 501-504 of the Local Government Code authorize those expenditures of the CORPORATION 'required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises', targeted infrastructure, retention of primary jobs, **and**

WHEREAS, on June 9, 2011, the 4A Development Corporation approved Resolution No. 2011-06 requesting the Town Council to approve an amendment to the CORPORATION'S budget in the amount of \$86,500 for certain sanitary sewer improvements as depicted as Line C on Exhibit A attached, **and**

WHEREAS, the Sunnyvale Town Council is committed to the infrastructure projects as reflected as Line C in Exhibit A in an effort to 'promote or develop new or expanded business enterprises' specifically along the US Hwy 80

NOW, THEREFORE, BE IT RESOLVED:

That the Town Council hereby amends the FY 2011 4A Development Corporation Budget to include a capital expenditure not to exceed \$86,500 for certain sanitary sewer improvements as depicted as Line C on Exhibit A attached.

PASSED, APPROVED, AND ADOPTED THIS THE 13th DAY OF JUNE, 2011 BY A VOTE OF _____ AYES AND _____ NAYS.

ATTEST:

Kathryn Dewey, Town Secretary

Jim Phaup, Mayor

ORDINANCE NO 534

AN ORDINANCE AMENDING ORDINANCE NUMBER 519 WHICH MADE APPROPRIATIONS FOR THE SUPPORT OF THE TOWN OF SUNNYVALE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; AND AMENDING THE ANNUAL GENERAL FUND, 4A, AND 4B BUDGETS OF THE TOWN OF SUNNYVALE FOR THE 2010-2011 FISCAL YEAR.

WHEREAS, as a result of a mid-year budget review it is found that various shortages or overages do exist in certain revenue and expenditure categories and/or activities within the FY 2010-2011 General Fund, 4A, and 4B budgets as adopted,

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE:

SECTION 1. The appropriations for the fiscal year beginning October 1, 2010 and ending September 30, 2011, for the support of the general government, 4A, and 4B of the Town of Sunnyvale, Texas, be amended for said terms in accordance with the expenditures shown in the Town's fiscal year 2010-2011 Amended Budgets, a copy of which amendments are attached to and incorporated into this Ordinance for all purposes as Exhibit A.

SECTION 2. The amendments to the budget as shown in Exhibit A, are hereby approved in all respects and adopted for the fiscal year beginning October 1, 2010 and ending September 30, 2011.

PASSED AND APPROVED this the 13th day of June 2011.

Jim Phaup, Mayor

ATTEST:

Kathryn Dewey, Town Secretary

Ex. A

Town of Sunnyvale

To: Mayor and Town Council
From: Scott Campbell, Town Manager 
CC: File, All Departmental Directors
Date: 05/23/2011
Re: Proposed Budget Amendments

Attached for your review are proposed amendments to the FY 2011 Budget. Staff recently reviewed all 2010-11 budgets with operating results for the first 6 months of the fiscal year. The Utility, Debt Service, Impact Fees, and Capital Projects budgets are on track and no amendments are recommended. Staff is proposing amendments to the General Fund, 4A, and 4B budgets only. The following is a summary of the proposed amendments.

GENERAL FUND

Fund Balance/Supplemental Requests: General Fund proposed amended budget is expected to increase reserves by \$51,961. In comparison to the existing budget, amended revenues were increased by 2% or about \$99,000 as a result of increased sales tax and court collections offset by lower property taxes. Amended expenses were decreased by 1% or \$59,000 primarily due to cost saving in street maintenance. The Amended Budget includes two (2) supplemental requests as follows: (1) Parks and Streets - resurfacing of Long Creek Rd for \$48,360. This was incorrectly identified as a "B-Road" during the budget process. It is not a "B-Road" and not eligible for the county's 50% reimbursement, therefore staff is requesting the necessary funds from the general fund; (2) Fire Department - lease of a commercial washer/extractor in the Fire budget. Currently, the fire department uses a service for cleaning of bunker gear, with an estimated annual cost of \$4800. Staff is requesting approval to execute a 4-year lease of a commercial washer/extractor (\$99/mo for the first two years, and \$199/mo for the last two years), which will reduce annual costs by about \$3,000.

Proposed amendments to the original budgeted revenues and expenses are explained on following pages.

REVENUES: Amended Budget will increase total GF revenues \$99,478 as follows:

INCREASES:

Franchise Fees were increased by almost \$69,000. The actual annual natural gas franchise fee received this year was a little more than \$52,000 greater than budget. The first two quarterly electricity franchise fees received this year are about 5% higher than last year's first two receipts and the budget was revised upward accordingly by about \$17,000.

Sales Tax estimate was revised upward by \$95,000 to \$720,000. The last three monthly sales tax receipts have averaged about \$65,000.

Developer Fees revised upward by about \$24,000 due to a \$24,000 fee collected for Stoney Creek 2D plat.

Court Fines revised upward by \$72,000 due to efficiencies developed and the collection agency, which Staff estimates will collect around \$50,000 in warrants this fiscal year.

Miscellaneous Revenue and Other Fees were revised upward by almost \$7,000 due to reimbursement of expenses associated with the volunteers that helped with the grass fires in West Texas last year and a W/C insurance rebate.

DECREASES:

Property Taxes were revised downward by about \$62,000 due to reappraisals.

Permits and Licenses revised downward by about \$5,000 based on the 1st half year of activity.

Ambulance fees revised down by \$4,000 due to the increased collection fee by Southwest General to provide billing hardware and software.

Other Governments revised down by \$95,000 as the 50% Reimbursement Match from Dallas County was decreased by this amount due to cost savings associated with "B" road work.

EXPENSES: Amended Budget will decrease total GF expenses \$59,390 as follows:

Town Manager – Increased budget approximately \$10,000 or 2%.

- *Personnel costs:* The proposed amendments to this category results in an increase of total personnel costs of about \$2,000. This is basically the net effect of a reduction in the Town Manager's compensation as

result of a compensation contract earned January 2011 offset by increased hours for the part-time Staff Engineer and Buy Back.

