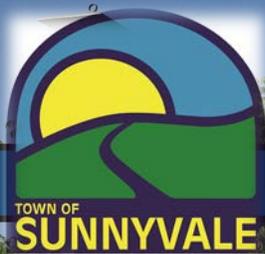


FY 2015-2016

Sunnyvale, Texas

A future bright with possibilities.



2015-2016 Operating Budget September 14, 2015





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Mayor and Town Council

Mayor Jim Phaup

Kara Ranta

Place 1

Saji George

Place 2

Mark Egan

Place 3

Jim Wade

Place 4

Karen Hill

Place 5

Chris McNeill

Place 6

Administrative Staff

Sean Fox

Town Manager

Elizabeth Hopkins

Director of Finance

Don Louis

Interim Fire Chief

Leslie Malone

Town Secretary

Rashad Jackson

Director of Development

Russell Jacks

Sherriff's Office Sergeant

Randall Heye

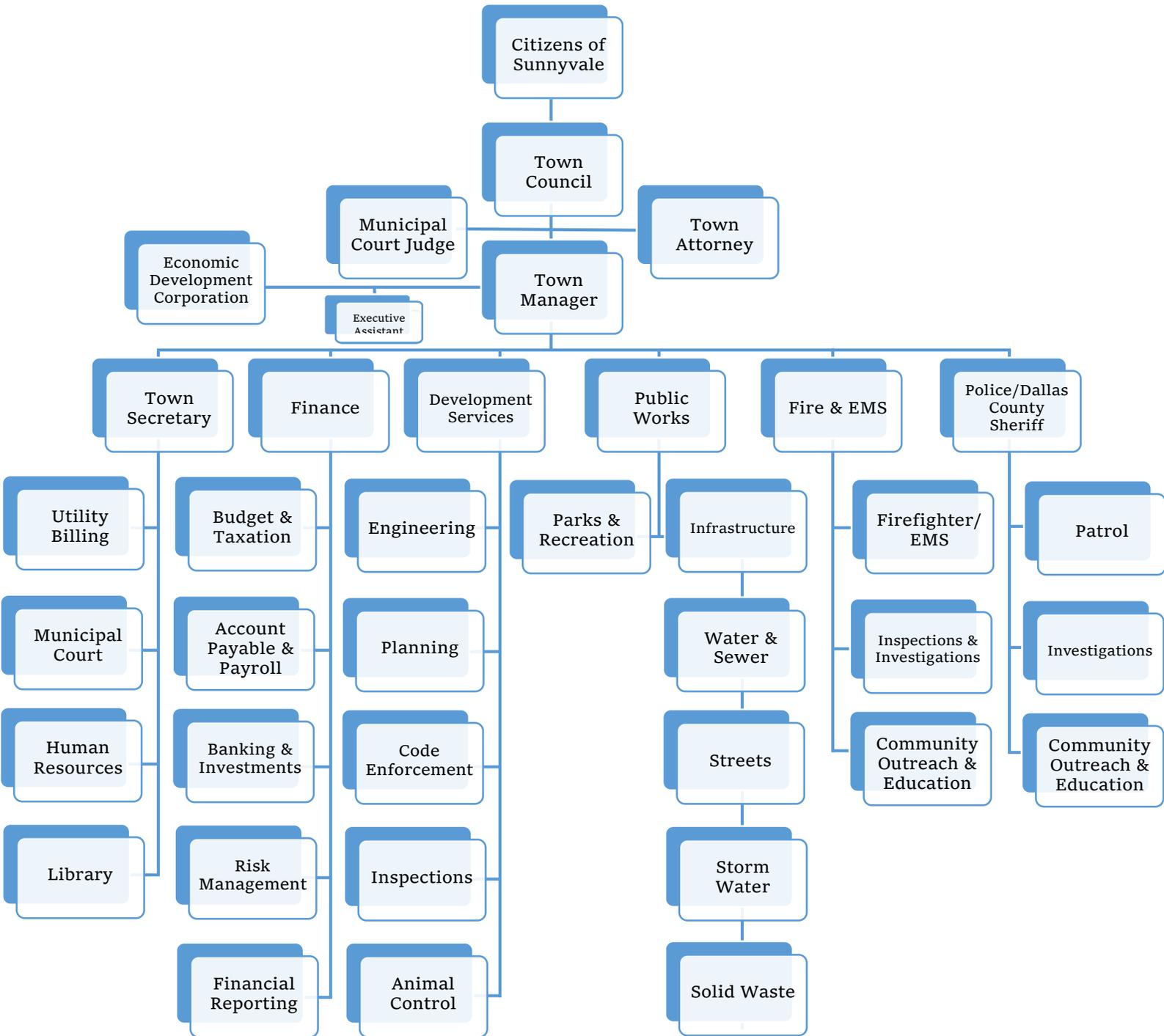
Directory of Economic Development

Johnny Meeks

Director of Public Works



Town Organizational Chart



Fiscal Year 2014-2015 Achievements

- ✓ Constructed five waterline rehabilitation projects throughout the Town.
- ✓ Ensured adequate controls and procedures were communicated to staff by external review of procedures in the areas of purchasing and cash management.
- ✓ Initiated Comprehensive Plan Update
- ✓ Initiated Land Use Update
- ✓ Implemented a traffic control program to alleviate morning congestion along the Collins Road and Tripp Road corridors.
- ✓ Dedicated the Deputy James Allman Sub-Station.
- ✓ Upgraded the phone and network system to enhance service capacity to the Town residents.
- ✓ Obtained a “best practice” goal by preparing the 2014 Annual Financial Report within framework of the CAFR.
- ✓ Updated the Water master plan to help model the water systems capabilities and make recommendations in regards to placement of water tower and needed infrastructure.
- ✓ Initiated the Sunnyvale Industrial Park water line improved to promote potential business expansion and existing businesses retention.
- ✓ Developed and implemented a comprehensive plan for street and road repair/replacement creating a safer community for citizens to travel within.
- ✓ Adopted a street maintenance program and hired a Street Supervisor.
- ✓ Started a program to refurbish the Outdoor Warning Siren System.
- ✓ Upgraded medical response service from Basic Life Support (BLS) to Mobile Intensive Care Unit (ALS).
- ✓ Implemented a program to install smart meters.



Budget Letter

September 14, 2015

Dear Honorable Mayor and Town Council,

In accordance with the Town Charter and the laws of the State of Texas governing Home Rule cities, Town staff is pleased to present the Proposed Budget for fiscal year 2015-2016.

INTRODUCTION

The proposed budget was prepared with sincere diligence in allocating limited resources for the best benefits of the citizens of Sunnyvale. The budget is a balanced budget, meaning the total of proposed expenditures does not exceed the total of the estimated income plus reserves on hand. The budget currently includes all staff requests, understanding that these requests may change as we move through the budget approval process.

Overall, the economic environment in the last year has been favorable within the community and the state of Texas as a whole. The Town has seen property values and sales tax trending higher with other major sources of revenue increasing or holding steady. Going forward this would indicate that revenue stability for the Town will continue and support the major initiatives.

PROGRAM ENHANCEMENTS

The budget contains several program enhancements related to the Town Council’s strategic plan priorities. While strategic planning includes many action items, the table includes only those items that have an impact on the fiscal year 2015-2016 budget.

General Fund

Parks Department

Outcome	Action Item	Budget Request
Support traditional workload in caring for and tending to the Town’s parks, right-of-ways, and other green spaces.	Add an additional Park Technician	\$46,352



Development Services

Outcome	Action Item	Budget Request
Speed up and improve the development review process.	Upgrade the Engineering Scanner capabilities	\$10,000

Contract Police

Outcome	Action Item	Budget Request
Increase our community policing presence within the neighborhoods during the week in order to reduce or eliminate burglaries.	Add an additional deputy to day shift	\$85,779

Fire Department

Outcome	Action Item	Budget Request
Support firefighting complement for structure fires.	Additional Part Time Day Position	\$60,000
Enabling P25 communication interoperability with mutual aid partners.	Integrating Two Apex Dual Band Radios	\$22,000
Health & safety of firefighters by cleaning all toxins & carcinogens from protective clothing.	Integrating an extractor for protective clothing	\$15,000

Non Departmental

Outcome	Action Item	Budget Request
Maintain the appearance and integrity of Town Hall. Protect network hardware from heat in server room.	Security, repair leaks, clean carpets, A/C in server room, repair employee door	\$44,000
Merit Increase		\$14,111



Road Maintenance

Outcome	Action Item	Budget Request
Improve the safety of travel during bad weather events.	Implement a sander	\$4,900

Utility Fund

Public Works

Outcome	Action Item	Budget Request
Accurate and effective meter readings.	Upgrade meters replacing 200 old meters at 262 each	\$52,400
Increase accessibility for citizens to utility bills.	Integrate the Tyler Output Processor with ability to e-mail utility bills	\$6,400
Increase man power for growing public works infrastructure responsibilities. Improve customer service to residents, assist and monitor development, & provide for the welfare of the general public.	Two additional Public Works Technicians and one Utility Billing Clerk	\$140,462

FINANCIAL INFORMATION AND FUND SUMMARIES

General Fund

The General Fund is the Town’s principle operating fund and is supported by taxes, fees, and other revenues that are not restricted to specific uses. It covers the day to day operational expenses related to administration, fire, development services, library, police, and municipal court.

The 2015-2016 projected unassigned General Fund balance is budgeted to be \$3,785,060 and provide 211 days of operating expenses. The General Fund budget presented projects using reserves of approximately \$145,246. The remaining reserves may be utilized to fund additional 2015-2016 budget priorities and program enhancements or remain in the fund balance for future planning.

Utility Fund

The Utility Fund is a proprietary fund, accounting for water, sewer and garbage collection services provided to the Town's residents. Revenues are budgeted to increase 9% to \$3,711,500 due to expected growth and the approved water and wastewater tier rate structure.

Expenditures in the Utility Fund are expected to increase 5.5% to \$3,993,266 due to re-rates from North Texas Municipal Water District, the City of Garland, and an anticipated re-rate from the City of Mesquite. At this time, it is expected that revenues will continue to be sufficient to cover the operating expenses and continue to support the Water Tower debt that is being absorbed by the fund. The fund is budgeted to have approximately \$1,812,948 in working capital for the FY 2015-2016.

Debt Service Fund

Debt is a financial instrument available to municipal governments, that when used responsibly, allows cities and towns the ability to leverage their existing and planned future resources to make necessary infrastructure and capital improvements that might not otherwise be affordable with existing resources.

The debt payments for the upcoming year total \$1,221,785 and are supported by the General Fund I & S Debt Service Fund, Utility Fund and Water Impact Fund.

