



**TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIAL MEETING
MONDAY, JULY 30, 2012
7:00 P.M.**

CALL MEETING TO ORDER

Mayor calls the Meeting to order, state the date and time. State Councilmember's present and declare a quorum present.

WORKSHOP DISCUSSION:

WORKSHOP ITEMS ARE FOR PRESENTATION AND DISCUSSION ONLY AND NO FORMAL ACTION WILL BE TAKEN AT THIS WORKSHOP.

**1. DISCUSSION OF PROPOSED 2012 TAX RATE AND FISCAL YEAR 2012-2013
GENERAL FUND OPERATING BUDGET**

ADJOURN

ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING OFFICIAL AT TOWN HALL. ALL ITEMS ON THE AGENDA ARE FOR POSSIBLE DISCUSSION AND ACTION. PLEASE TURN OFF ALL TELEPHONES AND HANDHELD COMMUNICATION DEVICES WHILE IN ATTENDANCE AT THIS MEETING.

THE SUNNYVALE TOWN COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.086 (ECONOMIC DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

THE FOREGOING NOTICE WAS POSTED IN THE FOLLOWING LOCATIONS:

SUNNYVALE ISD 417 E. TRIPP ROAD
SUNNYVALE LIBRARY AT 402 TOWER PLACE

I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON JULY 27, 2012, IN THE FOLLOWING LOCATION AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING:

TOWN HALL AT 127 N. COLLINS ROAD

LESLIE MALONE, TOWN SECRETARY



Town of Sunnyvale

Town Council

Proposed Budget

July 30, 2012



TO: MAYOR AND TOWN COUNCIL

FROM: SCOTT CAMPBELL, TOWN MANAGER

DATE: JULY 27, 2012

RE: PRELIMINARY BUDGET DOCUMENT/WORKSHOP

Attached please find a preliminary draft of the FY 2013 General Fund Operating Budget. As in previous years, the purpose of this first workshop is to discuss certified values, anticipated revenues, and discuss the various supplemental requests from staff and council for the upcoming fiscal year. Please remember the proposed supplemental requests have no Town Manager ranking applied to them at this point. I will apply my rankings and assessment of each request after this initial workshop. I offer the following comments on this first draft General Fund budget document:

Zero Based Approach: We have applied a zero-based approach to four departmental activities (adding two from last year). These include Town Manager, Town Secretary, Finance, and DSO Services. For these budgets, we have included descriptions for each of the line items to justify the proposed amounts.

Taxable Value: As indicated in a previous correspondence from Mayor Phaup, a recent article in the DMN indicated a decrease in values for Sunnyvale. Based on earlier discussions with the appraisal district, staff anticipated 2012 values to at least hold steady, if not increase slightly. The DMN article is comparing the reported *certified* rolls from 2011 to the *certified* rolls recently received for 2012, which clearly indicates a small decrease. However, staff has researched this issue and believes the reported certified rolls for 2011 (from the appraisal district) did not exclude any value for the abatement programs in place in Sunnyvale. Last year, we deducted about \$21 million for these abatements from the certified rolls to arrive at a taxable value for budgeting ad valorem revenue. For the 2012 certified values, it appears that the appraisal district did appropriately deduct the value of our abatements (about \$31 million). Each year during this fiscal year, DCAD submits the 'supplemental certified roll', which accounts

for results of any protests, exemption adjustments, etc. This is the amount that represents the actual taxable value for the year. When comparing the supplemental value from 2011 to the certified roll for 2012, the result is actually a 1.64% increase.

In summary, staff believes the article indicating a decrease in taxable value was more a product of the method of reporting from the appraisal district regarding the 2011 certified roll. For 2012 values, there is a rather insignificant increase from the 2011 supplemental roll, and we will not realize any significant increases in ad valorem tax revenue to help fund the 2013 budget.

Tax Rate: Included in this document you will find a tax rate worksheet. Similar to previous years, the base budget column reflects the continuation of services at current levels and includes no new programs, capital items, added staff, or additional compensation for employees. **The proposed base budget is funded at our existing total tax rate.** You will see on the tax rate worksheet, we have increased our debt portion of the tax rate as debt service payments have increased. This resulted in a decreased M&O rate (assuming our goal is to maintain the current total rate). The Town is subject to rollback petition if it exceeds an M&O tax rate of .351033 (a .04 increase from the currently proposed M&O rate).

Supplemental Requests: The departmental supplemental requests identified here have not been approved, ranked, or prioritized by the Town Manager at this point in the budget process. Again, it is important to current management that Town Council receive and discuss the various requests prior to application of Town Manager rankings. As is typical, total supplemental requests exceed funds available from the base budget excess. Some of the requests are aggressive and are being presented to facilitate discussion and future planning. For example, based on recent discussions regarding fire department response times, the Interim Fire Chief has provided a request for several paid staff positions that would result in 24-7 coverage for fire and EMS calls. Clearly this is a monumental step in staffing and departmental structure. We will also be prepared to discuss less costly measures to improve response times in the spirit of a more piecemeal approach.

Performance Indicators: The FY 2012 budget included mission statements and performance indicators for each department. Staff is currently assessing their FY 2012 performance based on these indicators, and will provide this information prior to our second budget workshop (to be scheduled Monday night).

Summary: Staff anticipates this will be one of the more challenging budgets in recent years due to the lack of additional ad valorem tax revenue. As always, staff will make every attempt to deliver and achieve a responsible document as we move through this process. We look forward to your questions and input Monday night.

GENERAL FUND
PROGRAM AND SERVICE ENHANCEMENTS
General Fund Sources and Uses of Funds:

Property Taxes	2,284,574
Other (Sales tax etc.)	2,398,700
Total From All Sources	4,683,274
Projected Base Operating Expenditures:	-4,430,289
Revenues greater (less than) base budget	252,985

DEPT	DESCRIPTION	Tax Rate Increase Cent(s)	SUPPLEMN'L RECOMMEN'D	SUPPLEMN'L REQUESTS FUNDED LATER YRS	TOWN* MGR RANK	COUNCIL RANK
	BASE BUDGET EXCESS	3.42	252,985			
	SUPPLEMENTAL REQUESTS 2012-13					
			PAGE #			
1	Town Mgr Restore	-2.70	200,000			
2	Town Mgr Website	-0.03	2,000			
2	Court Incode	-0.34	25,200			
3	Parks/Str Road/Stre	-4.73	349,965	332,640		
4	Parks/Str Mulch Program	-0.44	32,792			
5	Parks/Str Personnel - Additional Maintenance Technician	-0.46	33,882			
6	Parks/Str Personnel - Receptionist for Service Center	-0.38	28,220			
7	Parks/Str New Mower	-0.20	14,500			
8	Community Software - Development Tracking	-0.05	4,000			
9	Police Replace Air Conditioning System at Sub Station	-0.09	7,000			
10	Police Repair Drainage Issue at Sub Station	-0.27	20,000			
11	Police Personnel - Additional Officer	-1.48	109,397			
12	Fire & EMS Personnel - 6 Full time firefighter/paramedic positions	-3.96	292,929			
13	Fire & EMS Additional Funds for Volunteers	-0.10	7,200			
14	Fire & EMS 8 Opticom Systems	-0.11	8,000			
15	Fire & EMS 18 Self Contained Breathing Apparatus	-1.50	110,700			
16	Fire & EMS Class A Frontline Engine Financed 10 years	-0.70	52,000			
17	Library EnvisionWare Coin/Bill Acceptor	-0.05	4,025			
18	Library Small Tools& Equip - Printer	-0.01	1,000			
19	Library Personnel - 32 Hour Employee w/ Full Benefits	-0.42	30,837			
20	Non-Dept. Computer for Town Secretary	-0.03	1,900			
21	Non-Dept. Laptop for Library	-0.01	1,000			
22	Non-Dept. 3% Merit Based	-0.54	40,000			
	CATEGORY TOTAL	-18.60	1,376,547			
	BASE BUDGET EXCESS LESS SUPPL	-15.18	-1,123,562			

Town Manager Ranking: 1 = Recommend Funding; 2 = Recommend Funding in 2013; 3 = Recommend Funding 2013 and beyond.

