



**AGENDA
TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIALLY CALLED MEETING
SEPTEMBER 19, 2011
6:30 P.M.**

THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS WILL CONDUCT A SPECIALLY CALLED MEETING ON SEPTEMBER 19, 2011 AT 6:30 P.M. IN THE COUNCIL CHAMBERS WORK ROOM OF THE SUNNYVALE TOWN HALL LOCATED AT 127 N. COLLINS ROAD, SUNNYVALE, TEXAS UNDER V.T.C.A., GOVERNMENT CODE SECTION 551.041 AND GOVERNMENT CODE SECTION 551.071. ITEMS TO BE DISCUSSED:

- **CALL MEETING TO ORDER**
- **DISCUSS PROPOSED FY 2012 BUDGET, TAX RATE, AND WATER/SEWER RATES**
- **ADJOURN**

ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING OFFICIAL AT TOWN HALL. ALL ITEMS ON THE AGENDA ARE FOR POSSIBLE DISCUSSION AND ACTION. PLEASE TURN OFF ALL TELEPHONES AND HANDHELD COMMUNICATION DEVICES WHILE IN ATTENDANCE AT THIS MEETING.

THE SUNNYVALE TOWN COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.086 (ECONOMIC DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON THIS THE 16TH DAY OF SEPTEMBER 2011 IN THE FOLLOWING LOCATIONS

**TOWN HALL AT 127 N. COLLINS ROAD SUNNYVALE ISD 417 E. TRIPP ROAD
SUNNYVALE LIBRARY AT 402 TOWER PLACE**

KATHRYN DEWEY, TOWN SECRETARY

Town of Sunnyvale

To: Mayor and Town Council
From: Scott Campbell, Town Manager
CC:
Date: September 16, 2011
Re: Budget Workshop--September 19

Attached is an agenda for the 6:30 budget workshop for Monday night. From our previous discussion, it appears employee raises and utility rates are the two remaining issues for final budget adoption (to be considered at the September 26 Council meeting). I offer the following comments on each:

Employee Raises: As requested, the originally proposed budget amount representing a 2.5% increase for all employees has been adjusted to more appropriately reflect the pending staff changes. The original General Fund amount of \$26,000 has been decreased to \$23,000 (reflected on the attached revised supplemental requests sheet). This includes all personnel costs associated with the raises, payroll taxes (7.65%), retirement (13%), W/C & Unemploy (2.35%), totaling 23%.

The following data was gathered from other municipalities regarding employee raises:

<u>CITY</u>	<u>PROPOSED OR APPROVED</u>
Kaufman	3% cost of living increase--all employees
Wylie	One time lump sum of 2% of salary--all employees
Rockwall	5% merit increase for sworn employees; 2% lump sum for all non sworn in Nov. and again in May
Murphy	No increase; however plan to adjust some employees to at least market minimum
Forney	3% cost of living increase--all employees
Fate	Discussing a lump sum, or 1% cost of living increase
Heath	One time lump sum - \$1000 for full time, \$500 for part time--all employees
Royce City	3% Cost of living increase--all employees
Rowlett	No increases
Terrell	No increases--planning for 8 furlough days for FY 2012
Greenville	one time lump sum--merit based
Garland	No increases
Mesquite	4% merit for those currently under \$35,000 per year

Utility Rates: Please find the attached memorandum regarding utility rates. As you can see, we have added a new scenario (#4) that adjusts the *non-residential* water rate structure. Decreasing the cap for the residential sewer charge from \$70 to \$55, combined with the proposed amendments to the non-residential water rate structure would be revenue neutral for the overall utility fund.

**GENERAL FUND
PROGRAM AND SERVICE ENHANCEMENTS**

General Fund Sources and Uses of Funds:

Property Taxes:

Property Taxes	\$2,391,808
Other (Sales tax etc.)	2,287,522
Total From All Sources	4,679,330

Projected Base Operating Expenditures: 4,159,667

Revenues greater (less than) base budget \$519,663

DEPT	DESCRIPTION	Tax Rate Increase Cent(s)	SUPPLEMN'L REQUESTS RECOMMED'D	SUPPLEMN'L REQUESTS FUNDED LATER YRS	TOWN* MGR RANK	COUNCIL RANK
BASE BUDGET EXCESS		7.12	519,663			
SUPPLEMENTAL REQUESTS 2011-12		PAGE #				
1	CommDev Personnel - Staff Planner/EDC (shared with 4A)	24.5	-0.71	51,596		1
2	Parks/Str Personnel - Park Maintenance Tech	17	0.00		20,625	2
3	Parks/Str Personnel - Service Center Receptionist	18	0.00		27,661	2
4	Patrol Personnel - Additional Sheriff Deputy	27	0.00		75,230	2
5	Fire & EMS Personnel - Two P/T EMT to cover weekends	30	0.00		34,687	2
6	Library Personnel - P/T Library Clerk 25/hrs week	31	0.00		14,040	2
7	NonDept Merit and CL - 2.5%	38	-0.32	23,000		1
8	NonDept Vehicle replacement program	37	-0.25	18,000		1
9	Town Mgr Consulting Fees - Comp Plan, 190 Comm, & Zoning	8	-1.30	95,000		1
10	Town Mgr Software upgade -AutoCad	7	-0.10	7,000		1
11	Town Mgr Training - Grant identification and writing	8.5	-0.02	1,650		1
12	Parks/Str Road/Street Maintenance - (Non B)	18	-4.15	302,799		
13	Fire & EMS Uniforms/Accessories for increased # of volunteers	31	-0.11	8,035		1
14	Fire & EMS Protective Gear for increased # of Volunteers	32	-0.05	3,665		1
15	Fire & EMS Small Tools& Equip (scba, brackets, racks, markings)	33	-0.05	3,532		1
16	Fire & EMS Pierce Fire Engine Financed 10 years	34	0.00		52,000	3
17	Library Small Tools& Equip - Soft ware to Monitor Computer Time	22	-0.03	2,314		1
CATEGORY TOTAL			<u>(7.08)</u>	<u>516,591</u>		
BASE BUDGET EXCESS LESS SUPPLELMENTALS			<u>0.04</u>	<u>3,072</u>		

Town Manager Ranking: 1 = Recommend Funding; 2 = Recommend Funding in 2013; 3 = Recommend Funding 2013 and beyond.