General Fund CIP

Bonds proceeds of \$3,905,000 received from the 2008 Bond sale (refi 2013) were used to purchase the Service Center Building and fund the US 80 bridge projects including waterline relocation. The remaining \$872,779 balance is the realized savings from these projects and will be used to support the construction of the Water Tower.

The five year CIP is currently being updated. The Comprehensive Plan update will provide needed direction to reflect the goals and objectives for the budget going forward.

Utility Fund CIP

Bond proceeds of \$2,971,441 received from the 2008 Bond sale (refi 2013) were used to fund seven waterlines and improve Rebecca Road. Realized savings from these projects allowed the Town to fund four water system improvements and the required surveying, design, and permitting costs have been approved. The projects include Manor Way from Tripp to Mansfield, Town East from Jobson to N. Collins, East Fork from Tripp to US 80 (and along US 80), and the Deer Creek neighborhoods between Blanco, Deer Creek and Medina and a second location

between Bufflehead and Tripp. The improvements will provide approximately 11,500 linear feet of new 16 inch, 12 inch, and 8 inch water lines.

The five year CIP is currently being updated. The Comprehensive Plan update will provide needed direction to reflect the goals and objectives for the budget going forward.

Impact Fee Funds

Impact Fees are charges or assessments paid by new development in order to generate revenue for capital improvements in response to the developments impact on services. The revenues presented are based on the expectation of 100 permit requests for the budget year.

Per Texas state law, the Town is currently reviewing and updating the Towns' Water, Sewer and Impact Fee Ordinances.

Economic Development Funds

The Economic Development Funds are funds that receive revenue from sales taxes. The 4A is supported with a ¼ cent sales tax and the 4B is supported by a ½ cent sales tax. Expenditures are restricted to activities that support and promote economic and community development. The Economic Development Department and the two Economic Development Corporations aim to lead efforts that promote a diversified economy by increasing consumer choice; facilitating new employment opportunities; increasing the sales and property tax base; and contributing to a high quality of life for residents.

4A

The 2015-2016 projected unassigned 4A balance is budgeted to be \$1,053,970. In addition, the EDC assigned \$1,100,000 for support of the Sunnyvale Industrial Park Improvements. The remaining reserves may be utilized to fund additional 2015-2016 budget priorities and program enhancements or remain in the fund balance for future planning.

4B

The 2015-2016 projected unassigned 4B balance is budgeted to be \$1,237,484. The remaining reserves may be utilized to fund additional 2015-2016 budget priorities and program enhancements or remain in the fund balance for future planning.

Special Revenue Funds

Revenues that are collected are restricted and can only be spent under specific guidelines. For these funds, a fund description and fund statement are provided.



- American Heart Association
- Tree Mitigation
- Lone Star Libraries Grant Program
- Court Technology
- Court Security

CONCLUSION

The Fiscal Year 2015-2016 is a structurally balanced budget and provides for the operating expenses, program enhancements, strategic planning, major initiatives, public safety, quality of life services, and the Town's workforce for the coming year. This budget maintains the long-term fiscal stability for the community and the resources needed for future challenges and opportunities.

Many people are responsible for the development and preparation of this budget and the documents herein. Sincere appreciation is expressed to the Mayor, Town Council, Town employees and the public who provided direction, guidance and support for this budget.

Respectfully submitted,

Sean Fox

Town Manager

Elizabeth Hopkins

Finance Director



Strategic Plan and Major Initiatives

The Town Council has identified strategic plan objectives and most of the major initiatives are directly related to those objectives. Of extreme importance is the objective to enhance the quality of life of our citizens, through both infrastructure improvements and the proper maintenance of the existing infrastructure. The following are current initiatives and expected completion dates:

Comprehensive Road Replacement, Improvement and Maintenance Plan	Five Year Plan
New Water Tower	September 2017
Garland Sewer Contract & Metering Plan	October 2015
Unified Development Code	October 2016
Comprehensive Plan Update	December 2015
Land Use	December 2015
Park Master Plan	Five Year Plan

Outcome	Action Item	Funding Source
Expansion of Collins Road, improvements on current road conditions, traffic utilization and visibility within the community.	Implement the Comprehensive Road Replacement, Improvement and Maintenance Plan	Bond Initiative Partnership with Dallas County, Ad Valorem, Sales Tax
An efficient water tower in a specified area to account for planned growth and existing infrastructure.	New Water Tower	2011 Certificate of Obligation, 2013 (refi) CO Savings, 2014 Voter Approved Bond \$4,355,264
Fees charged will be at an appropriate rate versus a predictable 80% of water consumption.	Contract with Garland Sewer & with a metering plan	2014 Voter Approved Bond \$6,000,000
Enable Town staff to have a comprehensive, organized and updated set of rules to follow.	Unified Development Code	2015-2016 FY Budget \$190,000



Proposed improvements were based on current road conditions, traffic utilization and visibility within the community.

NEW WATER TOWER

The Town Council determined that the existing site was more appropriate due to it already being owned, the potential for expansion, the higher elevation and the majority of supportive infrastructure already being in place. Freese & Nichols, acting as the Town’s engineer, was confident that with the work remaining to complete the updated Master Plan would not prevent them from recommending the best and most efficient solution taking into consideration existing infrastructure, planned growth & demand and associated costs.

Fiscal Impact

Total Project Cost (Tower, infrastructure, demolition)	\$4,355,264
Less demolition	<u>\$168,900</u>
Opinion of Probable Construction Cost	\$4,186,364
Available funds 2011 Certificate of Obligation	<u>\$2,820,658</u>
Shortage	\$1,365,706
Available funds form 2008 Certificate of Obligation	\$872,770
Available funds from Nov 2014 Bond	\$641,700

GARLAND SEWER CONTACT AND METERING PLAN

Since 1991, Sunnyvale has partnered with the City of Garland for them to provide wastewater treatment for the Town. Per the terms of the original contract, Sunnyvale is required to meter their flow into the system and absent metering, Garland charges are based on 80% of our Town’s water consumption. In order to better serve our residents, the Town has been working with Garland on the renewal of the contract and installation of five new metering stations that will precisely measure our flow into the system, providing a more accurate basis of charging fees and reducing costs to our residents.

Transition to a new water supplier – The residents of Sunnyvale approved the November 2014 Bond initiative to provide piping, connections, and supplemental ground storage tank capacity in order to connect to Dallas Water Utilities (DWU). Completing the updated Water Master Plan is the first step in the process and will serve as a catalyst in identifying required infrastructure to support negotiations and future efforts.



UNIFIED DEVELOPMENT CODE

The objective of the Unified Development Code (subdivisions, zoning, etc.) is to improve current operations enabling Town staff to have a comprehensive, organized and updated set of rules to follow.

COMPREHENSIVE PLAN UPDATE

The comprehensive plan is based on a shared vision of the community. It is the community’s official statement on policy regarding its desirable future.

It is intended to direct the long term physical development and growth of the Town for the next five to ten years. At that point, the Plan will need to be updated after evaluating the changes that have occurred in the Town under the Plan. It communicates Sunnyvale’s visions for the community as defined by the community stakeholders and is also a long range statement of public policy guiding that vision.

This plan officially updates and replaces the

What is a Comprehensive Plan?

The single most important document for managing a community’s physical growth because it can coordinate planning needs, goals and policies for development.

What are the benefits?

- 1. Cost saving to implement via CIP programs
- 2. The vision of the citizens.
- 3. Framework to keep Town departments aligned and working towards common goals.

previous most recent Updated Comprehensive Plan from January of 2008, and the last completely revised plan from January of 2000. This plan builds on past and current plans and makes recommendations for: future programs and services, ensuring financial stability, sustaining the Town’s infrastructure, and

promoting all of the other elements that make up a desirable community and Town.

LAND USE

This plan is incorporated in the updated Comprehensive Plan and provides guidance regarding the appropriate and preferred pattern of future development within the Town. Land use decisions also affects many decisions facing the Town including where to locate new residential and commercial development, water and sewer infrastructure priorities, education considerations, and zoning. It is developed to be consistence with the Comprehensive Plan and reflect the type of community the citizens’ desire.

PARK MASTER PLAN



PARK MASTER PLAN

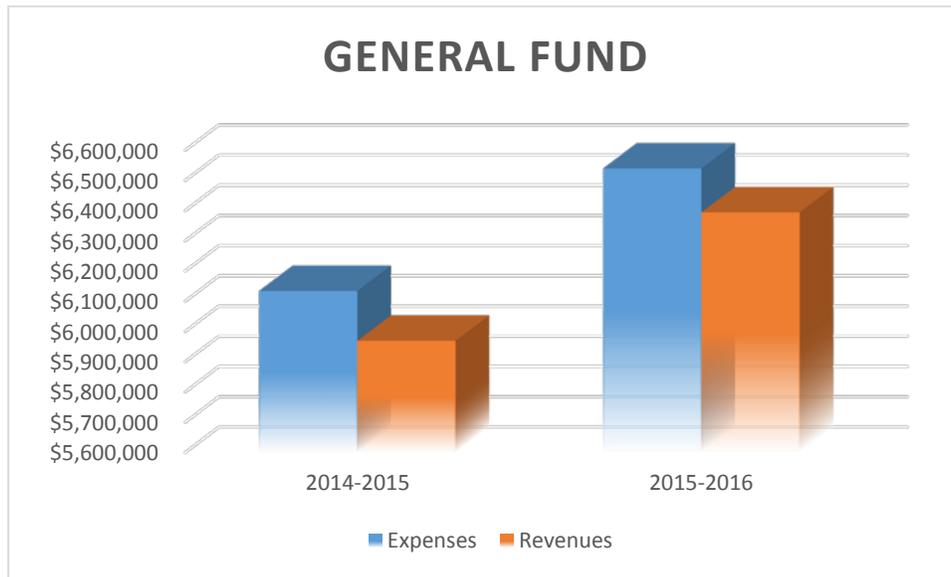
The Parks, Recreation & Open Space Master Plan examines and analyses existing park and recreation spaces and facilities; identifies issues related to present and future community needs; and makes recommendations on how the Town's park and recreation facilities can be integrated into a cohesive system. The document was recently approved by the Sunnyvale 4B Development Corporation and adopted by Town Council following an opportunity for public input.