Town of Sunnyvale General Fund Summary	Amended Budget 2012	Base Budget 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Beginning Fund Balance	1,748,156	1,753,368		1,753,368	
Revenue Summary					
Property Taxes	2,403,808	2,284,574	0	2,284,574	-5%
Permits/Licenses	100,000	97,000	0	97,000	-3%
Franchise Fees	794,577	798,000	0	798,000	0%
Sales Tax	835,708	835,000	0	835,000	0%
Developer Fees	23,613	31,200	0	31,200	32%
Court Fines	472,367	450,000	0	450,000	-5%
Interest	2,000	1,500	0	1,500	-25%
Ambulance Service Fees	46,000	46,000	0	46,000	0%
Operating Transfer In	133,000	133,000	0	133,000	0%
Miscellaneous	11,038	7,000	0	7,000	-37%
Total Revenues	4,822,111	4,683,274	0	4,683,274	-3%
Expenditure Summary					
Town Manager	860,309	680,229	202,000	882,229	3%
Town Secretary	143,163	202,127	0	202,127	41%
Finance	140,560	167,044	0	167,044	19%
Court	223,154	200,471	25,200	225,671	1%
Parks & Streets	988,879	658,564	459,359	1,117,923	13%
Community Development	256,315	257,472	4,000	261,472	2%
Contract Police	1,312,852	1,305,080	136,397	1,441,477	10%
Fire & EMS	427,557	452,441	470,829	923,270	116%
Library	141,461	141,461	36,042	175,441	24%
Non-Departmental	322,649	365,400	42,900	365,400	13%
Total Expenditures	4,816,899	4,430,289	1,376,727	5,762,055	20%
Excess or (Deficit) Revene/Expenditures	5,212	252,985	-1,376,727	-1,078,780	-20799%
Ending Fund Balance	1,753,368	2,006,353	-1,376,727	674,588	0
Equivalent Operating Days (Total)	133	165		43	
Percent of Operating Expenses	36%	45%		12%	

GENERAL FUND & DEBT SERVICE						
RATE SUMMARY						
		2009-10	2010-11	2011-12	2012-13	% Chg PR YR
General Fund (M & O)		0.353607	0.352962	0.322962	0.307408	-4.80%
Debt Service (2003 & 2008 CO I & S)		0.054355	0.055	0.085	0.100554	18.30%
Total Rate		0.407962	0.40796	0.40796	0.40796	0%
Effective Rate*		0.386400	0.412100	0.394000	0.410516	
Rollback Rate**		0.444863	0.425513	0.457000	0.451587	
Breakdown of Rollback Rate 2012-2013						
M & O Rollback Rate					0.351033	
Debt Rate					0.100554	
Total Rollback Rate					0.451587	
Tax rate is per \$100.00 of property valuation						
* Effective Rate is a calculated rate that would provide the Town with about the same amount of property tax revenues in the year before on the same properties taxed in both years.						
** Rollback Rate is a calculated maximum rate allowed by law without voter approval. The rollback rate provides the taxing unit with about the same amount of tax revenue it spent in the previous year for day-to-day operations, plus and extra 8% increase for those operations, in addition to sufficient funds to pay debts in the coming year.						

2012 Property Tax Rates in Town of Sunnyvale

This notice concerns the 2012 property tax rates for Town of Sunnyvale. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$2,169,519
Last year's debt taxes	\$570,993
Last year's total taxes	\$2,740,512
Last year's tax base	\$671,756,683
Last year's total tax rate	\$0.407962/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$2,731,592
÷ This year's adjusted tax base (after subtracting value of new property)	\$665,403,543
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.410516/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$2,162,770
÷ This year's adjusted tax base	\$665,403,543
=This year's effective operating rate	\$0.325031/\$100
x 1.08=this year's maximum operating rate	\$0.351033/\$100
+ This year's debt rate	\$0.100554/\$100
= This year's total rollback rate	\$0.451587/\$100

Statement of Increase/Decrease

If Town of Sunnyvale adopts a 2012 tax rate equal to the effective tax rate of \$0.410516 per \$100 of value, taxes would increase compared to 2011 taxes by \$85,428.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	1,750,000
Debt Service Fund	165,000

Schedule B - 2012 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2003	180,000	45,625	0	225,625
2008	145,000	142,359	0	287,359
2011	115,000	107,950	0	222,950

Total required for 2012 debt service	\$735,934
- Amount (if any) paid from Schedule A	\$0
- Amount (if any) paid from other resources	\$43,730
- Excess collections last year	\$0
= Total to be paid from taxes in 2012	\$692,204
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2012	\$0
= Total debt levy	\$692,204

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 500 Elm St, Dallas, TX 75202.

Name of person preparing this notice: John R. Ames

Title: Dallas County Tax Assessor/Collector

Date Prepared: July 27, 2012

11 General Fund	Amended Budget 2012	Base Budget 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Revenue Summary					
5100 Taxes	4,034,093	3,917,574	0	3,917,574	-6%
5300 Permits, Fees & Fines	779,968	761,200	0	761,200	-5%
5500 Other Revenue	8,050	4,500	0	4,500	-99%
Total Revenues	4,822,111	4,683,274	0	4,683,274	
Expenditure Summary					
01 Town Manager	860,309	680,229	202,000	882,229	5%
02 Town Secretary	143,163	202,127	0	202,127	27%
03 Finance	140,560	167,044	0	167,044	-4%
04 Court	223,154	200,471	25,200	225,671	7%
05 Parks & Streets	988,879	658,564	459,359	1,117,923	-12%
06 Community Development	256,315	257,472	4,000	261,472	1%
07 Contract Police	1,312,852	1,305,080	136,397	1,441,477	13%
08 Fire & EMS	427,557	452,441	470,829	923,270	93%
09 Library	141,461	141,461	36,042	175,441	36%
10 Non-Departmental	322,649	365,400	42,900	365,400	-31%
Total Expenditures	4,816,899	4,430,289	1,376,727	5,762,055	8%
Excess or (Deficit) Revene/Expenditures	5,212	252,985	-1,376,727	-1,078,780	-858%

11 General Fund
Revenues

5100 - Taxes

	Amended Budget 2012	Base Budget 2013	Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Taxes						
5111 Current Year Taxes	2,342,808	2,233,574	See bottom of page 4		2,233,574	-5%
5112 Delinquent Taxes - 1 Year	31,000	31,000	Historical Trend		31,000	0%
5113 Delinquent Taxes - 2 Years	0	0	Included above		0	0%
5114 Delinquent Taxes - 3 Years	0	0	Included above		0	0%
5115 Delinquent Taxes - Over 3 Years	0	0	Included above		0	0%
5119 Rollback Taxes - Ad Valorem	0	0			0	#DIV/0!
5120 Penalty & Interest Ad Valorem	30,000	20,000	Historical Trend		20,000	-33%
5130 Franchise Taxes - Other	83,000	83,000	Historical Trend		83,000	0%
5131 Franchise Taxes - Electric	445,000	445,000	Historical Trend		445,000	0%
5132 Franchise Taxes - Gas	226,577	225,000	Historical Trend		225,000	-1%
5133 Franchise - Solid Waste	40,000	45,000	Historical Trend		45,000	13%
5135 Alcoholic Beverage Tax	0	0			0	0%
5136 Collection Revenue	0	0			0	#DIV/0!
5140 Sales Tax Receipts	835,708	835,000	The 5 yr avg = 850,000		835,000	0%
					0	
Revenue Category Total	4,034,093	3,917,574			3,917,574	-3%