*Updated 9/16/2011

Memo

To: Scott Campbell, Town Manager
From: David Cranford
Date: 09/16/2011
Re: Utility Rate Analysis

Scott,

I added #4 as you requested.

Proposed Water and Sewer rates:

- 1) Winter averaging for sewer. Increase the 1st level of water rates to \$2.45 from \$1.50/1000 gal for water use up to 20,000 gal and the 2nd level to \$2.65 from \$1.75 for the next 10,000 of water usage.
- 2) 80% of water use for sewer use. Increase the 1st level of water rates to \$1.75 from \$1.50/1000 gal. Cap remains at \$70 for residential.
- 3) Lower cap on residential sewer from \$70 to \$55. Increase the 1st level of water rates to \$1.75 from \$1.50/1000 gal.
- 4) Lower cap on residential sewer from \$70 to \$55. Increase non-residential water rate for over 25,000 gal from \$4.70 to \$4.95/1000 gal, over 50,000 gal from \$4.70 to \$5.20/1000 gal and over 200,000 gal from \$4.70 to \$5.40/1000 gal. Over 500,000 gal rate would go from \$4.30 to \$4.95/1000 gal.

Proposed Rate Amendments: Residential

MUNICIPALITY	WATER			
	5K WTR USE	10K WTR USE	15K WTR USE	30K WTR USE
SUNNYVALE	\$23.50	\$31.00	\$38.50	\$63.50
AVG NON SUNNYVALE	\$25.38	\$42.96	\$61.31	\$131.50
1) SWR winter avg WTR \$2.45 18K; \$2.65 next 10K	\$25.45	\$38.60	\$50.85	\$89.60
2) SWR 80% wtr WTR \$1.75 1st 18K; \$2.65 next 10K	\$24.25	\$33.00	\$41.75	\$68.00
3) SWR resident capped \$55 WTR \$1.75 1st 18k	\$24.25	\$33.00	\$41.75	\$68.00
4) SWR resident capped \$55 Com.WTR incr avg 10%	\$23.50	\$31.00	\$38.50	\$63.50

SEWER

MUNICIPALITY	5K WTR USE	10K WTR USE	15K WTR USE	30K WTR USE
SUNNYVALE (MAX \$70)	\$31.25	\$40.00	\$48.75	\$70.00
AVG NON SUNNYVALE	\$29.40	\$40.99	\$42.33	\$42.33
1) SWR winter avg WTR \$2.45 18K; \$2.65 next 10K	\$29.50	\$36.50	\$40.00	\$40.00
2) SWR 80% wtr WTR \$1.75 1st 18K; \$2.65 next 10K	\$29.50	\$36.50	\$43.50	\$64.50
3) SWR resident capped \$55 WTR \$1.75 1st 18K	\$31.25	\$40.00	\$48.75	\$55.00
4) SWR resident capped \$55Com WTR inc avg 10%	\$31.25	\$40.00	\$48.75	\$55.00

TOTALS

MUNICIPALITY	5K WTR USE	10K WTR USE	15K WTR USE	30K WTR USE
SUNNYVALE	\$54.75	\$71.00	\$87.25	\$133.50
AVG NON SUNNYVALE	\$54.78	\$83.96	\$103.64	\$173.83
1) SWR winter avg WTR \$2.45 18K; \$2.65 next 10K	\$54.95	\$75.10	\$90.85	\$129.60
2) SWR 80% wtr WTR \$1.75 1st 18K; \$2.65 next 10K	\$53.75	\$69.50	\$85.25	\$132.50
3) SWR resident capped \$55 WTR \$1.75 1st 18K	\$55.50	\$73.00	\$90.50	\$123.00
4) SWR resident capped \$55 Com WTR incr avg 10	\$54.75	\$71.00	\$87.25	\$118.50

Proposed Rate Amendments: Non-Residential

WATER

MUNICIPALITY	50K WTR USE	200K WTR USE	500K WTR USE	1000K WTR USE
SUNNYVALE	\$244.6	\$949.60	\$2,359.60	\$4,509.60
AVG NON SUNNYVALE(TML)	\$212.87	\$810.92	NONE	NONE
4) SWR resident capped \$55 COM WTR 25K > to \$4.95, 50K > to \$5.20; 200K > to \$5.40, 1000K > from \$4.3 to \$4.95	\$250.85	\$1,030.85	\$2,650.85	\$5,125.85
Average increase to Marazzi				\$2,200

SEWER

MUNICIPALITY	50K WTR USE	200K WTR USE
SUNNYVALE	\$278	\$990.50
AVG NON SUNNYVALE(TML)	\$187.60	\$694.99

TOTAL

MUNICIPALITY	50K WTR USE	200K WTR USE
SUNNYVALE	\$522.60	\$1,940.10
AVG NON SUNNYVALE(TML)	\$400.47	\$1,505.91
4) Comm WTR avg 10% inc	\$528.85	\$2,021.35