Fund Summary And Detail

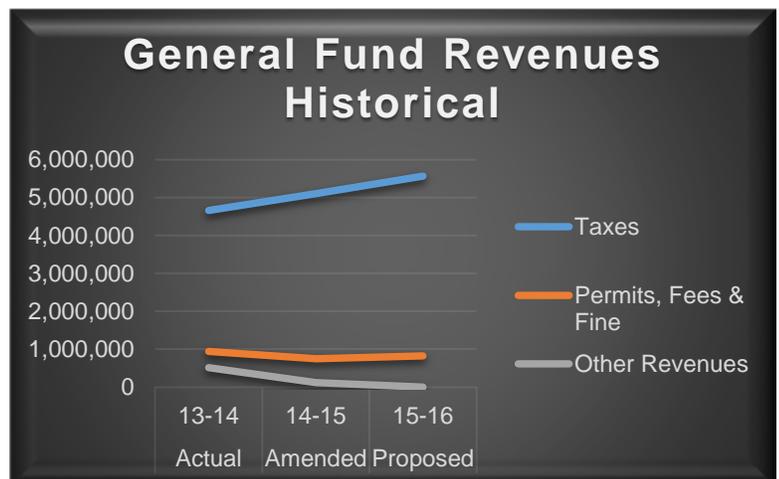
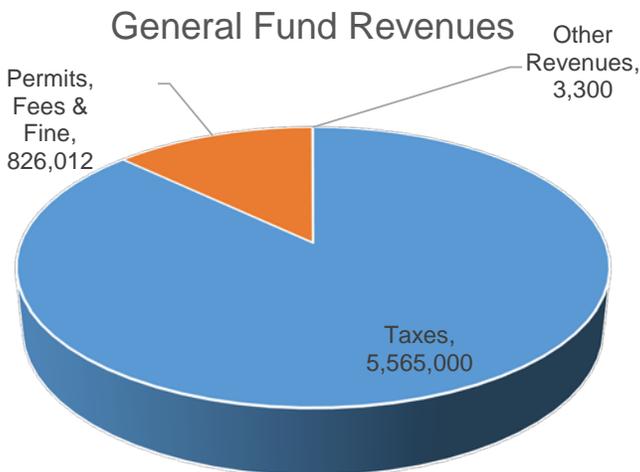


General Fund



Revenues - \$5,969,183 to \$6,394,312 or +7%

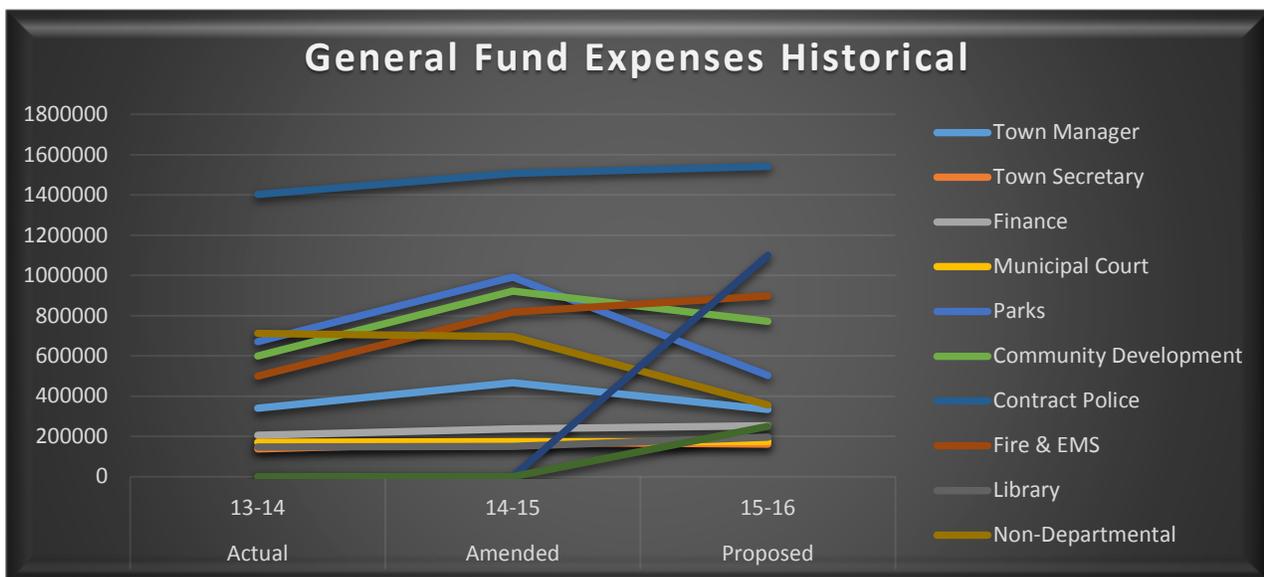
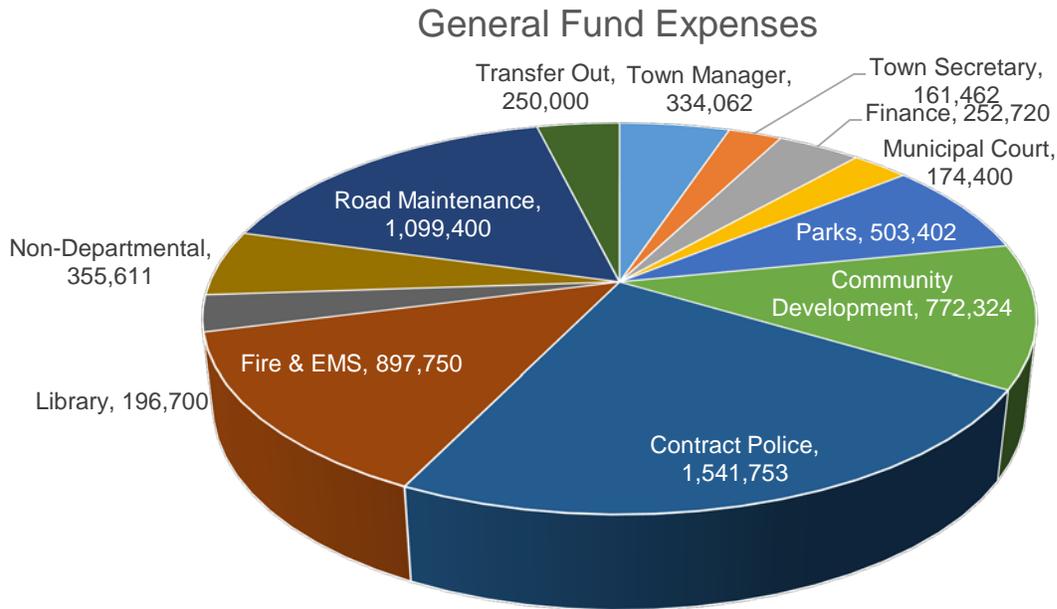
The General Fund revenues presented indicates a 7% increase from the prior year budget. The biggest revenue sources are property taxes, sales tax and franchise taxes. Property taxes are based on the 2015 certified taxable value of \$924,210 and an M&O rate of .339207 which is an increase of \$0.002399 from the prior year at a collection rate of 97%. The total tax rate of .407962 remains the same. Budgeted Sales Tax reflect a 5% increase over the prior year and franchise taxes are budgeted using 5 year averages and historical trend information as appropriate. Permits and licensing revenues are budgeted, assuming 100 new lots and historical averages as appropriate. Court fines and fees, ambulance billing, town hall rent, animal control, and other revenues are budgeted using 5 year averages and are estimated based on the trend and expectations for each. Operating Transfers In remains the same as the previous year.





Expenses - \$6,133,911 to \$6,539,558 or +7%

The General Fund expenses presented indicates a 6.6% increase from the prior year budget. The base expenses are trending as expected and the increase Road Maintenance budget is offset by the voter approved ¼ sales tax increase passed in November 2014. Transfers Out for the Vehicle Replacement Plan are reflected in the Assigned Fund Balance Summary.





**General Fund Unassigned
and Assigned Summary**

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
<i>With Supplementals</i>				
Beginning Fund Balance - Unassigned	3,064,242	4,095,034	3,930,306	-4%
Revenues				
Operating Revenue	6,136,930	5,858,183	6,277,312	
Water Transfer In	25,000	25,000	25,000	
4A Transfer In *	-42,441	12,000	12,000	
4B Transfer In	0	74,000	80,000	
Total Revenues	6,119,489	5,969,183	6,394,312	7%
Expenditures				
Operating Expenditures	4,887,637	5,756,911	5,987,442	
Transfer Out	201,060	377,000	250,000	
Supplementals	0	0	302,116	
Total Expenditures	5,088,697	6,133,911	6,539,558	7%
Ending Fund Balance - Unassigned	4,095,034	3,930,306	3,785,060	-4%
Equivalent Operating Days (Total)	294	234	211	
Percent of Operating Expenses	80%	64%	58%	
Beginning Balance - Assigned Funds	188,548	389,608	766,608	97%
Beginning Balance - Vehicle Replacement				
Transfer In from General Fund	145,234	277,000	250,000	
Beginning Balance - Community Services				
Transfer In from General Fund	0	0	0	
Beginning Balance - Infrastructure Improvements				
Transfer In from General Fund	75,000	100,000	0	
Total Transfers In	220,234	377,000	250,000	-34%
Expenditures - Assigned Funds				
Vehicle Replacement	19,174	0	173,400	See Below
Community Services	0	0	0	
Infrastructure	0	0	0	
Total Transfers Out	19,174	0	173,400	0%
Total Transfers	201,060	377,000	76,600	-80%
Ending Balance - Assigned Funds	389,608	766,608	843,208	10%
Ending Total Fund Balance	4,484,642	4,696,914	4,628,268	-1%
Actual YTD Balances	09.30.14	07.31.15	Fire Engine	80,000
Vehicle Replacement	126,060	371,787	Ambulance	38,400
Stoney Creek Insurance	63,473	63,473	Street Truck	20,000
Sunnyvale Property Sidewalks	25,000	25,000	Fire Utility Van	35,000
Traffic Light	150,000	250,000		173,400
Parks	25,075	25,075		
	389,608	735,335		



Departmental Detail



Town Manager

Mission

To assist Town Council in defining and meeting their collective vision and goals. Provide guidance and support to employees to promote the development and consistent application of sound policies and procedures leading to responsive, high-quality, and effective service delivery to the community.

The Town Manager Office is responsible for the management of the Town operations and serves as the liaison between the policy making and administrative branches of municipal government. The Town Manager provides support to the Town Council, and all other Town Boards and Commissions. Additional duties include maintaining effective intergovernmental relations, ensuring compliance with all local ordinances, State and Federal regulations, and developing strategic plans to maintain continuity in operations and delivery of services.

Personnel includes the Town Manager. In Fiscal Year 2014-2015, the Executive Assistant was 1/4 of this department. They have now been removed from the Town Manager department in Fiscal Year 2015-2016 and split between the Town Secretary, 4A and 4B departments three ways.