11 General Fund Revenues	Amended Budget 2012	Base Budget 2013	Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
5300-Permits, Fees & Fine						
5311 Building Permits	60,000	55,000	Based on lot availabilty		55,000	-8%
5312 Elec/Plmbg/Heat/Air Permits	5,000	7,000	New a/c, water heater etc		7,000	40%
5313 Zoning & Plat Permits	15,000	12,000	Based on lot availabilty		12,000	-20%
5314 Health Permits	3,000	4,000	Annual fee for resturants		4,000	33%
5315 Other Permits	8,000	8,000	Carports, assessory blding etc		8,000	0%
5316 Contractor's Registration Fee	9,000	11,000	Annual registration renewal		11,000	22%
5317 Developer 3% Fee for Engineering	22,213	30,000	Infrastructure new dev		30,000	35%
5318 Applications - Building/Construction	0	0			0	#DIV/0!
5319 Engineering Related Fees	1,400	1,200	New Development		1,200	-14%
5321 Library Fines	2,000	2,000	Historical		2,000	0%
5322 Court Fines & Fees	472,367	450,000	Conservative Historical		450,000	-5%
5323 Court Technology Fund	0	0			0	#DIV/0!
5324 Municipal Court Security Fund	0	0			0	#DIV/0!
5336 DSO Arrest/Warrant Fees	0	0	Included above		0	0%
5350 Adm. Fees/Def Dr Fees/Other	0	0	Included above		0	0%
5360 Ambulance Billing Revenue	46,000	46,000	Historical		46,000	0%
5361 Town Hall Rental	2,500	2,000	Last year		2,000	-20%
5364 Animal Control/Impound Fees	300	0			0	-100%
5365 Code Mowing	178	0			0	-100%
5388 Operating Transfer In - Water	25,000	25,000	Committed		25,000	0%
5389 Operating Transfer In - 4A	12,000	12,000	Committed		12,000	0%
5390 Operating Transfer In - 4B	96,000	96,000	Committed		96,000	0%
5399 Other Fees	10	0			0	-100%
					0	0%
Revenue Category Total	779,968	761,200			761,200	-2%

11 General Fund Revenues	Amended Budget 2012	Base Budget 2013	Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
5400-Transfers In						
5401 SISD Fee for Collection	0	0				
Revenue Category Total	0	0				
5500-Other Revenues						
5509 Library Fees	0	0			0	0%
5510 Interest Earned	2,000	1,500	Lower rates		1,500	-25%
5511 Due From Credit Card PMTS	0	0			0	0%
5512 Copies, Maps & Ordinances	50	0			0	-100%
5513 Grant Revenue	0	0			0	0%
5516 Library Grant Funds	0	0			0	0%
5517 Fire Department Grant Funds	0	0			0	0%
5518 Dallas Co. 50% B Rd Maintenance	0	0			0	0%
5519 Reimbursement For Bridge Bond	0	0			0	0%
5520 Miscellaneous Revenue	1,000	1,000	Estimate		1,000	0%
5521 CC & Internet Processing Fee	5,000	2,000	Historical		2,000	-60%
5550 Sunnyvale ISD Tax Collection	0	0			0	0%
Revenue Category Total	8,050	4,500			4,500	-44%
Total Revenue	4,822,111	4,683,274			4,683,274	-3%

Certified Appraisal Roll 2012 749,054,697
 Divided by 100 7,490,547
 Times the M&O Rate .307408 2,302,654
 Times 97% Collections Rate 2,233,574

11 General Fund
601 Town Manager

	Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
601-6000 Wages & Salaries	207,910	272,272	3 Full Time Positions		272,272	31%
601-6001 4A 1/2 Portion of EDC	-16,264	-46,080	4A 1/2 of EDC Position		-46,080	183%
601-6002 TMRS	27,587	40,684	13.92%		40,684	47%
601-6003 Buy Back	10,000	20,000	Added position		20,000	100%
601-6004 Payroll Taxes - FICA	16,670	22,359	7.65%		22,359	34%
601-6005 Employee Insurance	19,434	24,900	2% Increase per TML 10.01.12		24,900	28%
601-6006 Workers Comp	701	800	Determined by TML		800	14%
601-6007 Unemployment	540	783	2.90% of first \$9,000		783	45%
601-6009 Car/Mileage Allowance	6,000	6,000	Town Manager Contractual		6,000	0%
Category Total	272,579	341,718		0	341,718	25%
Supplies and Materials						
601-6103 Telephone	1,440	2,160	3 Cell phone reimbursements		2,160	50%
601-6201 Office Supplies	1,000	750	Business cards, binders, envelopes		750	-25%
601-6202 General Operating Supplies	200	480	Fuel for Town Engineer 6 tanks @ \$80		480	140%
601-6206 Postage	100	200	Currier and overnight		200	100%
601-6207 Small Tools & Equipment	100	0			0	-100%
601-6208 Community Events	100	0			0	-100%
601-6209 Newsletter	2,500	2,516	12 Water Bills Inserts; 2 Rush Charges%		2,516	1%
Category Total	5,440	6,106		0	6,106	12%
Contractual Services						
601-6300 Office Equip Repairs & Maintenance	3,000	6,540	Oce Engineer Scanner & Town Manager Copier		6,540	118%
601-6401 Consulting Services	0	95,000	Comp Plan - 80K		95,000	0%
601-6402 Legal Fees	550,000	210,000	Vulcan, ICP, Home Rule, General Legal - See Zero Basis		210,000	-62%
601-6403 Engineering Fees	5,000	6,500	Misc Engineering requests - Mapping, etc.		6,500	30%
601-6404 Web Page Services	3,490	3,240	Civic Plus	2,000	5,240	50%
Category Total	561,490	321,280		2,000	323,280	-42%

11 General Fund
601 Town Manager

	Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Training/Dues/Subscriptions						
601-6500 Dues and Subscriptions	3,600	4,365	See Zero Basis Detail		4,365	21%
601-6501 Training	3,000	2,000	Tx Municipal League Conference		2,000	-33%
601-6503 Mayor & Council Expense	7,200	3,600	24 Meals @ \$150		3,600	-50%
Category Total	13,800	9,965		0	9,965	-28%
Capital Outlays & Projects						
601-6704 Autocad Software	7,000	1,160	Per Quote from Autocad		1,160	-83%
601-6705 New Hope School Restoration	0	0	New Hope School	200,000	200,000	0%
Category Total	7,000	1,160		200,000	201,160	2774%
Department Total	860,309	680,229		202,000	882,229	3%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Town Manager DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Restore New Hope School		601-6705	New Hope School Restoration	200,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
A recent inspection indicated severe deterioration in the last year.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		200,000
USE BY OTHER DEPARTMENT		TOTAL		200,000
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Town Manager DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Website Redesign		601-6404	Web Page Services	2,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
The current site is five years old and outdated. CivicPlus provides additional functionality that is not available on our current site.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
Building may not be salvagable.				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		2,000
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL		2,000
OTHER				

11 General Fund 602 Town Secretary	Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
602-6000 Wages & Salaries	68,310	68,141	1 Full time; 1 Part time		68,141	0%
602-6001 Overtime	0	0	Exempt & Part time		0	0%
602-6002 TMRS	9,219	10,112	13.92%		10,112	10%
602-6003 Buy Back	4,509	4,500	Estimate		4,500	0%
602-6004 Payroll Taxes - FICA	5,571	5,557	7.65%		5,557	0%
602-6005 Employee Insurance	1,000	0	Exempt & Part time		0	-100%
602-6006 Workers Comp	325	325	Per TML		325	0%
602-6007 Unemployment	609	522	2.90% of first \$9,000		522	-14%
Category Total	89,543	89,157		0	89,157	0%
Supplies and Materials						
602-6103 Telephone	720	720	60 @ 12		720	0%
602-6201 Office Supplies	2,600	2,600	Routine office needs		2,600	0%
602-6205 Preprinted Forms/Printing	0	50,000	Home Rule Charter to all registered voters		50,000	100%
602-6207 Small Tools & Equipment	100	100	Routine office needs		100	0%
602-6208 Awards and Plaques	200	700	Photo & Framing Council		700	250%
Category Total	4,020	54,120		0	54,120	1246%
Contractual Services						
602-6300 Office Equip Repairs & Maintenance	200	0			0	-100%
602-6400 Dallas Co. Tax Collection Fee	6,500	5,200	Per Contract @ 1.30 per tax account @4,000		5,200	-20%
602-6402 Legal Fees	100	0			0	-100%
602-6404 Appraisal Fees	15,000	15,000	DCAD Quarterly		15,000	0%
602-6406 Election Services	15,000	23,000	2 Elections, Home Rule Charter & General Election		23,000	53%
602-6407 Advertising & Legal Publications	10,000	10,000	Public Hearing Notices; Home Rule Charter & Land Use Plan		10,000	0%
602-6408 Coditication/Filing Fees	1,000	3,000	Franklin Online Hosting & Publications; Code of Ordinances		3,000	200%
Category Total	47,800	56,200		0	56,200	18%