- *Supplies and Materials*: Reflects routine amendments resulting in a total decrease for this category of \$1,500, primarily office supplies.
- *Contractual Services/Maintenance*: Reflects a category increase of \$9,500 resulting from increased legal of \$30,000 due to additional litigation being introduced during the year offset by reduced outside engineering \$17,500 and office equip maintenance \$3,000.

Town Secretary – Increased budget approximately \$3,500 or 2%.

- *Personnel Costs*: Reflects reduced total personnel costs by \$1,767 due to reduced hours for the part-time clerk.
- *Supplies and Materials*: Reflects minor routine amendments resulting in a total decrease for this category of \$700.
- *Contractual Services/Maintenance*: Reflects a total increase of \$6,000 for this category. This is due to higher costs related to our property tax collection software.

Finance Department – Small reduction.

- *Supplies and Materials*: Minor routine amendments resulting in a total decrease for this category of \$1,300 due primarily to office supplies
- *Contractual Services/Maintenance*: Increased by \$2,000 for the audit report to be conservative.
- *Training/Dues/Subscriptions*: Minor routine amendments resulting in a total decrease for this category of \$1,100 due to decrease training expense.

Municipal Court – Decreased budget approximately \$13,000 or 5%.

- *Personnel Cost*: Amendments reflect a total decrease of \$14,240 for this category due to a part-time position being absorbed within the department offset by higher overtime.

- *Contractual Services/Maintenance:* Amendments reflect a total increase of \$1,200 in Judge Fees for possible additional two appearances.

Community Services – Decreased budget approximately \$73,000 or 6%.

- *Personnel Cost:* Reflects an amendment to decrease total personnel costs by \$5,680 as a result of reducing overtime by \$14,000, offset by higher buy back and payout of accrued time upon retirement of Robert Blackburn. Mark Bland has assumed Robert’s duties; therefore the reduction in payroll costs will be in the Utility Fund.
- *Supplies and Maintenance:* Reflects an increase in costs by \$2,910 due to higher water costs for parks/ball fields offset by lower electric costs for street lights and parks.
- *Contractual Services/Maintenance:* Amendments reflect a total decrease in this category of approximately \$70,000. This decrease is due mainly to savings in road maintenance of about \$62,000 as a result of lower asphalt costs for B-roads, and patching versus complete paving of E. Fork (based on a recommendation from the Town Engineer). These savings are offset by a budget overrun from mud jacking \$14,820 and repairs to Planters Road of \$66,526 (originally anticipated as a bond sale reimbursement. In addition, proposed decreases in street sign replacement and contract portables in the amount of \$13,000 are offset by increased equipment maintenance of \$5,500. This category also includes the supplemental request of \$48,360 for paving Long Creek as described above.

Library – Decreased budget approximately \$1,000 or 1%.

- *Personnel Cost:* Reflects minor routine adjustments resulting in an increase of \$1,523. Higher health care and buy back are offset by reduced personnel.
- *Supplies and Maintenance:* Reflect adjustments resulting in a decrease of \$2,071 for this category due to a reduction in small tools and equipment.
- *Contractual Services/Maintenance:* Reflects minor routine adjustments resulting in a decrease of \$500 due to lower copier costs offset by higher building maintenance.

Community Development – Increased budget approximately \$9,000 or 4%.

- *Personnel Cost*: Amendments reflect a total increase of \$5,922 for this category due to increased buy back offset by reduced overtime.
- *Supplies and Maintenance*: Minor routine adjustments resulting in a total decrease of \$1,650 due to reduced office supplies and postage offset by increased fuel.
- *Contractual Services/Maintenance*: Amendments reflect a total increase in this category of \$4,500 due to increased professional planning services as a result of litigation.

Dallas Sherriff's Contract – Decreased budget approximately \$500.

- *Personnel Cost*: Amendments reflect a total increase of \$1,700 due to higher insurance costs related to the contract with Dallas County.
- *Supplies and Maintenance*: Reflects a decrease of \$2,548 for this category, which is made up of reduce electricity costs offset by higher supplies.
- *Maintenance and Repairs*: Minor routine adjustments resulting in a total increase of \$188 for maintenance.

Fire/Ambulance Service – decreased budget approximately \$7,000 or 1%.

- *Supplies and Maintenance*: Reflects minor routine adjustments resulting in an increase of \$767 for this category, which includes a supplemental request for a commercial washing machine/extractor lease for four years at an average annual payment of \$1,800. Annual costs to clean bunker gear is estimated at \$4,800, resulting in an annual cost savings of \$3,000.
- *Contractual Services/Maintenance*: Reflects adjustments resulting in a decrease of \$4,500 for this category due to reduced equipment testing and office maintenance.

Non – Departmental – Increased budget approximately \$13,000 or 9%.

- *Personnel Cost*: Reflect adjustments resulting in a decrease of \$3,000 for this category due to property insurance savings.
- *Supplies and Maintenance*: Reflect adjustments resulting in a decrease of \$2,000 for this category. Cost reductions in electricity, natural gas, and building maintenance are offset by increased costs in telephone and copier supplies.

Non – Departmental - Continued

- *Contractual Services/Maintenance*: Reflect adjustments resulting in an increase of \$2,500 due to higher copier rental as this budget line item now includes the Library's copier.
- *Capital Outlay and Projects*: Reflect adjustments resulting in an increase of \$7,946 due to the Tripp drainage project exceeding budgeted cost of \$40,000.
- *Transfers and Contingencies*: Reflects increased costs of \$7,000 due to increased bank and credit card processing costs due to lower interest credited on checking accounts and increased credit card use by patrons.

4A AND 4B

Revenues: Both 4A and 4B, the original budget amount for sales tax of \$312,500 will be amended to \$360,000 to be line with the amended General Fund proposed amount. The last three monthly sales tax receipts have averaged about \$32,500.