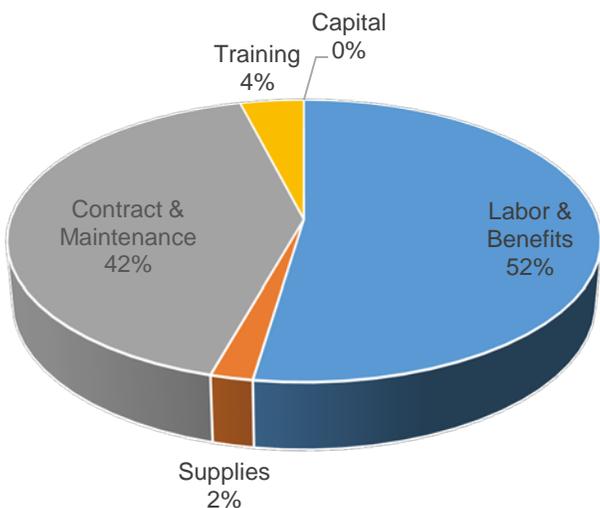
2014-2015 Achievements

- Initiated the implementation of the Water Tower and supporting infrastructure.
- Initiated the Collins Road Expansion plan.
- Initiated the Garland Sewer contract renewal and metering plan.
- The November Bond Election for water infrastructure and transitioning to a new water supplier.

2015-2016 Initiatives

- Continue to lead and implement the following major initiatives for the Town:
 - Unified Development Ordinance
 - Comprehensive Plan Update
 - Water Master Plan
 - Comprehensive Vehicle Replacement Plan
 - Comprehensive Road Replacement, Improvement and Maintenance Plan

EXPENDITURE SUMMARY



Town Manager Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	198,428	164,723	174,307
Supplies	7,599	7,920	6,720
Contract & Maint.	116,697	138,515	138,515
Training	15,874	10,320	13,320
Capital	1,282	45,000	0
Total	\$ 339,881	\$ 466,478	\$ 332,862



Expenditure Detail

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	116,299	120,000	126,000	
TMRS	16,415	15,636	15,900	
Buy Back	0	0	2,800	
Payroll Taxes	9,260	9,180	9,700	
Employee Insurance	5,744	1,500	1,500	
Workers Comp	733	1,000	1,000	
Unemployment	944	207	207	
Other Compensation	44,833	10,000	10,000	
Car/Mileage Allowance	4,200	7,200	7,200	
Category Total	198,428	164,723	174,307	6%
Supplies and Materials				
Telephone	1,161	720	720	
Office Supplies	1,361	1,000	0	
Postage	17	200	0	
Newsletter	5,060	6,000	6,000	
Category Total	7,599	7,920	6,720	-15%
Contractual Services				
Planning Services	0	0	0	
Legal Fees	113,593	129,000	129,000	
Web Page Services	3,104	9,515	9,515	
Category Total	116,697	138,515	138,515	0%
Training/Dues/Subscript				
Dues and Subscriptions	2,744	3,350	3,350	
Training	0	0	3,000	
Mayor & Council Expense	13,130	6,970	6,970	
Category Total	15,874	10,320	13,320	29%
Capital Outlays & Projects				
Furniture Over \$1000	1,282	0	0	
Traffic Signal - Beltline & ...	0	145,000	0	
Category Total	1,282	145,000	0	0%
Department Total	339,881	466,478	332,862	-29%



Town Secretary

Mission

The mission of the Town Secretary is to provide information to the Town Council, Town staff, general public, candidates, and voters to promote a work environment that leads to compliance with all laws and better decision making.

The Town Secretary Office is responsible for the management of all Town Secretary operations for the Town. Functional areas include: public information, records management, human resources, and oversight of municipal court, library, and utility billing. This division prepares the codification of Town Ordinances; conducts Council ordered elections in accordance with the Texas Election Code; facilitates Town Council meetings and work sessions by producing minutes and audio recordings of the proceedings. The Town Secretary also writes and produces proclamations, resolutions, and ordinances for the Town Council, codifies and produces supplements to the Code of Ordinances, processes and maintains Boards and Commissions applications, attendance, agendas, and minutes. The Town Secretary is also responsible for cataloging all permanent records of the Town of Sunnyvale, in compliance with the records management plan.

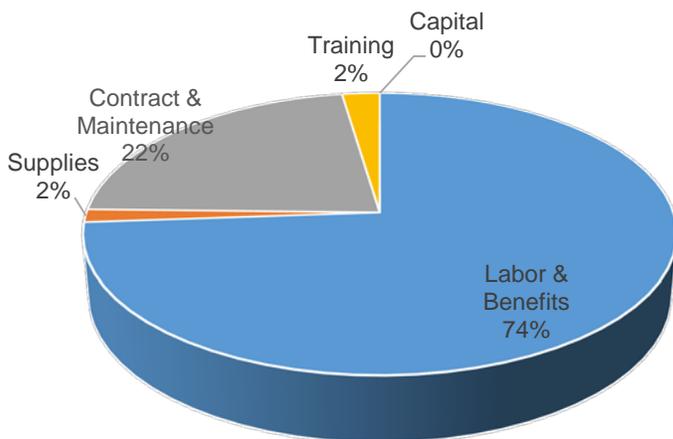
Personnel includes the Town Secretary, a Part Time Clerk and the Executive Assistant. Fiscal Year 2014-2015, the Executive Assistant consisted of 1/4 of the Town Secretary Office. The Executive Assistant now makes up 1/3 of this department for the Fiscal Year 2015-2016.

2014-2015 Achievements

- Upgraded the phone and network system to enhance service capacity to the Town residents.

2015-2016 Initiatives

EXPENDITURE SUMMARY



Town Secretary Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	98,542	103,337	115,607
Supplies	6,277	7,020	2,320
Contract & Maint.	30,411	57,335	34,835
Training	2,332	3,700	3,700
Capital	0	0	0
Total	\$ 137,562	\$ 171,392	\$ 156,462



Expenditure Detail

	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Labor and Benefits				
Wages & Salaries	74,134	75,000	84,500	
TMRS	10,077	10,163	10,500	
Buy Back	1,240	4,000	5,000	
Payroll Taxes	5,821	5,967	6,500	
Employee Insurance	6,656	7,500	8,400	
Workers Comp	366	500	500	
Unemployment	247	207	207	
Category Total	98,542	103,337	115,607	12%
Supplies and Materials				
Telephone	720	720	720	
Office Supplies	3,000	3,000	0	
Preprinted Forms/Printing	991	2,000	0	
Small Tool & Equipment	0	100	100	
Awards & Plaques	1,566	1,200	1,500	
Category Total	6,277	7,020	2,320	-67%
Contractual Services				
Contract - Software Maintenance	4,216	4,335	4,335	
Appraisal Fees	15,121	16,000	16,000	
Election Services	6,203	28,000	8,000	
Advertising & Legal Publication	1,666	6,000	3,500	
Coditication/Filing Fees	3,205	3,000	3,000	
Category Total	30,411	57,335	34,835	-39%
Training/Dues/Subscript				
Dues and Subscriptions	953	900	900	
Training	1,380	2,800	2,800	
Category Total	2,332	3,700	3,700	0%
Capital Outlays & Projects				
Category Total	0	0	0	0%
Department Total	137,562	171,392	156,462	-9%



Finance

Mission

To maintain the financial integrity of the Town and provide financial management, oversight, administration, and support services to the Town’s departments in achieving their mission.

The Finance Department is responsible for management of all financial operations for the Town. Functional areas include: accounting, budget, purchasing, tax, payroll and treasury. This department assists the Town Manager and Town Council in developing long range financial plans, and policies and procedures related to fiscal operations. Other responsibilities include oversight of the collection and processing of Town revenues, ensuring the availability of funding to meet operational needs, managing banking activity within established guidelines, and administration of the Town’s investment portfolio pursuant to State law and the Town of Sunnyvale Investment Policy.

Personnel includes the Director of Finance, Finance Assistant and Payroll/HR Specialist. Fiscal Year 2014-2015, the Payroll Specialist was strictly part time. The Payroll/HR Specialist is now a full time position as of June 2015.

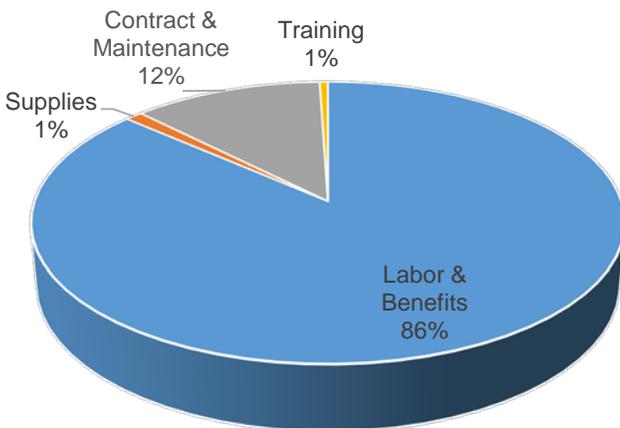
2014-2015 Achievements

- Obtained a “best practice” goal by preparing the 2014 Annual Financial Report within the framework of the CAFR.
- Hired a full time Payroll personnel to assist Finance and Human Resources when necessary.
- Implemented a comprehensive Vehicle Maintenance Program
- Developed a project tracking process available to all staff that provides copies of invoices, checks and remaining balances.

2015-2016 Initiatives

- Provide excellent support to the community, staff, and public.
- Continue efforts toward the “Distinguished Budget Presentation Award”. Sponsor - Government Finance Officers Association.
- Complete implementation of OpenGov.
- Seek the Texas Comptroller Leadership Circle award that recognizes local government that strive to meet a high standard for on-line financial transparency.

EXPENDITURE SUMMARY



Finance Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	172,490	195,745	216,700
Supplies	3,887	4,720	2,720
Contract & Maint.	29,017	35,000	30,000
Training	8	1,300	1,300
Total	\$ 205,402	\$ 236,765	\$ 250,720



Expenditure Detail

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	132,059	149,257	161,000	
TMRS	17,986	19,448	20,200	
Buy Back	0	0	2,000	
Payroll Taxes	9,665	11,419	12,400	
Employee Insurance	11,792	14,500	18,900	
Workers Comp	366	500	600	
Unemployment	621	621	1,600	
Category Total	172,490	195,745	216,700	11%
Supplies and Materials				
Telephone/Cable	720	720	720	
Office Supplies	2,247	2,000	0	
General Operating Supplies	752	1,500	1,500	
Preprinted Forms/Printing	168	500	500	
Category Total	3,887	4,720	2,720	-42%
Contractual Services				
Contract - Professional Services	29,017	35,000	30,000	
Category Total	29,017	35,000	30,000	-14%
Training/Dues/Subscript				
Dues and Subscriptions	8	300	300	
Training	0	1,000	1,000	
Category Total	8	1,300	1,300	0%
Department Total	205,402	236,765	250,720	6%



Municipal Court

Mission

To provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner, while holding to a high standard of integrity, professionalism, and customer service. To ensure accurate records are kept and all reports are handled in a timely manner; to meet requirements set by State Legislation and Government to maintain the dignity of the profession.