11 General Fund 602 Town Secretary	Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Training/Dues/Subscriptions						
602-6500 Dues and Subscriptions	700	800	NCTCOG, Tx Municipal Clerks Association Dues		800	14%
602-6501 Employee Training	1,100	1,850	Tx Municipal Clerks Association Seminars Required		1,850	68%
Category Total	1,800	2,650		0	2,650	47%
Capital Outlays & Projects						
602-6705 Capital Software > \$5,000	0	0		0	0	0%
Category Total	0	0			0	0%
Department Total	143,163	202,127		0	202,127	41%

11 General Fund
603 Finance

	Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
603-6000 Wages & Salaries	81,420	96,200	2 Full time		96,200	18%
603-6002 TMRS	10,308	13,809	13.92%		13,809	34%
603-6003 Buy Back	3,000	3,000	Estimate		3,000	0%
603-6004 Payroll Taxes - FICA	6,458	7,589	7.65%		7,589	18%
603-6005 Employee Insurance	9,709	12,600	525 * 2 * 12		12,600	30%
603-6006 Workers Comp	105	105	Per TML		105	0%
603-6007 Unemployment	540	522	2.90% of first \$9,000		522	-3%
Category Total	111,540	133,824		0	133,824	20%
Supplies and Materials						
603-6103 Telephone/Cable	720	720	60 * 12		720	0%
603-6201 Office Supplies	3,500	1,200	Check Orders		1,200	-66%
603-6203 General Operating Supplies	200	0			0	-100%
603-6205 Preprinted Forms/Printing	0	500	W-2's; 1099 Misc		500	100%
Category Total	4,420	2,420		0	2,420	-45%
Contractual Services						
603-6405 Contracts - Professional Services	24,000	29,500	Audit,1st SW		29,500	23%
Category Total	24,000	29,500		0	29,500	23%
Training/Dues/Subscriptions						
603-6500 Dues and Subscriptions	300	300	NCTOG		300	0%
603-6501 Employee Training	300	1,000	GFOA		1,000	233%
Category Total	600	1,300		0	1,300	117%
Department Total	140,560	167,044		0	167,044	19%

11 General Fund
604 Court

	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits					
604-6000 Wages & Salaries	88,550	74,485		74,485	-16%
604-6001 Overtime	6,000	6,000		6,000	0%
604-6002 TMRS	10,856	12,317		12,317	13%
604-6003 Buy Back	8,000	8,000		8,000	0%
604-6004 Payroll Taxes - FICA	7,845	6,769		6,769	-14%
604-6005 Employee Insurance	12,120	12,600		12,600	4%
604-6006 Workers Comp	400	400		400	0%
604-6007 Unemployment	783	800		800	2%
604-6008 Certification	0	0		0	0%
Category Total	134,554	121,371	0	121,371	-10%
Supplies and Materials					
604-6201 Office Supplies	7,000	8,000		8,000	14%
604-6206 Postage	4,000	0		0	-100%
Category Total	11,000	8,000	0	8,000	-27%
Contractual Services					
604-6402 Legal Fees & Prosecuting	37,700	30,000		30,000	-20%
604-6406 Municipal Court Judge	33,000	33,800		33,800	2%
604-6407 Jury Fees	600	600		600	0%
604-6408 Omni-Base Court Related	4,300	4,200		4,200	-2%
Category Total	75,600	68,600	0	68,600	-9%

11 General Fund
604 Court

	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
604-6500 Dues and Subscriptions	500	1,000		1,000	100%
604-6501 Employee Training	1,500	1,500		1,500	0%
Category Total	2,000	2,500	0	2,500	25%
Capital Outlays & Projects					
604-6702 Software Maintenance	0	0	25,200	25,200	#DIV/0!
604-6708 Ticket Writer	0	0		0	#DIV/0!
Category Total	0	0	25,200	25,200	#DIV/0!
Department Total	223,154	200,471	25,200	225,671	1%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Court DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Incode Court Online Component		97-697-6400	Court Technology Expense	2,900
Incode Annual Maintenance of Court Online Component		11-604-6702	Software Maintenance	25,200
Cost to terminate current online and point of sale credit card contract		97-697-6400	Court Technology Expense	2,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
Citation holders will be able to pay fines and submit paperwork online without contacting the Court. Switching credit card processors will allow for a processor that is fully integrated with Incode.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
Currently, if a customer cannot personally come in, Staff prints the paperwork and scans and emails the information. Staff must also manually enter and post all credit card payments.				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
None.				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		27,200
SALVAGE		CAPITAL		2,900
USE BY OTHER DEPARTMENT		TOTAL		30,100
OTHER				

11 General Fund 605 Parks & Streets	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits					
605-6000 Wages & Salaries	239,042	239,042	38,480	277,522	16%
605-6001 Overtime	7,000	7,000		7,000	0%
605-6002 TMRS	32,985	33,275	5,356	38,631	17%
605-6003 Buy Back	14,500	14,500		14,500	0%
605-6004 Payroll Taxes - FICA	20,114	19,931	2,944	22,875	14%
605-6005 Employee Insurance	30,300	37,800	12,600	50,400	66%
605-6006 Workers Comp	4,000	4,000	2,000	6,000	50%
605-6007 Unemployment Insurance	1,890	1,566	522	2,088	10%
Category Total	349,830	357,114	61,902	419,016	20%
Supplies and Materials					
605-6102 Water - Parks	16,700	16,700		16,700	0%
605-6103 Telephone	1,500	3,200		3,200	113%
605-6104 Electricity - Park Lights	6,000	6,000		6,000	0%
605-6105 Electricity - Street Lights	75,000	75,000		75,000	0%
605-6201 Office Supplies	1,500	1,500		1,500	0%
605-6203 General Operating Supplies	7,500	7,500		7,500	0%
605-6204 Uniforms & Accessories	2,700	2,700	200	2,900	7%
605-6205 Preprinted Forms/Printing	350	350		350	0%
605-6207 Small Tools & Equipment	4,000	4,000		4,000	0%
605-6208 Fuel	8,000	10,000		10,000	25%
605-6209 Animal Control	5,775	6,000		6,000	4%
605-6210 Spay/Nueter - Vet	5,024	5,000		5,000	0%
605-6211 A/C Utilities	4,200	4,200		4,200	0%
Category Total	138,249	142,150	200	142,350	3%