TOWN OF SUNNYVALE GENERAL FUND SUMMARY	ACTUAL 2009-10*	2010-11 Adopted Budget	PROPS'D AMENDED 2010-11 BDGET	% CHG FROM BUDGET
BEGINNING FUND BALANCE	\$1,273,986	1,612,612	1,612,612	
REVENUES:				
Property taxes	\$ 2,477,337	2,515,114	2,452,784	-2%
Permits/Licenses	100,834	84,000	79,000	-6%
Franchises	786,258	777,000	845,822	9%
Sales Tax	666,844	625,000	720,000	15%
Developer Fees	11,469	5,000	28,617	472%
Court Fines	442,412	378,014	450,000	19%
Interest	1,968	2,000	2,000	0%
Ambulance Service Fees	58,324	50,000	46,000	-8%
Other Fees	3,854	5,500	6,700	22%
Operating transfers in	173,320	133,000	133,000	0%
Other Governments (SISD, 50% Dallas Cty)	164,620	223,313	127,996	-43%
Miscellaneous	34,385	19,500	25,000	28%
TOTAL REVENUES	\$ 4,921,624	4,817,441	4,916,919	2%
EXPENDITURES:				
Town Manager	\$648,663	593,819	603,854	2%
Town Secretary	159,196	163,474	167,007	2%
Finance	149,630	165,717	165,285	0%
Court	210,646	239,709	226,669	-5%
Community Services (Parks/Streets/Lib)	1,251,518	1,433,375	1,359,359	-5%
Community Development	263,464	238,592	247,364	4%
Police	1,208,600	1,275,758	1,275,098	0%
Fire and EMS	442,328	482,950	476,171	-1%
Non-Departmental	248,953	330,955	344,151	4%
TOTAL EXPENDITURES	\$4,582,998	4,924,348	4,864,958	-1%
Under (Over) Expenditures	338,626	-106,907	51,961	
Adjustments to Fund Balance				
ENDING FUND BALANCE	\$1,612,612	1,505,705	1,664,573	
<i>Equivalent Operating Days (Total)</i>	128	112	125	
<i>Percent of Operating Expenses</i>	35%	31%	35%	
<i>*audited</i>				

GENERAL FUND SCHEDULE OF REVENUES	2009-2010 Actual	2010-11 Adopted BUDGET	ACTUAL 03/31/11	AMMENDED BDGT 2010-2011	% CHANGE PROPS'D vs AMENDED
Property Taxes					
5111 Current Property Tax	\$ 2,415,289	\$ 2,473,114	\$ 2,373,784	\$ 2,403,784	-3%
5112 Delinquent Property Tax	33,748	25,000	28,435	31,000	24%
5120 Penalty & Interest	28,300	17,000	14,768	18,000	6%
Total	2,477,337	2,515,114	2,416,987	2,452,784	-2%
Other Taxes					
5140 Sales Tax	640,208	625,000	380,238	720,000	15%
5135 Mixed Beverage Tax	1,437	0	0	0	0%
5131 Franchise Fees - Electric	438,114	427,000	111,893	445,000	4%
5132 Franchise Fees - Gas	223,723	225,000	277,822	277,822	23%
5133 Franchise - Solid Waste	38,187	40,000	20,279	40,000	0%
5130 Franchise Fees - Other	86,233	85,000	41,383	83,000	-2%
Total	1,427,902	1,402,000	831,615	1,565,822	12%
Licenses and Permits					
5311 Building Permits	64,757	50,000	23,977	47,000	-6%
5312 Elect/Plmg/HVAC	7,825	5,000	2,375	5,000	0%
5313 Zoning & Plat Permits	6,833	7,000	5,864	10,000	43%
5315 Miscellaneous Permits	14,090	12,000	4,030	8,000	-33%
5316 Contractor Registrations	11,158	10,000	4,250	9,000	-10%
5317 Engineering Fee 3%	11,469	5,000	28,617	28,617	472%
Total	116,132	89,000	69,113	107,617	21%
Fees and Charges					
5360 Ambulance Service Fees	49,159	50,000	22,096	46,000	-8%
5361 City Hall/Park Use Fees	2,305	4,000	320	700	-83%
5314 Health Permits	3,830	4,500	2,170	4,000	-11%
5321 Library Fines and Fees	2,215	1,500	1,290	2,000	33%
Total	57,509	60,000	25,876	52,700	-12%
Fines					
5322 Municipal Court Fines	442,412	378,014	234,267	450,000	19%
Total	442,412	378,014	234,267	450,000	19%
Interest, Rent & Lease Income					
5510 Interest Income	1,968	2,000	968	2,000	0%
Total	1,968	2,000	968	2,000	0%
Other Governments					
5517 Sunnyvale ISD Collection	10,000	10,000	0	10,000	0%
5518 Dallas County (50% B Road Match)	154,620	213,313	0	117,996	-45%
Total	164,620	223,313	0	127,996	-43%
Intragovernmental Transfers					
5388 Operating Transfers In - Water	25,000	25,000	0	25,000	0%
5389 Operating Transfers In - 4A	52,320	12,000	12,000	12,000	0%
5391 Operating Transfers In - 4B	96,000	96,000	0	96,000	0%
Total	173,320	133,000	12,000	133,000	0%
Miscellaneous Revenue					
5519 Reimbursement from Bridge	0	0	0	0	0%
5521 CC Processing Fee	5,971	5,000	3,948	5,000	0%
5520 Miscellaneous Receipts	16,478	10,000	17,854	20,000	100%
Total	22,449	15,000	21,802	25,000	67%
TOTAL REVENUES	4,883,649	4,817,441	3,612,628	4,916,919	2%