The Municipal Court is responsible for the adjudication of all traffic citations, criminal cases arising under Town ordinances, and Class-C misdemeanors filed in the Town. The Municipal Court is also responsible for issuing warrants, processing finalized dispositions, and monthly, quarterly, and annual reporting.

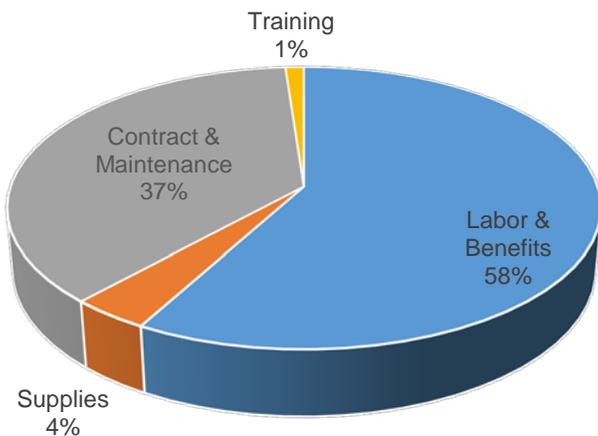
Personnel includes two (2) full time Court Clerks. One of these Court Clerk positions is open and to be filled as soon as possible.

2014-2015 Achievements

2015-2016 Initiatives

- Fill the full time bilingual Court Clerk position to improve customer service and timely assistance to the citizens of the Town.
- Raise the counters to provide safe exchange of business between citizens and court clerks.
- Install security cameras along the outside perimeter of the building facing the public parking lot.

EXPENDITURE SUMMARY



Municipal Court Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	97,862	102,558	100,000
Supplies	8,573	5,500	6,500
Contract & Maint.	63,234	63,900	63,900
Training	1,771	2,500	2,000
Capital	0	0	0
Total	\$ 171,440	\$ 174,458	\$ 172,400



Expenditure Detail

	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Labor and Benefits				
Wages & Salaries	67,587	67,454	66,200	
Overtime	2,206	3,000	4,000	
TMRS	9,597	9,571	8,300	
Buy Back	1,040	3,000	2,000	
Payroll Taxes	5,341	5,619	5,100	
Employee Insurance	10,398	12,000	12,600	
Workers Comp	1,278	1,500	1,500	
Unemployment	414	414	300	
Category Total	97,862	102,558	100,000	-2%
Supplies and Materials				
Office Supplies	6,805	2,500	6,500	
Postage	1,769	3,000	0	
Category Total	8,573	5,500	6,500	18%
Contractual Services				
Legal Fees & Prosecuting	28,710	30,000	30,000	
Municipal Court Judge	27,300	28,600	28,600	
Jury Fees	132	300	300	
OMNI-Base Court Related Charges	7,092	5,000	5,000	
Category Total	63,234	63,900	63,900	0%
Training/Dues/Subscript				
Dues and Subscriptions	375	1,000	500	
Training	1,396	1,500	1,500	
Category Total	1,771	2,500	2,000	-20%
Capital Outlays & Projects				
Category Total	0	0	0	0%
Department Total	171,440	174,458	172,400	-1%



Parks

Parks Mission

To enhance the quality of life in our Town by providing and maintaining quality parks, trails, and green spaces, and by offering enriching recreational activities and facilities for people of all ages and abilities.

This Department is responsible for providing maintenance, development and service availability of the Town's parks. These areas are maintained to aesthetically reflect community identity, enrich the quality of life, and provide open spaces for leisure time activities.

Personnel includes a part time Director, a Janitor and four (4) Park Technicians. One and a half (1.5) of these Park Technicians are supported in the 4B budget. One (1) additional Park Technician was added to the 2015-2016 budget.

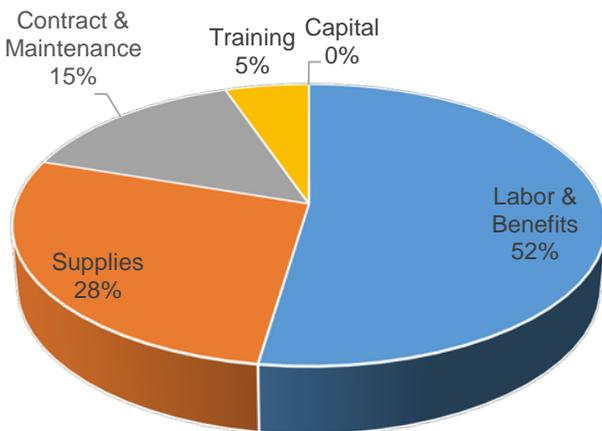
2014-2015 Achievements

- Coordinated the ongoing Sunnyvale Center Industrial Park project anticipated to facilitate future business retention and expansion opportunities.
- Oversaw the update and adoption of the Town of Sunnyvale Parks, Recreation, and Open Space Master Plan.
- Engaged *The Retail Coach* to enhance the Town's tactical work efforts by leveraging the firm's resources, analytics, and existing relationships.

2015-2016 Initiatives

- Continue to proactively pitch Sunnyvale to general and targeted brokers, tenant representatives, site location consultants, developers and retailers.
- Execute a new economic development brand message platform and associated marketing strategy
- Oversee the completion of the Sunnyvale Center Industrial Park project and assessment mechanism.
- Pursue a Non-urban Outdoor Grant through the Texas Parks & Wildlife Department for future park acquisition and development.

EXPENDITURE SUMMARY



Parks & Streets Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	240,930	269,248	263,202
Supplies	128,935	140,200	139,650
Contract & Maint.	279,373	551,800	73,300
Training	20,755	27,500	26,500
Capital	0	2,875	0
Total	\$ 669,992	\$ 991,623	\$ 502,652



Expenditure Detail

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	162,671	177,401	185,240	
Overtime	6,952	7,000	8,000	
TMRS	22,096	25,917	19,446	
Buy Back	5,950	14,500	7,000	
Payroll Taxes	13,171	15,216	14,166	
Employee Insurance	25,179	24,000	22,050	
Workers Comp	3,663	4,300	6,800	
Unemployment	1,249	914	500	
Category Total	240,930	269,248	263,202	-2%
Supplies and Materials				
Water - Parks	14,885	18,000	18,000	
Telephone	2,398	3,600	3,800	
Electricity - Park Lights	5,684	6,000	6,000	
Electricity - Street Lights	86,812	90,000	90,000	
Office Supplies	750	750	0	
General Operating Supplies	3,256	5,000	5,000	
Uniforms and Accessories	2,502	3,000	3,000	
Preprinted Forms/Printing	83	350	350	
Small Tools and Equipment	3,173	3,500	3,500	
Fuel	9,391	10,000	10,000	
Category Total	128,935	140,200	139,650	0%
Contractual Services				
Vehicle Repairs & Maintenance	3,440	6,000	3,500	
Equipment Maintenance	14,110	15,000	15,000	
Building Maintenance	4,867	3,000	2,000	
Street Sign Replacement	4,816	5,000	0	
Ballfield/Parks Maintenance	21,219	39,000	39,000	
Road Inspections	0	50,000	0	
Road Maintenance	215,416	420,000	0	
Contract Mowing	6,839	0	0	
Contract Tree Trimming	473	5,000	5,000	
Contract Portables	4,007	3,800	3,800	
Dallas City HHW Program	4,187	5,000	5,000	
Category Total	279,373	551,800	73,300	-87%
Training/Dues/Subscript				
Dues and Subscriptions	12	500	500	
Training	351	2,000	1,000	
Special Events	20,391	25,000	25,000	
Category Total	20,755	27,500	26,500	-4%
Capital Outlays & Projects				
Capital Items	0	2,875	0	
Category Total	0	2,875	0	0%
Department Total	669,992	991,623	502,652	-49%



Development Services

Mission

To guide the development of the Town through effective measures of planning, design review, construction approval, code compliance and animal services and to serve the public providing a courteous and knowledgeable staff dedicated to enthusiastically and responsively working with residents, businesses, property owners, and developers to enhance the future of our community.

The Development Services Department is a full service activity for new construction and property maintenance and includes planning, building inspections, code enforcement, and public health.

This Department oversees long-range strategic planning, prepares demographics, implementation of the Comprehensive and Thoroughfare Plans, and enhances economic development by providing annexation, zoning, and planning administration.

Personnel includes the Director of Community Development, Building Inspector, Code Enforcement, Permits Clerk and Animal Control officer.

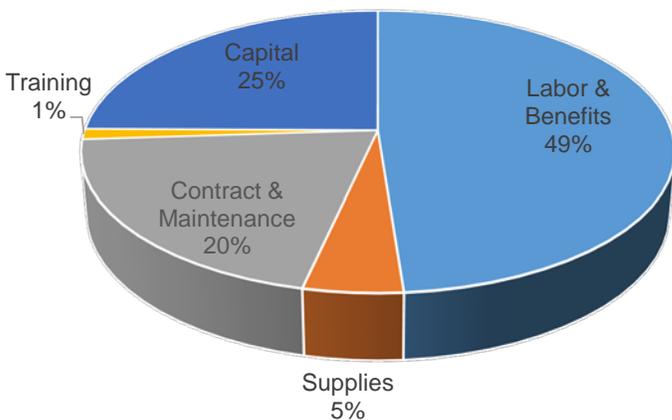
2014-2015 Achievements

- Future Comprehensive Plan initiated
- Unified Development Ordinance initiated
- Impact Fee revisions initiated
- Animal Control Ordinance revision initiated
- NCTCOG 2015 Aerials completed for entire Town

2015-2016 Initiatives

- Implement a scanner with the ability to print large maps in color.
- Finalize and implement Unified Development Ordinance
- Complete Comprehensive Plan
- Adoption of Impact Fee
- Revise dated city codes for speed limits, high grass and junked vehicles
- Improve standard operating procedures to provide consistent and efficient customer service.