11 General Fund 605 Parks & Streets		Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Contractual Services						
605-6301	Vehicle Repairs & Maintenance	4,000	4,000		4,000	0%
605-6302	Equipment Maintenance	9,500	10,000		10,000	5%
605-6303	Building Maintenance	3,000	5,000		5,000	67%
605-6304	Street Sign Replacement	14,000	12,000		12,000	-14%
605-6305	Ballfield/Park Maintenance	17,000	17,000		17,000	0%
605-6405	Mudjacking	75,000	0		0	-100%
605-6406	Road Maintenance (Alleys.....)	297,800	70,000	349,965	419,965	41%
605-6407	Contract Mowing	21,000	11,000		11,000	-48%
605-6408	Contract Tree Trimming	3,000	3,000		3,000	0%
605-6409	Contract Portables	24,000	3,800		3,800	-84%
605-6411	Dallas County HHW Program	4,000	5,000		5,000	25%
Category Total		472,300	140,800	349,965	490,765	4%
Training/Dues/Subscriptions						
605-6500	Dues and Subscriptions	1,000	1,000		1,000	0%
605-6501	Employee Training	2,500	2,500		2,500	0%
605-6503	Special Events	25,000	15,000		15,000	-40%
Category Total		28,500	18,500	0	18,500	-35%
Capital Outlays & Projects						
605-6701	Mower	0	0	14,500		
605-6701	Mulch Program	0	0	32,792	32,792	#DIV/0!
Category Total		0		47,292		
Department Total		988,879	658,564	459,359	1,117,923	13%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Parks & Streets DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Town East Blvd. (from Jobson to Tower Place) - Reconstruct	211,365	605-6406	Road Maintenance	349,965
Collins - 1,500 feet in front of High School west side of road only - Reconstruct	24,750			
North Paschall (from Tripp Road to US 80) - Reconstruct	113,850			
	349,965			
Other Roads in need of immediate reconstruction (not included in 2012 requests)				
East Fork (from Gloria to Town East)	\$127,050			
Larkin (from Berry to 312 Larkin - should wait for Dallas water line to be completed)	\$72,600			
Jobson (from Town East to Hidden Lake)	\$132,990			
	\$332,640			
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
Many of our roads are in very similar condition and are in need of reconstruction. As indicated previously, Staff does not recommend asphalt overlays as an effective method to address these roads. Staff considered traffic volume to formulate recommendations.				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.			RECAP	
REPLACEMENT			SALARIES	
TRADE-IN			OPERATIONS	349,965
SALVAGE			CAPITAL	
USE BY OTHER DEPARTMENT			TOTAL	349,965
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Parks & Streets DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Mulch Program		605-6701	Capital Outlays 32,792
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: See attached.			
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:			
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	
TRADE-IN		OPERATIONS	
SALVAGE		CAPITAL	32,792
USE BY OTHER DEPARTMENT		TOTAL	32,792
OTHER			

MULCH PROGRAM

There are several reasons for a mulch program. First, such a program would allow residents to dispose of organic material (i.e., limbs bushes, trees, and plants) between the yearly Sunnyvale Clean-up Days. It should be noted that approximately 90% of what is commonly disposed of during Sunnyvale Clean-up Days is actually organic material. Second, Sunnyvale's trash service will only pick up a 6ft x 3ft x 3ft bundle that weighs less than 50 pounds each trash pick-up day. For residents who have trimmed several trees, this current policy could cause it to take several weeks before all limbs are picked up. When area trees are damaged in storms, such as we have had over the past several months, a mulch program would give residents a convenient place to dispose of limbs and other organic materials. Third, such a mulch program would give the residents of Sunnyvale a place to get free mulch.

The proposed location for this program would be the Norman Glaze Service Center at 371 Longcreek. This is a secured area where Sunnyvale employees can control what material is brought in and ensure that only Sunnyvale residents are allowed to use the service.

Proposed hours of operation are:

8:00 a.m. – 4:30 p.m., Monday through Friday
 8:00 a.m. – Noon on Saturday
 1:00 p.m. – 4:00 p.m. on Sunday

The following will explain the capital cost and the daily operations proposed for this program.

CAPITAL COST

WOOD CHIPPER	\$28,286.26 (estimated)
ELECTRIC GATE OPENER	\$2,021.50 (estimated)
WIRING FOR THE GATE OPENER	\$2,484.32 (estimated)
ADMINISTRATION ASSISTANT	\$10.00 p/hour
MAINTENANCE TECHNICIAN	\$10.00 p/hour

WOOD CHIPPER

The Vermeer BC1000XL 12 inch brush chipper is what most cities use. Enclosed is the information on this model. The second page shows the warranty and on the last page is the price. The buy board discount that is not shown is 14%, which brings the estimated price to \$28,286.26.

The reason for proposing buying the machine instead of renting one is that the rental price averages \$200.00 per day. Therefore, if it were needed for 5 days, it would come to approximately \$1,000.00 per week. If it was rented say every other week (26 weeks), the cost would be \$26,000.00 per year. In addition, there is no guaranty that the rental place would have a machine available whenever we needed one.

During seasons when our staff is not mowing, they are trimming trees. If there is a burn ban in effect, we accumulate a large quantity of limbs. A chipper would allow us to dispose of the limbs in a timely manner.

ELECTRIC GATE OPENER

Such a gate would be vital in securing the dump area. In order to keep non-residents from using the facility, individuals would need to show an employee (Administrative Assistant) their driver's license with a Sunnyvale address. The employee would also check the material to ensure that it was all organic and did not have trash mixed in. Then, once finished dumping, the individual would exit through the electronic gate. The estimated price, as noted above, for an electric gate opener, is \$2,021.50.

WIRING FOR GATE OPENER

In order to get electricity to the electric gate opener, we will need to bore under the driveway from the building. The estimated cost for this is \$2,484.32.

Vermeer[®]

Brush Chipper

BC1000XL



BC1000XL

Performance and Safety

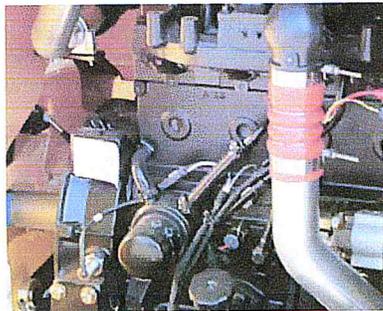
The Vermeer BC1000XL provides performance and safety on your jobsite.

Equipped with either a CAT 49 hp (36.5 kW) Tier 4a or Cummins 85 hp (63.4 kW) Tier 3 engine, the BC1000XL delivers efficiency to chip through tough material, while the 25-gal (94.6 L) fuel tank cuts time spent refueling and increases time spent on the job.

The heavy-duty, all-steel engine enclosure is designed to hold up to daily use and wear. The unit's large feed opening enables you to process material up to 12" (30.5 cm) in diameter, which helps boost productivity by reducing the need to trim material — making the BC1000XL an ideal machine for line-clearing contractors, rental yards and municipalities.

The rubber-torsion suspension provides smooth towing action while the control panel and operational controls are located at the rear of the machine for easy access and monitoring during machine operation.

When you need a quality, reliable brush chipper, look to a name you can trust — Vermeer.



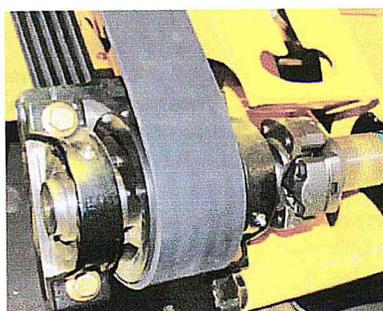
Engine options to fit your needs.

With two engine options providing either 49 hp (36.5 kW) or 85 hp (63.4 kW), contractors have the ability to choose an appropriate horsepower based on their needs.



Operator safety.

Combined with the patented Bottom Feed Stop Bar is the four-position upper feed control bar with dual stop positions and forward / reverse feed positions. Mounted over the feed table, it enables the operator to stop the feed rollers and select forward or reverse operations. Dual reset / hold-to-run buttons allow the operator to readily reset the Bottom Feed Stop Bar.



A clutchless PTO system

allows the cutter to be engaged without using a traditional slip clutch or idler pulley and without sliding the engine. The system is simple to maintain — once under the shield, belt changes are easily accomplished without the use of tools.

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ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Parks & Streets DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Additional Maintenance Technician.		605-6000	Wages and Salaries 20,800
		605-6002	Benefits 12,882
		605-6204	Clothing 200
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: See attached mulch program request.			
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:			
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	33,682
TRADE-IN		OPERATIONS	200
SALVAGE		CAPITAL	
USE BY OTHER DEPARTMENT		TOTAL	33,882
OTHER			

ADMINISTRATION ASSISTANT

This position is needed and is being proposed as full-time, Monday through Friday from 8:00 a.m. to 5:00 p.m. at a starting salary of \$10.00 per hour. Specifically related to the mulch program, this position would allow Sunnyvale residents to bring their organic material during normal business hours. The administrative assistant would, as discussed above, verify that person(s) are Sunnyvale residents, check the load to make sure there is no trash mixed in with the organic material, and let them into the mulch area. In addition, an administrative assistant would increase customer service by allowing calls for Service Center personnel to go directly to the center, enabling calls to get to service center personnel in a more timely manner, which in turn would facilitate a quicker response to community needs. The administrative assistant would also aid community relations by greeting the public, maintaining park reservations, providing more timely access to the animal shelter, and assisting with special events. Overall, an administrative assistant would make departmental self-sufficiency possible, lessening the need to utilize administrative staff from other departments.