* Unaudited

**GENERAL FUND
TOWN MANAGER**

Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Costs						
601-6000	Wages and Salaries	180,818	185,427	87,436	180,000	-3%
602-6001	Overtime	76	0	0	0	0%
601-6002	TMRS Contributions	26,473	26,019	14,373	27,983	8%
601-6003	Buy Back	8,048	7,305	7,478	11,478	57%
601-6004	Social Security and Med Fica	13,129	14,744	6,153	15,107	2%
601-6005	Health, Dental, Life Insur	17,329	17,538	9,720	18,500	5%
601-6006	Workers Compensation	797	796	718	796	0%
601-6007	Unemployment Tax	509	450	0	450	0%
601-6008	Auto Allowance	6,000	6,000	3,000	6,000	0%
	Total	253,178	258,279	128,879	260,314	1%
Supplies and Materials						
601-6103	Utilities - Telephone	819	1,440	360	1,440	0%
601-6201	Office Supplies	3,818	3,000	0	1,750	-42%
601-6202	General Operating Supplies	1,015	250	0	150	-40%
601-6206	Postage/Delivery services	0	100	0	50	-50%
601-6207	Small Tools and Equipment	0	200	0	100	-50%
601-6208	Community Events	0	150	0	150	0%
601-6209	Newsletter	0	200	0	200	0%
	Total	5,651	5,340	360	3,840	-28%
Contractual Services/Maintenance						
601-6300	Office Equip Repairs & Maint	2,951	6,000	1,168	3,000	-50%
601-6402	Legal/Consulting Fees	315,728	280,000	258,250	310,000	11%
601-6403	Engineering Fees	55,228	25,000	3,136	7,500	-70%
601-6404	Web Page Services	3,250	3,500	1,545	3,500	0%
	Total	377,157	314,500	264,099	324,000	3%
Training/Dues/Subscriptions						
601-6500	Dues & Subscriptions	4,451	4,500	2,207	4,500	0%
601-6501	Employee Training	1,948	2,200	85	2,200	0%
601-6503	Mayor & Council Expense	6,276	4,000	2,385	4,000	0%
601-6509	Training Town Wide	0	0	0	0	0%
	Total	12,676	10,700	4,678	10,700	0%
Captial Outlay and Projects						
601-6704	Paperless System	0	5,000	0	5,000	0%
601-6705	Security Camera	0	0	0	0	0%
	Total	0	5,000	0	5,000	0%
Town Manager Total		648,663	593,819	398,015	603,854	2%

GENERAL FUND TOWN SECRETARY						
Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Costs						
602-6000	Wages and Salaries	80,200	84,108	40,473	82,500	-2%
602-6001	Overtime	0	0	0	0	0%
602-6002	TMRS Contributions	11,420	12,582	5,984	12,427	-1%
602-6003	Buy Back	4,520	4,500	2,124	4,500	0%
602-6004	Social Security and Med Fica	6,427	6,779	3,261	6,656	-2%
602-6005	Health, Dental, Life Insur	5,648	5,652	2,885	5,771	2%
602-6006	Workers Compensation	325	325	293	325	0%
602-6007	Unemployment Tax	509	540	0	540	0%
	Total	109,048	114,486	55,021	112,719	-2%
Supplies and Materials						
602-6103	Utilities - Telephone	0	720	0	720	0%
602-6201	Office Supplies	2,251	3,200	923	2,500	-22%
602-6202	Mileage Reimbursement	503	400	0	400	0%
602-6409	Copier and Printer Supplies	0	0	0	0	0%
602-6408	Filing Fees	100	0	0	0	0%
602-6207	Small Tools and Equipment	0	100	0	100	0%
602-6208	Awards, Plaques & Goodwill	37	200	0	200	0%
	Total	2,891	4,620	923	3,920	-15%
Contractual Services/Maintenance						
602-6300	Office Equip Repairs & Maintenance	0	200	0	200	0%
602-6402	Legal/Contractual Services		100	-1,400	100	0%
602-6404	Appraisal fees	12,718	12,468	7,040	12,468	0%
602-6407	Advertising and Legal Public	11,032	10,000	6,628	10,000	0%
602-6208	Printer Services/Ordinance Codfctn		1,000	0	1,000	0%
602-6400	Software Maintenance agreements	10,563	14,000	12,923	20,000	43%
602-6406	Election Services	11,377	5,000	4,767	5,000	0%
	Total	45,690	42,768	29,958	48,768	14%
Training/Dues/Subscriptions						
602-6500	Dues and Subcriptions	691	500	535	500	0%
602-6501	Employee Training	876	1,100	240	1,100	0%
	Total	1,567	1,600	775	1,600	0%
Capital Outlays & Projects						
602-6705	Items over \$5,000	0	0	0	0	0%
	Total	0	0	0	0	0%
Town Secretary Total		159,196	163,474	86,677	167,007	2%

**GENERAL FUND
FINANCE DEPARTMENT**

Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Costs						
603-6000	Wages and Salaries	91,960	103,480	51,436	103,480	0%
603-6001	Overtime	0	0	0	0	0%
603-6002	TMRS Contributions	12,945	15,191	7,222	15,159	0%
603-6003	Buy Back	3,969	3,500	0	3,500	0%
603-6004	Social Security and Med Fica	6,968	8,184	3,779	8,184	0%
603-6005	Health, Dental, Life Insur	4,853	5,652	2,488	5,652	0%
603-6006	Workers Compensation	204	250	226	250	0%
603-6007	Unemployment Tax	509	540	0	540	0%
	Total	121,408	136,797	65,151	136,765	0%
Supplies and Materials						
603-6103	Utilities - Telephone	0	720	0	720	0%
603-6201	Office Supplies	4,297	4,000	458	3,000	-25%
603-6203	General Operating Supplies	470	500	0	200	-60%
603-6205	Preprinted Forms/Printing	0	0	0	0	0%
	Total	4,767	5,220	458	3,920	-25%
Contractual Services/Maintenance						
603-6405	Contract Special Services - Audit	21,712	22,000	0	24,000	9%
603-6500	Misc Maintenance	0	0	0	0	0%
	Total	21,712	22,000	0	24,000	9%
Training/Dues/Subscriptions						
603-6500	Dues & Subscriptions	132	200	0	100	-50%
603-6501	Employee Training	1,611	1500	0	500	-67%
	Total	1,743	1,700	0	600	-65%
Capital Outlay and Projects						
603-6704	Computer and Electronics/Software	0	0	0	0	0%
603-6705	Tools and Equipment over \$5,000	0	0	0	0	0%
	Total	0	0	0	0	0%
Finance Total		149,630	165,717	65,609	165,285	0%