EXPENDITURE SUMMARY



Dev. Services Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	370,817	383,041	373,414
Supplies	32,081	47,302	36,200
Contract & Maint.	189,265	251,090	156,410
Training	6,411	9,300	9,300
Capital	1,196	231,857	190,000
Total	\$ 599,769	\$ 922,590	\$ 765,324



Expenditure Detail

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	265,441	275,642	268,000	
Overtime	3,643	2,000	3,500	
TMRS	38,161	37,480	33,600	
Buy Back	11,032	10,000	10,000	
Payroll Taxes	20,923	22,005	20,500	
Employee Insurance	26,028	30,000	31,500	
Workers Comp	4,259	5,000	5,400	
Unemployment	1,330	914	914	
Category Total	370,817	383,041	373,414	-3%
Supplies and Materials				
Telephone	1,889	2,080	2,080	
Office Supplies	2,005	2,000	0	
Uniforms and Accessories	1,189	1,000	1,380	
Preprinted Forms/Printing	2,305	2,000	0	
Postage	2,069	3,000	0	
Small Tools and Equipment	112	150	1,420	
Fuel	6,064	8,320	8,320	
Animal Control Supply/Operations	8,618	15,752	10,000	
Spay/Neuter Vet	2,554	5,000	5,000	
A/C Utilities	5,276	8,000	8,000	
Category Total	32,081	47,302	36,200	-23%
Contractual Services				
Vehicle Maintenance	1,343	2,000	2,000	
Equipment Maintenance	0	2,230	0	
Contract - Engineering	147,000	151,410	151,410	
Contract - Planning Service	40,922	92,450	0	
Contract Inspections	0	3,000	3,000	
Category Total	189,265	251,090	156,410	-38%
Training/Dues/Subscript				
Dues and Subscriptions	2,975	3,000	3,000	
Training	3,436	6,300	6,300	
Category Total	6,411	9,300	9,300	0%
Capital Outlays & Projects				
Capital Equipment	1,196	231,857	190,000	
Category Total	1,196	231,857	190,000	-18%
Department Total	599,769	922,590	765,324	-17%



Contract Police

Mission

To protect the life and property of the residents of the Town, and enhance the quality of life through effective community policing.

Police services for the Town are contracted with the Dallas County Sheriff’s Office and includes personnel assigned to the Town to perform investigative and patrol duties.

Patrol officers are tasked with maintaining order, responding to calls for service, enforcing traffic laws, arresting violators, coordinating and securing special events, and providing a wide variety of community services to the citizens.

Investigative officers are responsible for conducting follow-up criminal investigations, case filing, property and evidence management, and crime scene response.

Contracted personnel includes a Police Sergeant, eleven (11) Deputies and one (1) Investigative Deputy. Fiscal Year 2015-2016 is budgeted for an additional deputy.

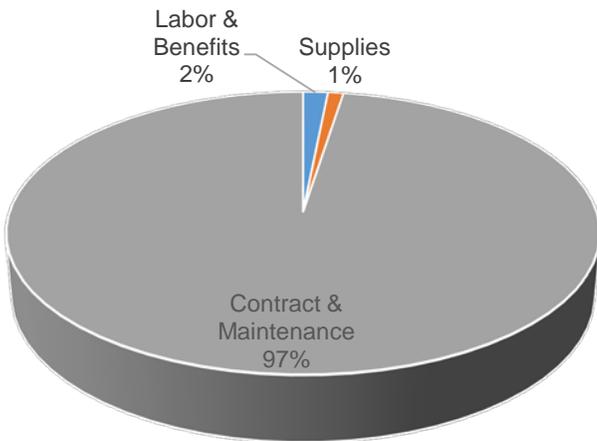
2014-2015 Achievements

- Placed a permanent monument at the site where Deputy Allman was killed in 1995.
- As a result of the new traffic signal, the number of traffic direction deputies has been reduced to one for school traffic in the mornings who split their time between two intersections to alleviate traffic congestion leaving the schools.

2015-2016 Initiatives

- Add an additional deputy to day shift to be able to increase our community policing presence within the neighborhoods during the week in order to reduce or eliminate burglaries.
- Increase highway enforcement for speeders as a result of the speed limit being raised to 70MPH from 60MPH.
- Continue to protect and serve the community in a timely, efficient and courteous manner.

EXPENDITURE SUMMARY



Police Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	21,363	22,555	23,955
Supplies	16,052	16,000	15,000
Contract & Maint.	1,366,151	1,468,246	1,501,798
Total	\$1,403,566	\$1,506,801	\$1,540,753



Expenditure Detail	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Labor and Benefits				
Payroll Taxes	55	55	55	
Employee Insurance	5,744	6,000	6,000	
Workers Comp	15,564	16,500	17,900	
Category Total	21,363	22,555	23,955	6%
Supplies and Materials				
Electricity	9,304	8,000	8,000	
Water	454	500	500	
Telephone/Cable	3,189	4,000	4,000	
Office Supplies	501	1,000	0	
Small Tools and Equipment	2,604	2,500	2,500	
Category Total	16,052	16,000	15,000	-6%
Contractual Services				
Vehicle Repairs	1,067	1,500	1,500	
Equipment Repairs	2,660	0	0	
Building Maintenance	11,200	21,000	0	
Contract Traffic Control	0	54,000	18,000	
Public Safety Center	0	41,450	5,000	
Copier Rental & Maintenance	180	200	200	
Contract Patrol Services	1,351,044	1,350,096	1,477,098	
Category Total	1,366,151	1,468,246	1,501,798	2%
Department Total	1,403,566	1,506,801	1,540,753	2%



Fire & EMS

Mission

To protect life and property in an effective, efficient, and professional manner, through prevention, education, fire suppression, medical services, and other related emergency and non-emergency activities.

The Fire Department is responsible for preventing and reducing fire risks through public education, code enforcement, and inspection programs, minimizing injury or the loss of life and property when fire or other emergencies occur and providing these protections at acceptable and effective costs within available resources.

Personnel includes the Fire Chief, three (3) shift Firefighters and one (1) Administrative Officer. There is also a part time Fire Inspector and part time EMS Firefighter. The Town of Sunnyvale also has numerous part time Firefighters and volunteers. The Fire Chief resigned in September 2015, leaving the duties and responsibilities to the Interim Fire Chief and Administrative Officer.

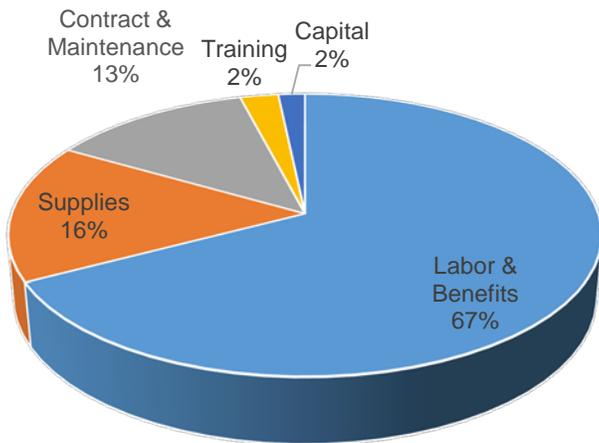
2014-2015 Achievements

- Upgraded medical response service from Basic Life Support (BLS) to Mobile Intensive Care Unit (MICU).
- Starting the process of updating an aging fleet with the ordering of a new fire engine and ambulance.
- Started a program to refurbish the Outdoor Warning Siren System.

2015-2016 Initiatives

- Implement an extractor used to clean firefighting clothing to ensure greater health and safety for firefighters.
- Add an additional daytime Firefighter who is 12 hour part-time for each day of the next budget year.
- Invest in appropriate radios with the ability to communicate with mutual aid partners.

EXPENDITURE SUMMARY



Fire & EMS Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	198,203	533,560	602,820
Supplies	119,798	145,100	142,500
Contract & Maint.	73,405	83,930	113,430
Training	19,261	30,472	21,500
Capital	89,797	25,000	15,000
Total	\$ 500,464	\$ 818,062	\$ 895,250



Expenditure Detail

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	152,393	400,427	471,300	
Overtime	6,300	15,000	15,000	
TMRS	5,528	46,703	32,000	
Buy Back	1,486	3,000	5,000	
Payroll Taxes	12,427	32,010	31,600	
Employee Insurance	3,966	20,000	31,500	
Workers Comp	13,715	15,000	15,000	
Unemployment	2,389	1,420	1,420	
Category Total	198,203	533,560	602,820	13%
Supplies and Materials				
Electricity	10,541	12,000	12,000	
Natural Gas	1,351	2,000	2,000	
Water	614	1,000	1,000	
Telephone/Cable	27,939	24,000	40,000	
Office Supplies	5,234	2,000	0	
General Operating Supplies	7,158	8,000	8,000	
Uniforms and Accessories	14,716	8,000	5,000	
Personal Protection Gear	18,419	17,000	20,000	
Postage	7	100	0	
Small Tools and Equipment	9,752	7,000	7,000	
Fuel	11,234	12,000	12,000	
Medical Supplies	8,104	25,000	20,500	
Emergency Management	4,728	27,000	15,000	
Category Total	119,798	145,100	142,500	-2%
Contractual Services				
Office Equipment Repairs/Maintenance	-1,000	1,500	1,500	
Vehicle Repairs & Maintenance	31,843	30,000	30,000	
Equipment Maintenance	3,397	5,000	5,000	
Building Maintenance	7,063	5,000	8,000	
Radio Repair Maintenance	1,378	4,500	26,500	
Equipment Testing	2,822	4,000	4,000	
Ambulance Service Contract	0	2,130	2,130	
Equipment Rental	132	300	300	
Contracts Maintenance & Support	7,877	8,500	15,000	
Insurance for Volunteers	6,091	8,000	6,000	
Fireman Services	13,802	15,000	15,000	
Category Total	73,405	83,930	113,430	35%
Training/Dues/Subscript				
Dues and Subscriptions	6,121	6,472	6,500	
Training	13,140	24,000	15,000	
Category Total	19,261	30,472	21,500	-29%
Capital Outlays & Projects				
Equipment > \$5,000	14,913	0	0	
Capital Equipment	74,884	25,000	15,000	
Category Total	89,797	25,000	15,000	-40%
Department Total	500,464	818,062	895,250	9%



Library

Mission

To ensure that the residents of the Town of Sunnyvale have free and open access to ideas and information which are fundamental to a democracy. The Sunnyvale Public Library will protect intellectual freedom, promote literacy and encourage lifelong learning by providing library materials and information services.

The Sunnyvale Public Library celebrated its 50th Anniversary this year. The Library serves the citizens by providing access to information including books, magazines, newspapers, and Internet access.

Personnel includes the Library Director, Library Assistant and Part-Time Library Clerk. The Library Director retired from the Town in July 2015; her replacement in a now full-time position was hired the following month in August 2015.