MAINTENANCE TECHNICIAN

This position is needed and is being proposed on a full-time basis, either Wednesday through Saturday or Sunday through Wednesday from 7:30 a.m. to 5:30 p.m., at a starting salary of \$10.00 per hour. The position would specifically benefit the mulch program by having an employee at the service center on Saturday (and possibly Sunday) making the mulch available to residents. This employee could assist with animal pick-ups and pavilion reservation maintenance, in addition to allowing the department two two-man crews. Two-man crews will not only increase productivity but will also provide a safer working environment, given the sometimes dangerous nature of the work they perform.

Please note that if the mulch program is not undertaken at this time, I would like for you to still consider the requests for the administration assistant and maintenance technician. While each would be key to the mulch program, they are both needed in order to make the department as efficient as it can be.

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Parks & Streets DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:			
Receptionist for Service Center. Person needed to answer phone and help with AC, reserving facilities, special events and filing.		605-6000	Wages and Salaries 17,680
		605-6002	Benefits 10,540
PURPOSE / OBJECTIVE OF THIS REQUEST:			
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:			
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	28,220
TRADE-IN		OPERATIONS	
SALVAGE		CAPITAL	
USE BY OTHER DEPARTMENT		TOTAL	28,220
OTHER			

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Parks & Streets DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
New Mower		605-6701	Capital Outlays	14,500
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Replacement of aging equipment				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		14,500
USE BY OTHER DEPARTMENT		TOTAL		14,500
OTHER				

11 General Fund
606 Community Development

	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits					
606-6000 Wages & Salaries	145,000	152,818		152,818	5%
606-6001 Overtime	3,000	2,000		2,000	-33%
606-6002 TMRS	20,003	22,943		22,943	15%
606-6003 Buy Back	10,000	10,000		10,000	0%
606-6004 Payroll Taxes - FICA	12,087	12,609		12,609	4%
606-6005 Employee Insurance	14,621	18,900		18,900	29%
606-6006 Workers Comp	3,507	4,150		4,150	18%
606-6007 Unemployment	945	783		783	-17%
Category Total	209,163	224,202	0	224,202	7%
Supplies and Materials					
606-6103 Telephone	1,352	1,320		1,320	-2%
606-6201 Office Supplies	4,000	2,000		2,000	-50%
606-6204 Uniforms & Accessories	700	700		700	0%
606-6205 Preprinted Forms/Printing	500	500		500	0%
606-6206 Postage	5,000	3,000		3,000	-40%
606-6207 Small Tools & Equipment	100	100		100	0%
606-6208 Fuel	6,500	6,500		6,500	0%
Category Total	18,152	14,120	0	14,120	-22%
Contractual Services					
606-6301 Vehicle Maintenance	1,000	1,650		1,650	65%
606-6302 Equipment Maintenance	0	0		0	#DIV/0!
606-6408 Contract - Planning Services	25,000	15,000		15,000	-40%
Category Total	26,000	16,650	0	16,650	-36%

11 General Fund
606 Community Development

	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Training/Dues/Subscriptions					
606-6500 Dues and Subscriptions	1,000	500		500	-50%
606-6501 Employee Training	2,000	2,000		2,000	0%
Category Total	3,000	2,500	0	2,500	-17%
Capital Outlays & Projects					
606-6700 Furniture >\$5000	0	0			
606-6701 Tools & Equipment >\$5000	0	0			
606-6705 Software >\$5000	0	0	4,000	4,000	#DIV/0!
Category Total	0	0	4,000	4,000	#DIV/0!
Department Total	256,315	257,472	4,000	261,472	2%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Community Services DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Permits, P & Z, BOA applications, Code Enforcement tracking, online customer contractor portal.		606-6705	Software	4,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
To reduce permitting time, improve record keeping and archiving of permits and code violations. Enhance communication with applicants, residents, and other departments resulting in higher quality of submissions, tracking, customer service, staff efficiency.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		4,000
USE BY OTHER DEPARTMENT		TOTAL		4,000
OTHER				

11 General Fund 607 Contract Police		Amended Budget 2012	Base Budget 2012 - 2013	Zero Based Budget Notes	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits							
607-6004	Payroll Taxes - FICA	28	55	7.65%		55	97%
607-6005	Employee Insurance	5,500	5,676	TML Liability + 3.20%		5,676	3%
607-6006	Workers Comp	16,500	16,372	TML + 3.20%		16,372	-1%
Category Total		22,028	22,103		0	22,103	0%
Supplies and Materials							
607-6100	Electricity	8,000	8,256	Historical + 3.20%		8,256	3%
607-6102	Water	360	300	Historical + 3.20%		300	-17%
607-6103	Telephone/Cable	3,500	3,552	See Zero Basis List		3,552	1%
607-6201	Office Supplies	2,000	2,000	Training & HOA		2,000	0%
607-6204	Uniforms & Accessories	200	200	Clips & catches		200	0%
607-6207	Small Tools & Equipment	1,500	1,500	Radar repair		1,500	0%
607-6208	Fuel	0	0			0	#DIV/0!
Category Total		15,560	15,808		0	15,808	2%
Contractual Services							
607-6301	Vehicle Repairs	1,000	1,500	Wrecker response & washes		1,500	50%
607-6302	Equipment Repairs	1,000	0			0	-100%
607-6303	Building Maintenance	5,400	2,650	See Zero Basis List	27,000	29,650	449%
607-6409	Copier Rental & Maintenance	700	900	Contract		900	29%
607-6410	Contract Patrol Services	1,267,164	1,262,119	Per DSO	109,397	1,371,516	8%
Category Total		1,275,264	1,267,169		136,397	1,403,566	10%
Department Total		1,312,852	1,305,080		136,397	1,441,477	10%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Police DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Replace and repair air conditioning system at sub-station		607-6303	Building Maintenance 7,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:			
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:			
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	
TRADE-IN		OPERATIONS	
SALVAGE		CAPITAL	7,000
USE BY OTHER DEPARTMENT		TOTAL	7,000
OTHER			

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Police DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Additional Officer		607-6705	Contract Police Services	109,397
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Increased Patrol of Town				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		109,397
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL		109,397
OTHER				

DRAFT - FY2013

July 19, 2012

PATROL COSTS

Salary - 10 Deputies	514,302
Salary - 1 Public Safety Coordinator	65,378
Overtime	85,000
Fringe Benefits	211,504
Patrol Cars (2 Year Life)	42,000
Fuel & Vehicle Maintenance	48,573
Mobile Radios (8 Year Life)	284
Maintenance on Mobile Radios	288
Visabar & Electronics Maintenance	264
Portable Radios (8 Year Life)	1,169
Maintenance on Portable Radios	270
Cellular Phones	-
Maintenance on Base Station	267
Supplies	575
Total Direct Patrol Costs	969,874
Indirect Cost @ 27.72%	184,249
Total Patrol Costs	\$ 1,154,124

No Additional Officer Contract

INVESTIGATION COSTS

Salary - 1 Deputy	61,119
Fringe Benefits	19,354
1 Unmarked Car (7 Year Life)	3,143
Fuel & Vehicle Maintenance	6,939
Mobile Radio (8 Year Life)	88
Maintenance on Mobile Radio	90
Electronics Maintenance	49
Portable Radio (8 Year Life)	106
Maintenance on Portable Radio	90
Supplies	75
Total Direct Investigation Costs	91,053
Indirect Cost @ 27.72%	16,942
Total Investigation Costs	\$ 107,996

Total Patrol Costs	1,154,124
Total Investigative Costs	107,996
Total FY2013 Cost	\$ 1,262,119
Monthly Cost	\$ 105,177

Difference FY12-11	
\$	(5,044)
\$	(420)