**GENERAL FUND
MUNICIPAL COURT**

Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Cost						
604-6000	Wages and Salaries	81,099	98,912	42,044	81,500	-18%
604-6008	Certifications	0	0	0	0	0%
604-6001	Overtime	2,397	5,000	4,549	11,000	120%
604-6002	TMRS Contributions	11,222	15,892	6,324	14,241	-10%
604-6003	Buy Back	6,125	8,000	4,510	8,000	0%
604-6004	Social Security and Med Fica	5,681	8,561	3,295	7,688	-10%
604-6005	Health, Dental, Life Insur	10,420	11,304	5,333	11,000	-3%
604-6006	Workers Compensation	400	400	361	400	0%
604-6007	Unemployment Tax	509	540	130	540	0%
	Total	117,852	148,609	66,546	134,369	-10%
Supplies and Materials						
604-6201	Office Supplies	9784.95	7,000	3,808	7,000	0%
604-6206	Postage	2500	4,000	750	4,000	0%
	Total	12,285	11,000	4,558	11,000	0%
Contractual Services/Maintenance						
604-6402	Legal fees & Services	0	0	0	0	0%
604-6402	Prosecuting Attorney Fees	41080	41,900	9,400	41,900	0%
604-6406	Municipal Court Judge Fees	33000	31,800	15,375	33,000	4%
604-6407	Jury Service Fees	642	600	108	600	0%
604-6409	Maintenance Agreeemnt ticker	285.87	0		0	0%
604-6408	Omni Base - State Reimburse	3552	4,300	762	4,300	0%
	Total	78,560	78,600	25,645	79,800	2%
Training/Dues/Subscriptions						
604-6500	Dues and Subscriptions	285	0	0	0	0%
604-6501	Employee Training	1664.14	1,500	979	1,500	0%
	Total	1,949	1,500	979	1,500	0%
Capital Outlay and Projects						
604-6708	Ticket Writer	0		0	0	0%
	Total	0	0	0	0	0%
Municipal Court Total		210,646	239,709	97,729	226,669	-5%

**GENERAL FUND
PARKS AND STREETS**

Code	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Cost						
605-6000	Wages and Salaries	239,217	246,641	129,853	246,353	0%
605-6001	Overtime	21,001	27,000	4,393	13,000	-52%
605-6002	TMRS Contributions	36,633	39,519	20,446	38,805	-2%
605-6003	Buy Back	10,968	4,660	10,850	14,500	211%
605-6004	Social Security and Med Fica	20,194	21,290	10,926	20,950	-2%
605-6005	Health, Dental, Life Insur	31,810	33,912	17,164	34,354	1%
605-6006	Workers Compensation	4,500	4,500	3,724	4,000	-11%
605-6007	Unemployment Tax	1,163	1,620	132	1,500	-7%
	Total	365,487	379,142	197,489	373,462	-1%
Supplies and Materials						
605-6102	Utilities- Water Parks/Ball fields	24,173	10,000	7,396	16,500	65%
605-6103	Utilities - Communications	3,270	3,120	1,677	3,270	5%
605-6104	Utilities - Electric - Park lights	5,127	8,000	2,668	7,000	-13%
605-6105	Utilities - Street & Signal lights	67,867	72,240	34,637	69,000	-4%
605-6201	Office Supplies	1,207	1,000	797	1,500	50%
605-6203	General Operating Supplies	9,883	7,500	2,743	7,500	0%
605-6204	Uniforms and Assessories	3,344	2,700	2,109	2,700	0%
605-6205	Preprinted Forms/Printing	261	350	7	350	0%
605-6207	Small Tools and Equipment	1,516	4,000	1,874	4,000	0%
605-6208	Fuel and Lubricants	9,752	8,000	3,665	8,000	0%
605-6209	Animal Supplies & Expense	57,419	15,000	8,102	15,000	0%
	Total	183,818	131,910	65,675	134,820	2%
Contract Services/Maintenance						
605-6301	Vehicle Repairs & Maint.	5,668	4,000	1,604	4,000	0%
605-6302	Equipment Maintenance	6,809	4,000	8,903	9,500	138%
605-6303	Parks Building Maintenance	2,246	3,000	1,344	3,000	0%
605-6304	Street Sign Replacement	13,263	20,000	2,337	10,000	-50%
605-6305	Ballfield/Parks Maintenance	22,305	10,500	5,805	10,500	0%
605-6406	Road Maintenance	397,138	641,625	351,147	578,926	-10%
605-6407	Contract Mowing	35,542	47,000	16,031	47,000	0%
605-6408	Contract Tree Trimming	23,865	5,000	0	5,000	0%
605-6409	Contract Portables	18,767	27,000	11,262	24,000	-11%
605-6411	Health Services & Dallas County HHW	4,692	4,000	1,557	4,000	0%
	Total	530,296	766,125	399,991	695,926	-9%
Training/Dues/Subscriptions						
605-6500	Dues and Subscriptions	505	1,000	235	1,000	0%
605-6501	Employee Training	1,879	2,500	26	2,500	0%
605-6503	Special Events	15,735	15,000	7,240	15,000	0%
	Total	18,118	18,500	7,500	18,500	0%
Capital Outlay and Projects						
605-6700	Vehicle - 3/4 Ton Pickup/Service Body	0	0	0	0	0%
605-6701	Street - Micheal Lane	17,408	0	0	0	0%
	Total	17,408	0	0	0	0%
Community Services		1,115,127	1,295,677	670,655	1,222,708	-6%