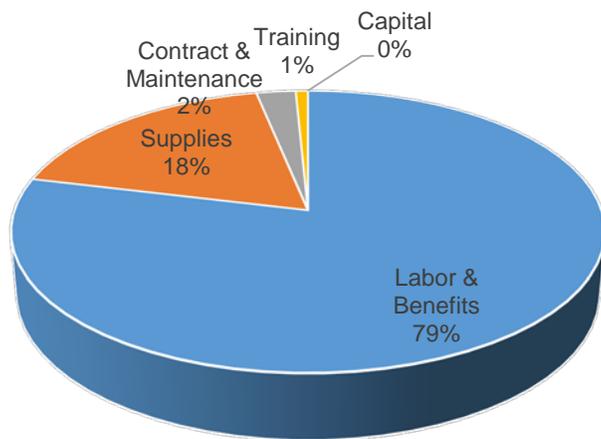
2014-2015 Achievements

- Participated in the Texas State Library and Archives Commission’s annual Texas Summer Reading Program in a superheroes themed summer reading challenge.
- Reorganization of the Library space includes the addition of hinged shelving with storage built in underneath for magazine display and ease of use.
- Planned and held a successful 50th anniversary celebration of the Library for the community with over 600 participants.

2015-2016 Initiatives

- Continue providing proactive customer-focused service including Library programs for all ages.
- Utilizing, and training staff to use, the CREW methodology (Continuous Review, Evaluation and Weeding)
- Continuing active participation in the North East Texas Library Digital Consortium, which provides audio and e-books as part of an outreach effort to attract more patrons who prefer the digital format.

EXPENDITURE SUMMARY



Library Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	103,528	102,474	153,200
Supplies	32,084	38,700	35,000
Contract & Maint.	5,075	4,800	4,800
Training	2,008	1,500	1,500
Capital	4,705	3,000	0
Total	\$ 147,400	\$ 150,474	\$ 194,500



Expenditure Detail	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Labor and Benefits				
Wages & Salaries	71,590	72,109	106,000	
Overtime	508	1,000	1,000	
TMRS	7,918	7,565	13,500	
Buy Back	4,455	3,000	5,000	
Payroll Taxes	5,857	5,822	8,200	
Employee Insurance	12,235	12,000	18,900	
Workers Comp	340	430	500	
Unemployment	626	548	100	
Category Total	103,528	102,474	153,200	50%
Supplies and Materials				
Electricity	3,514	4,000	4,000	
Telephone	848	1,500	1,500	
Office Supplies	1,554	1,700	0	
General Operating Supplies	3,037	3,500	2,500	
Preprinted Forms/Printing	97	500	300	
Postage	490	1,000	0	
Small Tools and Equipment	1,648	2,000	2,000	
Newspaper/Magazines	2,804	2,000	2,500	
Book Replacement	15,788	13,500	15,000	
Lone Star Library Fund	0	1,500	0	
Special Events	1,229	6,500	6,200	
DVDs	1,075	1,000	1,000	
Category Total	32,084	38,700	35,000	-10%
Contractual Services				
Office Machine Repair & Maintenance	175	300	300	
Building Maintenance	4,900	4,500	4,500	
Category Total	5,075	4,800	4,800	0%
Training/Dues/Subscript				
Dues and Subscriptions	595	500	500	
Training	1,413	1,000	1,000	
Category Total	2,008	1,500	1,500	0%
Capital Outlays & Projects				
Capital - Portable Building	4,705	3,000	0	
Category Total	4,705	3,000	0	0%
Department Total	147,400	150,474	194,500	29%



Non-Departmental

Non-Departmental indicates expenditures incurred by the Town as a single entity, in the conduct of its operations, rather than one specific department. Expenditures include premiums for all risk and exposures to include: General Liability, Error and Omissions, Law Enforcement, Auto Liability, Auto Physical Damage, Property Damage, and Equipment Damage. The department also reflects appropriations for information technology services and improvements, copiers, Town Hall utilities and maintenance. General Fund employee merit raises, and other miscellaneous costs which relate to all departments.

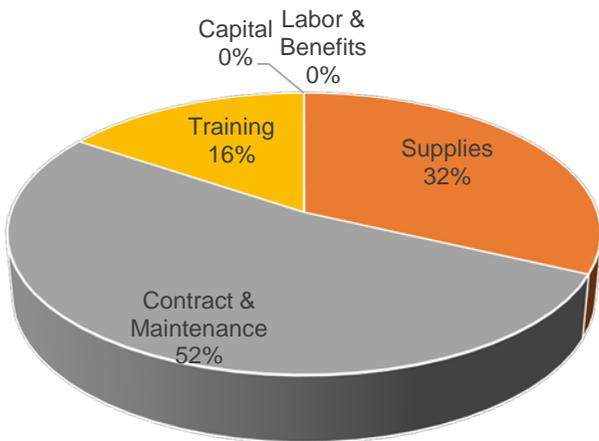
2014-2015 Achievements

- Library and Fire Department façade improvements
- Fund Vehicle Replacement plans

2015-2016 Initiatives

- Repair and paint walls inside Town Hall.
- Address the leaks in the ceiling of Town Hall that are causing damage and unsightly stains to ceiling tiles.

EXPENDITURE SUMMARY



Non Departmental Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Grant Expense	10,383	0	0
Supplies	90,575	93,000	121,150
Contract & Maint.	135,206	193,000	199,000
Contingency/Merit	54,478	355,268	59,111
Capital	421,518	54,000	0
Total	\$ 712,160	\$ 695,268	\$ 379,261



Expenditure Detail	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Labor and Benefits				
Grant Expense	10,383	0	0	
Category Total	10,383	0	0	0%
Supplies and Materials				
Electricity - Town Hall	29,005	30,000	30,000	
Gas - Town Hall	7,109	7,000	7,000	
Water - Town Hall	1,273	2,000	1,500	
Telephone/Cable - Town Hall	35,265	33,000	30,000	
Copier & Printer Supplies	5,033	6,000	14,000	
Office Supplies Across Departments	0	0	17,450	
Janitorial Supplies - Town Hall	7,339	9,000	9,000	
Postage	5,552	6,000	12,200	
Category Total	90,575	93,000	121,150	30%
Contractual Services				
Building Maintenance - Town Hall	31,425	60,000	69,000	
Professional Service/ Data	20,139	41,000	40,000	
Contracts - Office Machines	12,370	16,000	15,000	
Property Insurance & E&O	40,321	41,000	40,000	
Contract Health Services	2,424	5,000	5,000	
Contract Maintenance/Support	28,527	30,000	30,000	
Category Total	135,206	193,000	199,000	3%
Training/Dues/Subscript				
Employee Welfare	2,212	3,000	3,000	
Merti, CL Raising, and Conti	0	22,268	14,111	
Vehicle Replacement Fund	19,174	252,000	0	
Contingency	11,419	25,000	25,000	
CC Card/Online Costs	19,935	10,000	15,000	
Bank Recon Adj	1,738	2,000	2,000	
Building Improvements	0	41,000	0	
Category Total	54,478	355,268	59,111	-83%
Capital Outlays & Projects				
Miscellaneous Expense	478	6,000	0	
Capital Items	421,040	48,000	0	
Category Total	421,518	54,000	0	0%
Department Total	712,160	695,268	379,261	-45%



Road Maintenance

Mission

To provide high quality, innovative and cost effective maintenance and improvements of Town roads and streets with the highest service level possible to the citizens.

The goal of the Road Maintenance Department is to improve the current road conditions, traffic utilization, and visibility within the community. This Department is also responsible for maintaining and repairing all public streets and alleys including potholes and minor incidents of street failure; and providing preventive maintenance to Town streets and assisting in barricading for special events. Over the next five years a plan has been put into place that allows these improvements and repairs to take place.

The following proposed roads and streets for Year 1 are:

- Tripp Road from Falls Drive to Collins Road
- Tripp Road from Collins Road to North Paschall
- East Fork Road from SH-80 to Tripp Road

Personnel includes the Street Supervisor. This new department will be effective October 1st, 2015. The Street Supervisor position was pulled from the Public Works Department and is now separate.

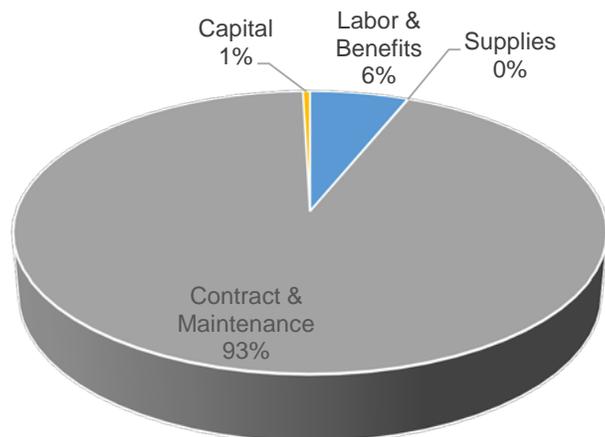
2014-2015 Achievements

- N/A, this is a new department as of October 1st, 2015

2015-2016 Initiatives

- Implement a street sander to increase the safety of our citizens by enabling us to spread sand on icy roads during bad winter weather months in a timely manner.
- Discuss and consider approving a plan that provides for road repair and reconstruction for the next five years.
- Consider the purchase of a crack sealing machine.

EXPENDITURE SUMMARY



Road Maintenance Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	0	0	67,900
Supplies	0	0	600
Contract & Maint.	0	0	760,000
Capital	0	0	4,900
Total	\$ -	\$ -	\$1,099,400



Expenditure Detail	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Labor and Benefits				
Wages & Salaries	0	0	50,000	
TMRS	0	0	6,200	
Payroll Taxes	0	0	3,800	
Employee Insurance	0	0	6,300	
Workers Comp	0	0	1,500	
Unemployment	0	0	100	
Category Total	0	0	67,900	0%
Supplies and Materials				
Telephone	0	0	600	
Category Total	0	0	600	0%
Contractual Services				
Contract - Engineering	0	0	266,000	
Road Inspections	0	0	50,000	
Muni St Maint Sales Tax Sup	0	0	285,000	
Road Maintenance	0	0	420,000	
Street Sign Replacement	0	0	5,000	
Category Total	0	0	1,026,000	0%
Capital				
Capital Equipment	0	0	4,900	
Category Total	0	0	4,900	0%
Department Total	0	0	1,099,400	0%

Transfer Out

New department to fund and track assigned fund balances including Beltline and Collins traffic light, Vehicle Replacement previously in non-departmental.