	<u>Total</u>		<u>Monthly</u>
FY2012 Contract	\$ 1,267,163	\$	105,597
FY2011 Contract	\$ 1,229,087	\$	102,424
FY2010 Contract	\$ 1,168,411	\$	97,368
FY2009 Contract	\$ 1,145,269	\$	95,439
FY2008 Contract	\$ 996,543	\$	83,045
FY2007 Contract	\$ 930,381	\$	77,532
FY2006 Contract	\$ 903,096	\$	75,258

DRAFT - FY2013

July 19, 2012

PATROL COSTS

Salary - 11 Deputies	569,081
Salary - 1 Public Safety Coordinator	65,378
Overtime	85,000
Fringe Benefits	229,701
Patrol Cars (2 Year Life)	54,000
Fuel & Vehicle Maintenance	62,451
Mobile Radios (8 Year Life)	319
Maintenance on Mobile Radios	352
Visabar & Electronics Maintenance	264
Portable Radios (8 Year Life)	1,275
Maintenance on Portable Radios	432
Cellular Phones	-
Maintenance on Base Station	300
Supplies	575
Total Direct Patrol Costs	1,069,130
Indirect Cost @ 27.72%	199,434
Total Patrol Costs	\$ 1,268,564

With Additional Officer Contract

INVESTIGATION COSTS

Salary - 1 Deputy	61,119
Fringe Benefits	19,354
1 Unmarked Car (7 Year Life)	3,143
Fuel & Vehicle Maintenance	6,939
Mobile Radio (8 Year Life)	88
Maintenance on Mobile Radio	90
Electronics Maintenance	49
Portable Radio (8 Year Life)	106
Maintenance on Portable Radio	90
Supplies	75
Total Direct Investigation Costs	91,053
Indirect Cost @ 27.72%	16,942
Total Investigation Costs	\$ 107,996

Total Patrol Costs 1,268,564**Total Investigative Costs** 107,996**Total FY2013 Cost** \$ 1,376,559**Monthly Cost** \$ 114,713**Difference FY12-11**

\$ 109,397

\$ 9,116

Total**FY2012 Contract** \$ 1,267,163**FY2011 Contract** \$ 1,229,087**FY2010 Contract** \$ 1,168,411**Monthly**

\$ 105,597

\$ 102,424

\$ 97,368

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Police DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Sub Station Drainage Repair		607-6303	Building Maintenance	20,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Repairs needed to correct drainage issues at Sub Station.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION. REPLACEMENT TRADE-IN SALVAGE USE BY OTHER DEPARTMENT OTHER		RECAP		
		SALARIES		20,000
		OPERATIONS		
		CAPITAL		
		TOTAL		20,000

11 General Fund
608 Fire & EMS

		Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
			1			
608-6000	Wages & Salaries	126,990	153,524	292,929	457,649	260%
608-6001	Overtime	14,505	14,478		0	-100%
608-6002	TMRS	18,546	17,133		23,625	27%
608-6003	Buy Back	5,000	5,000		5,000	0%
608-6004	Payroll Taxes - FICA	11,207	13,235		12,984	16%
608-6005	Employee Insurance	4,789	12,600		12,600	163%
608-6006	Workers Comp	8,100	8,100		8,100	0%
608-6007	Unemployment	1,080	1,929		2,381	121%
Category Total		190,217	225,999	292,929	522,339	175%
Supplies and Materials						
608-6100	Electricity	12,000	12,000		12,000	0%
608-6101	Natural Gas	1,600	2,000		2,000	25%
608-6102	Water	1,200	1,200		1,200	0%
608-6103	Telephone/Cable	30,600	34,236		34,236	12%
608-6201	Office Supplies	3,000	3,000		3,000	0%
608-6203	General Operating Supplies	6,000	6,000		6,000	0%
608-6204	Uniforms & Accessories	20,139	15,000		15,000	-26%
608-6205	Personal Protection Gear	19,665	20,000		20,000	2%
608-6206	Postage	25	100		100	300%
608-6207	Small Tools & Equipment	7,532	7,000		7,000	-7%
608-6208	Fuel	12,000	12,000		12,000	0%
608-6209	Medical Supplies	14,879	15,000		15,000	1%
608-6210	Emergency Mgmt	8,000	8,000		8,000	0%
Category Total		136,640	135,536	0	135,536	-1%

11 General Fund
608 Fire & EMS

		Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Contractual Services						
608-6300	Office Equipment Repairs/Ma	500	100		100	-80%
608-6301	Vehicle Repairs & Maintenance	39,000	30,000		30,000	-23%
608-6302	Equipment Maintenance	4,000	5,000		5,000	25%
608-6303	Building Maintenance	4,000	4,000		4,000	0%
608-6304	Radio Repair Maintenance	5,000	4,000		4,000	-20%
608-6310	Equipment Testing	6,000	2,000		2,000	-67%
608-6404	Ambulance Service Contract	0	0		0	0%
608-6406	Equipment Rental	300	300		300	0%
608-6407	Contracts Maint. & Support	6,000	5,945		5,945	-1%
608-6408	Insurance for Volunteers	7,600	7,850		7,850	3%
608-6409	Fireman Services	7,800	7,800	7,200	15,000	92%
	Category Total	80,200	66,995	7,200	74,195	-7%
Training/Dues/Subscriptions						
608-6500	Dues and Subscriptions	2,500	2,500		2,500	0%
608-6501	Employee Training	18,000	18,000		18,000	0%
	Category Total	20,500	20,500	0	20,500	0%
Capital Outlays & Projects						
608-6700	Furniture >\$5,000	0	0		0	0%
608-6701	Equipment >\$5,000	0	0	118,700	118,700	100%
608-6703	Capital Equipment	0	0	52,000	52,000	100%
	Category Total	0	0	170,700	170,700	100%
	Department Total	427,557	449,030	470,829	923,270	116%

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Fire DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Provide 6 career firefighter/paramedic positions. Full time positions @ \$38,000.		608-6000	Wages and Salaries	228,000
		608-6002	TMRS	31,738
		608-6003	Buy Back	5,000
		608-6004	Payroll Taxes	17,825
		608-6005	Insurance	37,800
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Two paid Firefighter//Paramedics on duty at all times. One paid Firefighter/EMT Mon. - Thurs. 7-5. Volunteers will supply third person after 5, and on Fridays and Weekends as needed.		608-6006	Workers Comp	16,000
		608-6007	Unemployment	1,566
			Less absorption of employees in Base Budget	-45,000
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		292,929
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL		292,929
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Fire DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Additional reimbursement funds for Volunteers		608-6409	Fireman Services	7,200
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: More volunteers qualify. More money to include cap on program.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		7,200
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL		7,200
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Fire DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: 8 Opticom systems		608-6701	Capital Equipment	8,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Provides safer transition through intersections by electronically communicating with traffic signals to allow emergency vehicles right of way to pass through.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		8,000
USE BY OTHER DEPARTMENT		TOTAL		8,000
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Fire DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:				
Replace 18 Self Contained Breathing apparatus, facepiece and spare cylinders		608-6701	Capital Equipment	110,700
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
SCBA inventory is obsolete under current NFPA guidelines. Interoperability with neighboring mutual aid departments.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
Current 18 carbon cylinders are 2 years from mandatory retirement. Safer use for responders allowing better utilization of equipment.				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
Existing equipment.				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		110,700
USE BY OTHER DEPARTMENT		TOTAL		110,700
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Fire DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Class A - 6 person Engine 10 year 6% - \$450,000		608-6703	Custom Engine - Annual Payment 52,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Improved response on fire and emergency calls.			
YEAR TYPE 1984 Ford Brush Truck #22 1996 International Fire Truck #07 1997 Centurion Fire Truck - Rescue #1 1999 E250 Van - Fire 1999 Freightline Fire Truck #12 2001 F350 1T Ambulance - Fire 2003 F350 1T Ambulance - Fire 2005 F150 1/2T Pickup - Fire 2006 Brush Fire Truck 2012 Brush Fire Truck			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	
TRADE-IN		OPERATIONS	
SALVAGE		CAPITAL	52,000
USE BY OTHER DEPARTMENT		TOTAL	52,000
OTHER			