GENERAL FUND LIBRARY						
Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Cost						
609-6000	Wages and Salaries	71,701	77,382	33,002	72,000	-7%
609-6001	Overtime	580	0	340	340	100%
609-6002	TMRS Contributions	4,253	4,389	2,564	5,016	14%
609-6003	Buy Back	0	1,500	2,972	4,200	180%
609-6004	Social Security and Med Fica	5,530	6,034	2,778	5,855	-3%
609-6005	Health, Dental, Life Insur	5,586	5,652	3,327	9,150	62%
609-6006	Workers Compensation	121	250	226	250	0%
609-6007	Unemployment Tax	764	1,080	0	1,000	-7%
	Total	88,534	96,288	45,208	97,811	-49%
Supplies and Materials						
609-6100	Utilities - Electric	4,184	6,000	1,817	6,000	0%
609-6103	Utilities - Water			55	100	0%
609-6103	Utilities - Communications	719	800	688	1,100	38%
609-6201	Office Supplies	2,187	1,400	491	1,400	0%
609-6203	General Operating Supplies	300	1,800	271	1,800	0%
609-6206	Postage	11	150	2	150	0%
609-6205	Preprinted Forms/Printing	0	1,500	0	1,500	0%
609-6207	Small Tools and Equipment	991	3,500	65	1,000	-71%
609-6208	Newspaper & Mag Subscriptions	1,817	1,071	1,966	2,000	87%
609-6209	Book Replacement	14,384	14,600	6,294	13,700	-6%
609-6212	DVD'S	1,432	1,300	208	1,300	0%
609-6210	Lone Star (moved to Spec Rev)		0	0	0	0%
609-6211	Special Events and Programs	428	800	283	800	0%
	Total	26,452	32,921	12,139	30,850	-6%
Contract Services/Maintenance						
609-6300	Office Equip Repairs & Maint	5,769	2,700	104	1,000	-63%
609-6303	Building Maintenance	5,699	3,500	2,858	4,700	34%
	Total	11,468	6,200	2,962	5,700	-8%
Training/Dues/Subscriptions						
609-6500	Dues & Subscriptions	437	1,375	345	1,375	0%
609-6501	Employee Training	955	915	336	915	0%
		1,392	2,290	681	2,290	0%
Capital Outlay and Projects						
609-6701	Computer and Electronics	0	0	0	0	0%
609-6702	Tools and Equipment > \$5000	8,545	0	0	0	0%
609-6703	Buildings/Construction	0	0	0	0	0%
	Total	8,545	0	0	0	0%
Library Services Total		136,391	137,699	60,991	136,651	-1%

GENERAL FUND COMMUNITY DEVELOPMENT						
Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Costs						
606-6000	Wages and Salaries	150,207	150,696	73,412	149,665	-1%
606-6001	Overtime	3,523	2,808	618	1,500	-47%
606-6002	TMRS Contributions	22,360	22,650	11,757	23,262	3%
606-6003	Buy Back	12,077	6,000	9,860	13,000	117%
606-6004	Social Security and Med Fica	12,341	12,202	6,262	12,559	3%
606-6005	Health, Dental, Life Insur	16,878	16,956	8,624	17,248	2%
606-6006	Workers Compensation	4,000	4,000	3,608	4,000	0%
606-6007	Unemployment Tax	764	810	0	810	0%
	Total	222,149	216,122	114,141	222,044	3%
Supplies and Materials						
606-6103	Utilities - Communications	2,000	1,320	660	1,320	0%
606-6201	Office Supplies	3,980	4,000	0	2,000	-50%
606-6204	Uniforms and Assessories	991	700	456	700	0%
606-6205	Preprinted Forms/Printing	1,993	500	0	500	0%
606-6206	Postage	3,000	6,000	0	5,000	-17%
606-6208	Fuel	2,344	3,000	2,044	4,500	50%
606-6207	Small Tools and Equipment	0	250	0	100	-60%
	Total	14,308	15,770	3,160	14,120	-10%
Contract Services/Maintenance						
606-6301	Vehicle Repairs and Maint	331	1,000	483	1,000	0%
606-6302	Equipment Maintenance	40	0	0	0	0%
606-6705	Software	0	0	0	0	0%
606-6308	Planning Services	23,965	4,000	5,638	8,500	113%
	Total	24,335	5,000	6,121	9,500	90%
Training/Dues/Subscriptions						
606-6500	Dues and Subcriptions	1,042	200	65	200	0%
606-6501	Employee Training	1,629	1,500	768	1,500	0%
	Total	2,671	1,700	833	1,700	0%
Capital Outlay and Projects						
606-6700	Vehicles	0	0	0	0	0%
	Total	0	0	0	0	0%
Community Development Total		263,464	238,592	124,255	247,364	4%

GENERAL FUND CONTRACT POLICE						
Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Admin Costs						
607-6005	TML Insurance - Law Enfrcm't	0	3,800	5,585	7,000	84%
607-6006	Workers Compensation	16,406	17,000	15,334	15,500	-9%
	Total	16,406	20,800	20,919	22,500	8%
Supplies and Materials						
607-6100	Utilities - Electric	8,710	14,000	4,235	11,000	-21%
607-6102	Utilities - Water	291	360	202	360	0%
607-6103	Utilities - Communications	3,132	2,900	1,387	2,900	0%
607-6201	Office Supplies	1,875	1,000	1,239	1,500	50%
607-6409	Copier Rental	762	700	293	700	0%
607-6204	Uniforms and Assessories	159	200	0	200	0%
607-6207	Small Tools and Equipment	286	1,000	371	1,000	0%
607-6208	Fuel and Lubricants	48	48	0	0	-100%
	Total	15,264	20,208	7,727	17,660	-13%
Maintenance and Repairs						
607-6301	Vehicle Repairs and Maint	641	162	495	850	425%
607-6302	Machinery Repair and Maint	1,052	1,500	176	1,000	-33%
607-6303	Building Maintenance	2,883	4,000	550	4,000	0%
	Total	4,575	5,662	1,221	5,850	3%
Contractual Services/Maintenance						
607-6410	Contract Patrol Services	1,172,355	1,229,088	614,544	1,229,088	0%
	Total	1,172,355	1,229,088	614,544	1,229,088	0%
Capital Outlay and Projects						
607-6705	Tools and Equip > \$5000	0	0	0	0	0%
	Total	0	0	0	0	0%
Contract Police Total		1,208,600	1,275,758	644,412	1,275,098	0%