11 609	General Fund Library	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
609-6000	Wages & Salaries	69,742	69,742	19968	89,710	29%
609-6001	Overtime	500	500		500	0%
609-6002	TMRS	4,575	5,068	2,780	7,848	72%
609-6003	Buy Back	5,229	5,000		5,000	-4%
609-6004	Payroll Taxes - FICA	5,735	5,756	1,528	7,284	27%
609-6005	Employee Insurance	12,120	12,600	6,300	18,900	56%
609-6006	Workers Comp	250	250		250	0%
609-6007	Unemployment	783	783	261	1,044	33%
	Category Total	98,934	99,700	30,837	130,536	32%
Supplies and Materials						
609-6100	Electricity	6,000	5,000		5,000	-17%
609-6102	Water	100	100		100	0%
609-6103	Telephone	1,523	1,450		1,450	-5%
609-6201	Office Supplies	1,400	1,500		1,500	7%
609-6203	General Operating Supplies	1,800	1,800	4,205	6,005	234%
609-6205	Preprinted Forms/Printing	750	750		750	0%
609-6206	Postage	150	150		150	0%
609-6207	Small Tools & Equipment	4,314	4,300	1,000	5,300	23%
609-6208	Newspaper/Magazines	2,500	2,500		2,500	0%
609-6209	Book Replacement	12,000	12,000		12,000	0%
609-6210	Lone Star Library Fund	0	0		0	#DIV/0!
609-6211	Special Events	1,550	1,500		1,500	-3%
609-6212	DVDs	2,000	1,000		1,000	-50%
609-6213	Videos	0	0		0	#DIV/0!
	Category Total	34,087	32,050	5,205	37,255	9%

11 609	General Fund Library	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Contractual Services						
609-6300	Office Machine Repair & Maint	1,450	1,450		1,450	0%
609-6303	Building Maintenance	4,700	4,700		4,700	0%
	Category Total	6,150	6,150			
Training/Dues/Subscriptions						
609-6500	Dues and Subscriptions	1,375	500		500	-64%
609-6501	Training	915	1,000		1,000	9%
	Category Total	2,290	1,500	0	1,500	-34%
Capital Outlays & Projects						
609-6702	Computer/Electronics > \$5000	0	0		0	#DIV/0!
609-6703	Capital - Portable Building	0	0		0	#DIV/0!
	Category Total	0	0	0	0	#DIV/0!
	Department Total	141,461	139,400	36,042	175,441	24%

*

A Actual if above budget as of 03.31.12

B Approved Budget Amount

C Calculated through end of year.

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Library DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: EnvisionWare Coin/Bill Acceptor		609-6203	General Operating Supplies	4,025
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Will ensure that the cost of copies is collected.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		4,025
USE BY OTHER DEPARTMENT		TOTAL		4,025
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13			
FUND:	DEPARTMENT: Library DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST:			
HP Printer - Includes printer, setup and additional ethernet connection		609-6203	Small Tools & Equipment 1,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:			
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:			
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:			
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP	
REPLACEMENT		SALARIES	
TRADE-IN		OPERATIONS	1,000
SALVAGE		CAPITAL	
USE BY OTHER DEPARTMENT		TOTAL	1,000
OTHER			

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Library DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Employee 32 hours with full benefits.		609-	Wages and Salaries	19,968
		609-	TMRS	2,780
			Buy Back	0
			Payroll Taxes	1,528
PURPOSE / OBJECTIVE OF THIS REQUEST: To cover operating hours.			Insurance	6,300
			Workers Comp	0
			Unemployment	261
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		30,837
TRADE-IN		OPERATIONS		
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL		30,837
OTHER				

11 General Fund 610 Non-Departmental		Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Labor and Benefits						
610-6009	Grant Expense	0	0		0	#DIV/0!
	Category Total	0	0		0	#DIV/0!
Supplies and Materials						
610-6100	Electricity - Town Hall	35,000	35,000		35,000	0%
610-6101	Gas - Town Hall	5,000	5,000		5,000	0%
610-6102	Water - Town Hall	3,200	3,000		3,000	-6%
610-6103	Telephone/Cable - Town Hall	22,000	25,000		25,000	14%
610-6108	Copier & Printer Supplies	5,000	5,000		5,000	0%
610-6202	Janitorial Supplies - Town Hall	9,000	9,000		9,000	0%
610-6206	Postage	6,000	6,000		6,000	0%
610-6210	Emergency Mgmt System & Training	0	0		0	0%
	Category Total	85,200	88,000		88,000	3%
Contractual Services						
610-6303	Building Maint - Town Hall	39,000	39,000		39,000	0%
610-6407	Professional Service/Data	22,000	25,000	2,900	27,900	27%
610-6409	Contracts - Office Machines	15,000	17,500		17,500	17%
610-6410	Property Insurance & E & O	41,000	43,000		43,000	5%
610-6411	Contract Health Services	3,500	3,000		3,000	-14%
610-6412	Contract Maint/Support	31,000	30,000		30,000	-3%
	Category Total	151,500	157,500		157,500	4%

11 General Fund
610 Non-Departmental

	Amended Budget 2012	Base Budget 2012 - 2013	Budget Supplmnts 2012-2013	Proposed Budget 2012-2013	% Change From Budget
Training/Dues/Subscriptions					
610-6505 Employee Welfare	6,500	5,000		5,000	-23%
610-6600 Merit, CL Raises, and Cont	19,449		40,000	40,000	106%
610-6601 Vehicle Replacement Fund	18,000	18,000		18,000	0%
610-6602 Contingency	30,000	30,000		30,000	0%
610-6603 CC Card/Online Costs	12,000	12,000		12,000	0%
610-6604 Bank Recon Adj	0	0		0	0%
610-6605 2008 Transf to Debt Service	0	0		0	0%
610-6608 Bad Debt - A/R Write Off	0	0		0	0%
610-6610 Marazzi State Loan - Private	0	12,000		12,000	0%
Category Total	85,949	77,000		77,000	-10%
Capital Outlays & Projects					
610-6705 Drainage	0	0		0	0%
610-6710 Capital Park/Utility Building	0	0		0	0%
Category Total	0	0		0	0%
Department Total	322,649	322,500	42,900	365,400	13%

610-6303 Building Maint - Town Hall
610-6412 Contract Maint/Support

Town East H & A, Botanical Decor, Clark Elect., C&S Pest, DFW Doors, RL Communication
Incode Support, Alarm Monitoring, Generator Maint., Traffic Light Mes., Blackboard

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Non-Departmental DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: New Computer for Town Secretary		610-6407	Professional Service/Data	1,900
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: Current computer is slow and upgraded software is needed for paperless agendas.				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		0
SALVAGE		CAPITAL		1,900
USE BY OTHER DEPARTMENT		TOTAL		1,900
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Non-Departmental DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: Laptop for Library		610-6407	Professional Service/Data	1,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS: For use when computers are down, inventory and workshops				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES		
TRADE-IN		OPERATIONS		0
SALVAGE		CAPITAL		1,000
USE BY OTHER DEPARTMENT		TOTAL		1,000
OTHER				

ANNUAL BUDGET CAPITAL AND / OR SUPPLEMENTAL REQUEST FISCAL YEAR 2012-13				
FUND:	DEPARTMENT: Non-Departmental DIVISION:	OBJ CODE	DESCRIPTION OF EQUIPMENT / MATERIAL	AMOUNT
PURPOSE / OBJECTIVE OF THIS REQUEST: 3% Merit-based raises.		610-6600	Merit, CL Raises, and Cont	40,000
CHANGES / IMPROVEMENTS FROM CURRENT OPERATIONS:				
IMPACT OR CONSEQUENCES OF NOT FUNDING THIS REQUEST:				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUESTED ITEM:				
RECOMMENDATION FOR DISPOSITION. REASON FOR RECOMMENDATION.		RECAP		
REPLACEMENT		SALARIES	40,000	
TRADE-IN		OPERATIONS	0	
SALVAGE		CAPITAL		
USE BY OTHER DEPARTMENT		TOTAL	40,000	
OTHER				