**GENERAL FUND
FIRE AND AMBULANCE SERVICES**

Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Cost						
608-6000	Wages and Salaries	145,219	148,293	72,937	147,291	-1%
608-6001	Overtime	13,487	14,126	7,169	14,126	0%
608-6002	TMRS Contributions	18,752	23,844	8,664	23,865	0%
608-6003	Buy Back	3,757	5,500	4,998	7,000	27%
608-6004	Social Security and Med Fica	11,671	12,846	6,416	12,884	0%
608-6005	Health, Dental, Life Insur	11,712	11,304	5,751	11,502	2%
608-6006	Workers Compensation	8,900	8,900	8,028	8,100	-9%
608-6007	Unemployment Tax	1,591	1,080	0	1,080	0%
		215,088	225,893	113,962	225,848	0%
Supplies and Materials						
608-6100	Utilities - Electric	11,984	14,000	5,452	12,000	-14%
608-6101	Utilities - Gas	1,337	1,700	1,046	1,600	-6%
608-6102	Utilities - Water	846	600	517	1,200	100%
608-6103	Utilities - Communications	26,095	24,000	10,749	22,500	-6%
608-6201	Office Supplies	5,348	3,000	1,644	3,000	0%
608-6203	Operatin Supplies	18,248	13,780	6,387	11,000	-20%
608-6204	Uniforms and Assessories	7,946	13,000	15,104	12,104	-7%
608-6205	Personal Protection Gear	18,033	11,326	13,758	16,000	41%
608-6206	Postage	319	25	0	25	0%
608-6207	Small Tools and Equipment	3,213	2,000	3,649	4,000	100%
608-6208	Fuel	11,804	7,000	4,083	7,000	0%
608-6209	Medical Supplies	15,184	15,231	6,510	13,000	-15%
608-6210	Emergency Mgmt.	1,446	8,000	3,280	8,000	0%
		121,803	113,662	72,178	111,429	-2%
Contractual Services/Maintenance						
608-6300	Office Equip Repairs & Maint	3,098	1,000	0	500	-50%
608-6301	Vehicle Repairs and Maint	35,668	34,000	14,634	34,000	0%
608-6302	Equipment Repairs and Maint	2,793	4,000	1,809	4,000	0%
608-6310	Equipment Testing	7,817	12,000	752	8,000	-33%
608-6304	Radio Repairs and Maint	6,415	5,000	2,571	5,000	0%
608-6303	Building Repairs and Maint	0	3,000	1,648	3,000	0%
608-6406	Equipment & Machinery Rental	252	300	0	300	0%
608-6407	Maint and Support Contracts	7,940	6,000	3,081	6,000	0%
608-6408	Insurance for Volunteers	7,136	7,500	0	7,500	0%
608-6409	Fireman Reimbursement	7,031	7,800	4,149	7,800	0%
		78,151	80,600	28,643	76,100	-6%
Training/Dues/Subscriptions						
608-6500	Dues and Subcriptions	3,230	2,500	1,697	2,500	0%
608-6501	Employee Training/Immunization	24,056	18,000	8,929	18,000	0%
		27,286	20,500	10,626	20,500	0%
Capital Outlay and Projects						
608-6703	Capital Equipment	0	42,295	42,295	42,295	0%
		0	42,295	42,295	42,295	0%
Fire and Ambulance Total		442,328	482,950	267,703	476,171	-1%

GENERAL FUND NON-DEPARTMENTAL						
Codes	Line-Item Descriptions	Actual 2009-10	2010-11 Adopted Budget	ACTUAL 03/31/11	Props'd Amended Budget	% CHG FROM BUDGET
Personnel Cost						
610-6410	Property Insurance & E & O	26,876	48,000	41,602	45,000	-7%
610-6505	Employee Welfare	5,621	6,500	2,553	6,500	0%
	Total	32,497	54,500	44,155	51,500	-7%
Supplies and Materials						
610-6100	Utilities - Electric (City Hall)	28,271	50,000	10,332	47,000	-29%
610-6101	Utilities - Gas	6,904	8,700	4,298	7,000	-40%
610-6102	Utilities - Water	2,570	3,200	430	3,200	0%
610-6103	Utilities - Communications	18,552	20,000	11,187	22,000	18%
610-6108	Copier and Printer Supplies	2,742	7,200	4,286	9,000	42%
610-6206	Postage	2,996	6,000	2,274	6,000	0%
610-6210	Emerg Mgmt Sys, Training, & Equip	0	0	0	0	0%
610-6202	Janitorial supplies-City Hall	6,717	7,000	4,415	9,000	45%
610-6303	Building Maintenance	35,678	42,000	15,837	39,000	-19%
	Total	104,430	144,100	53,058	142,200	-4%
Contractual Services/Maintenance						
610-6407	Professional Services/Data Adm	26,471	22,000	171	22,000	0%
610-6408	Design Standards	0	0	0	0	0%
610-6409	Copier Rental & Postg Mchn Rntl	12,001	12,500	7,153	15,000	35%
610-6412	Maint & Support Contracts	28,800	30,000	23,232	31,000	4%
610-6411	Contract Health Services	2,889	4,650	2,269	4,650	0%
	Total	70,161	69,150	32,826	72,650	11%
Capital Outlay and Projects						
610-6703	Computer and Electronics		0	0	0	0%
610-6704	Tools, Equip, Furniture > \$5000		0	0	0	0%
610-6705	Drainage (Tripp)	40,000	0	7,596	7,596	100%
610-6601	Vehicle replace prgm (1/5)		0	0	0	0%
	Total	40,000	0	7,596	7,596	100%
Transfers and Contingencies						
610-6600	M & CL Raises		25,000	0	25,000	0%
610-6601	TMRS Match Increase 1%		0	0	0	0%
610-6602	Contingency	5,347	33,205	0	33,205	0%
610-6603	CC Card/Online Costs		5,000	9,790	12,000	72%
610-6604	Bank Recon Adj.	-3,485	0	0	0	0%
610-6605	Transfer to Debt Service		0	0	0	0%
	Total	1,862	63,205	9,790	70,205	72%
Non Departmental Total		248,949	330,955	147,423	344,151	9%

Sunnyvale 4A Budget Considerations	ACTUAL 2009-2010*	Budget 2010-2011	AMENDED Budget 2010-2011
Balance Forward	\$2,254,989	\$1,897,790	\$1,897,790
Revenues			
Sales Tax Receipts	\$332,703	\$312,500	\$360,000
Interest Revenue	\$5,299	\$5,000	\$5,000
Bond Proceeds	\$0	\$0	\$0
Total Revenue	\$338,003	\$317,500	\$365,000
Expenditures			
Administrative Services	\$12,000	\$12,000	\$12,000
General & Administrative			
General Office Supplies	\$131	\$400	\$400
Engineering Services	\$0	\$10,000	\$10,000
Professional Services	\$0	\$40,000	\$40,000
ED Consultant	\$67,915	\$72,000	\$72,000
Computer Support	\$0	\$0	\$0
Legal Services	\$5,519	\$8,000	\$8,000
Audit Services	\$0	\$0	\$0
Outside Training Expense	\$1,342	\$1,500	\$1,500
Other Misc Expense	\$100	\$0	\$0
Employee Bond	\$0	\$0	\$0
Travel & Prospecting	\$0	\$1,000	\$1,000
Total General & Administrative	\$75,007	\$132,900	\$132,900
Marketing			
Brochures/Publications	\$6,958	\$20,000	\$20,000
Web Site Maintenance	\$434	\$2,500	\$2,500
Trade Show Booth	\$0	\$0	\$0
Trade Show Event	\$0	\$0	\$0
Advertising/Billboard	\$7,776	\$0	\$0
Film Friendly Project	\$0	\$2,500	\$2,500
Breakfasts/Meetings	\$750	\$3,000	\$3,000
Sunnyvale Chamber	\$0	\$1,300	\$1,300
Total Marketing	\$15,917	\$29,300	\$29,300
Operating Expenditures	\$102,925	\$174,200	\$174,200
Capital Budget Expenditures			
Bridge Bond Payments	\$33,275	\$36,500	\$36,500
CIP Engineering/CIP P&I	\$81,087	\$240,000	\$240,000
Total Capital Expenditures	\$114,362	\$276,500	\$276,500
Incentives Granted	\$475,000	\$250,000	\$250,000
Operating and Capital Expenditures	\$692,287	\$700,700	\$700,700
Revenues minus Expenditures	-\$354,284	-\$383,200	-\$335,700
Fund Balance Adjustment	-\$2,915		
Ending Fund Balance	\$1,897,790	\$1,514,590	\$1,562,090

* Unaudited

Sunnyvale 4B
Budget Considerations

	ACTUAL* 2009-2010	BUDGET 2010-2011	AMENDED BUDGET 2010-2011
Balance Forward	\$846,781	\$996,726	\$996,726
Revenues:			
Sales Tax Receipts	\$332,703	\$312,500	\$360,000
Interest Revenue	\$4,250	\$4,500	\$4,500
Total Revenue	\$336,953	\$317,000	\$364,500
Expenditures:			
General and Administrative			
Administrative Services Contribution	\$13,000	\$13,000	\$13,000
Personell: (1/2 Full Time)	\$0		
General office Supplies	\$0	\$500	\$500
Outside Training	\$0	\$0	\$0
Legal Services	\$1,960	\$8,000	\$8,000
Audit Services	\$0	\$300	\$300
Employee Bond	\$0	\$0	\$0
Total General & Admin	\$14,960	\$21,800	\$21,800
Maintenance			
Park MaintenanceContribution	\$82,823	\$83,000	\$83,000
Building Occupation/Maint Fee	\$50,000	\$50,000	\$50,000
Engineering Services	\$848	\$5,000	\$5,000
Planning	\$0	\$2,000	\$2,000
Retail Incentives	\$119	\$100,000	\$100,000
Total Contract & Maint	\$133,790	\$240,000	\$240,000
Capital Improvements			
Maintenance Equipment	\$0	\$25,000	\$25,000
Surveillance Equipment	\$0	\$0	\$0
Park Signs	\$0	\$0	\$0
Town Beautification	\$0	\$60,000	\$60,000
Bridge Contribution	\$0	\$0	\$0
Parks/Trails/Park Equipment	\$38,258	\$125,000	\$125,000
Total Capital Improvmnts	\$38,258	\$210,000	\$210,000
Total Expenditures	\$187,008	\$471,800	\$471,800
Net Income/(Loss)	\$149,945	-\$154,800	-\$107,300
Audit Adj			
Ending Fund Balance	\$996,726	\$841,926	\$889,426

*unaudited

KEY CALENDAR DATES FOR COUNCIL/TOWN STAFF FOR THE FY 2011-12 BUDGET CYCLE AND PROCESS

May/April	Meet with Department Heads and review current year budget and mid-year budget projections/amendments.
Week of May 17	Preliminary taxable values due from Dallas County Appraisal District.
June 13	Town Council Meeting: Review proposed amended 2011/12 budget.
Week of June 20	Kick-off budget preparation for 2011/12 year (meet with Department Heads and provide budget spreadsheets).
Jun 27	<u>Town Council Meeting: Announcement to receive early citizen input for FY 2011/12 budget and tax rate on July 11th.</u>
July 11	Town Council Meeting: Receive early citizen input for FY 2011/12 Budget.
Week of July 18	Department budgets are due to Finance.
July 25	Certified appraisals due from Dallas County Appraisal District.
Week of July 25	Individual Department Head meetings with Town Manager.
Aug 08	Town Council Meeting: Receive Town Manager Proposed Budget of Programs and Services and Effective and Roll Back Tax calculations; Take vote to hold public hearing on Aug 22nd and September 12th and adopt the tax rate on Sept 26th meeting; FY 2011/12 Budget is officially filed with Town Secretary and open for public inspection; Publish Effective and Roll Back tax calculations.
Aug 18	<i>Publish notice of public hearing on budget set for Aug 22nd.</i>
Aug 22	<u>Town Council Meeting: Discuss FY 2011/12 Budget in work session if necessary; Public hearing on proposed FY 2011/12 Budget and FY 2011/12 Proposed Tax Rate.</u>
Sept 08	<i>Publish notice of public hearing on budget set for Sept 12th.</i>
Sept 12	<u>Town Council Meeting: Discuss FY 2011/12 Budget in work session if necessary; Public hearing on proposed FY 2011/12 Budget and FY 2011/12 Proposed Tax Rate.</u>
Sept 26	<u>Town Council Meeting: Discuss FY 2011/12 Budget in work session if necessary; Town Council to adopt by ordinance the FY 2011/12 Annual Budget of Programs and Services; adopt by Ordinance the Property Tax Rate for fiscal year 2011/12.</u>
Sep 30	Last day of fiscal year.
Oct 1	Implementation of new budget; new fiscal year begins.