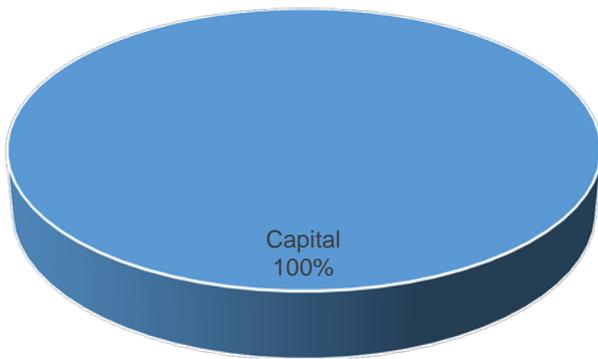
2014-2015 Achievements

- N/A, this is a new department as of October 1st, 2015

2015-2016 Initiatives

- Beltline and Collins traffic light
- Vehicle Replacement

EXPENDITURE SUMMARY



Transfer Out Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Capital	0	0	250,000
Total	\$ -	\$ -	\$250,000

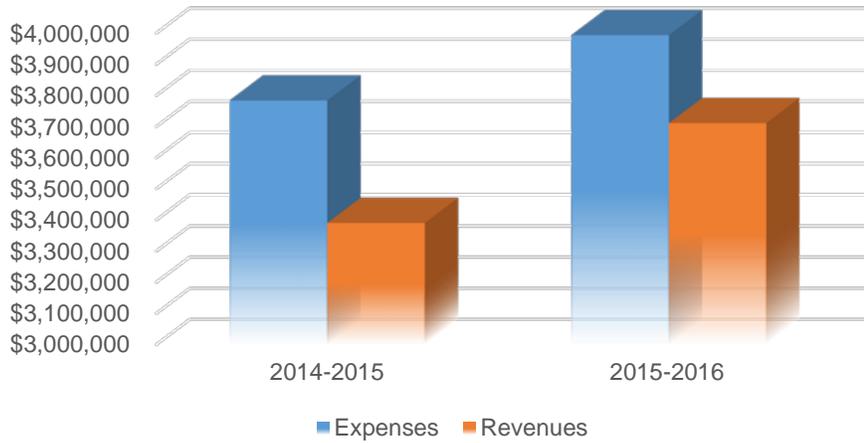


Expenditure Detail	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Capital Outlays & Projects				
Transfer Out Vehicle Replacement	0	0	250,000	
Category Total	0	0	250,000	0%
Department Total	0	0	250,000	0%



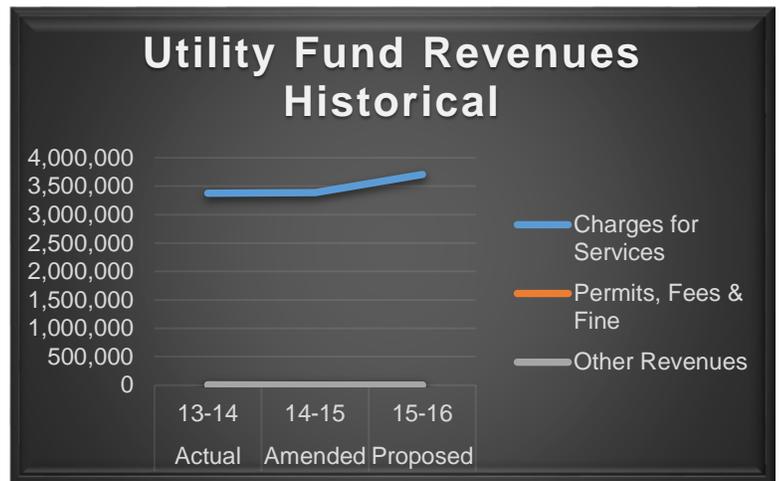
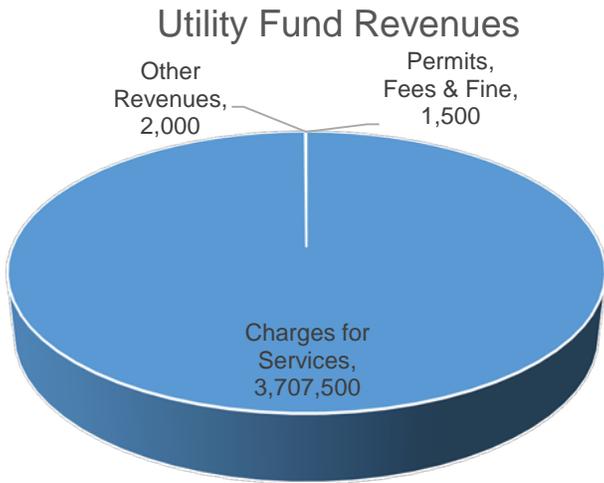
Utility Fund

UTILITY FUND



Revenues

This budget indicates a 9.5% increase in revenues which is a very conservative approach. Staff is reviewing the expectations for growth and the impact of the water and wastewater rates that become effective on October 1, 2015. The revenue projections will be updated as the budget process continues.

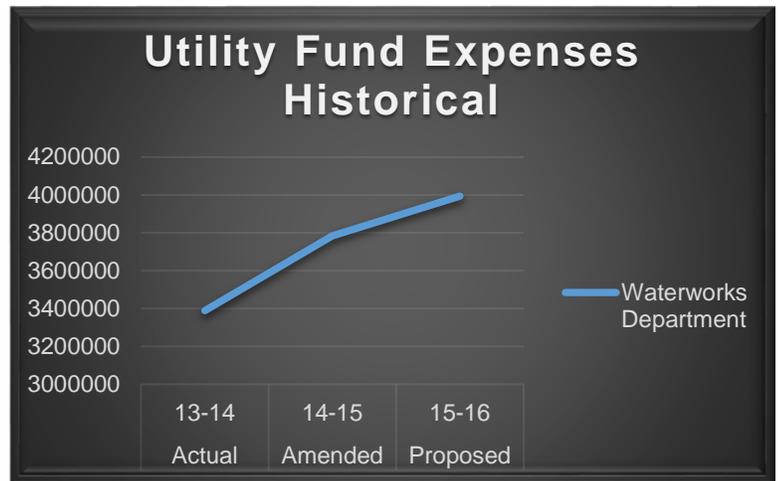
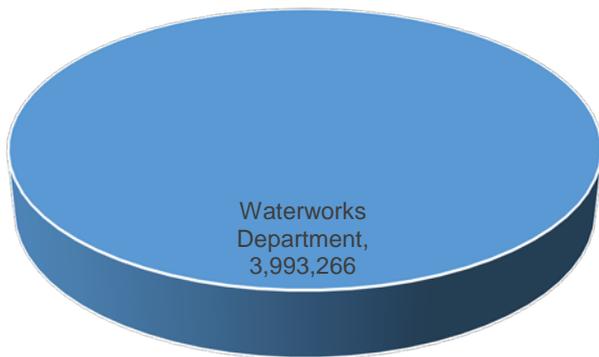




Expenses

The Utility Fund expenses presented indicates a 5.5% increase from the previous year budget. The expenses are calculated with the information available and some as noted within the details are pending re-rate information. The Town is awaiting the re-rates from the City of Mesquite and the pending contract terms with the City of Garland.

Utility Fund Expenses





Utility Fund Summary

	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Beginning Fund Balance				
Revenues				
Charges for Service	3,378,088	3,386,904	3,707,500	
Permits, Fees & fine	500	1,500	1,500	
Other Revenues	3,881	2,000	2,000	
Total Revenues	3,382,469	3,390,404	3,711,000	9%
Expenditures				
Waterworks Department	3,389,390	3,783,822	3,993,266	
Total Expenditures	3,389,390	3,783,822	3,993,266	6%
Ending Fund Balance	-6,921	-393,418	-282,266	-28%

		Projected	Projected
	09/30/14	09/30/15	09/30/15
Current Assets			
Cash/Accounts Receivable	2,048,277	2,240,581	2,000,000
Due From Other Funds	56,754	0	0
	2,105,031	2,240,581	2,000,000
Current Liabilities			
Payables/Customer Deposits	517,710	199,786	199,786
Due To Other Funds	9,293	0	0
	527,003	199,786	199,786
Add Depreciation Back In	295,000	295,000	295,000
Revenues Over (Under) Expenditures	(6,921)	(393,418)	(282,266)
Net Working Capital	1,866,107	1,942,377	1,812,948



Public Works

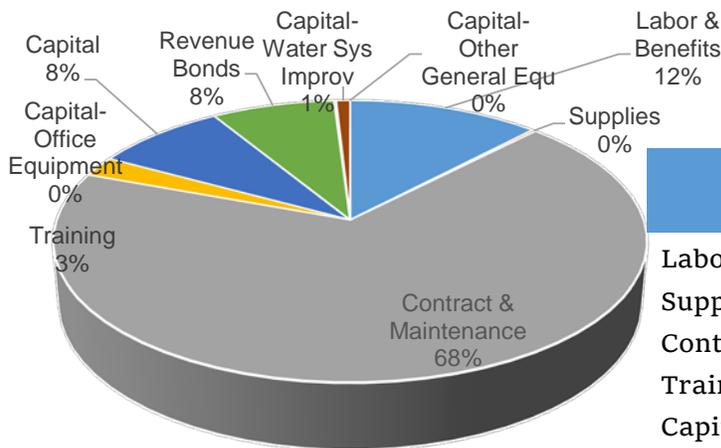
Mission

To protect and enhance the quality of life in the Town of Sunnyvale by providing quality water, wastewater, and storm water service that is of good value to residents and businesses and to educate the public on water conservation and storm water pollution for a brighter future.

The Public Works Department is responsible for the direction of public works infrastructure, operations, and facilities. Operational activities include water distribution, meter installation, and replacement, leak detection, meter reading, wastewater collection, and storm water drainage project coordination.

Personnel includes the Public Works Director, four (4) Utility Technicians and two (2) Billing Clerks. Two (2) Utility Technicians have been added to the Fiscal Year 2015-2016 and one (1) Billing Clerk was added.

EXPENDITURE SUMMARY



Public Works Budget	Actual 13-14	Amended 14-15	Proposed 15-16
Labor & Benefits	403,253	414,766	482,604
Supplies	7,663	9,500	9,500
Contract & Maint.	2,384,148	2,472,707	2,726,059
Training	94,999	92,500	93,020
Capital	327,002	420,249	332,500
Revenue Bonds	172,325	311,100	309,183
Capital-Office Equip.	0	23,500	5,400
Vehicle Replacement	0	35,000	35,000
Capital-Other General	0	4,500	0
Total	\$3,389,390	\$3,783,822	\$3,993,266

2014-2015 Achievements

- Construction on five waterline rehabilitation projects throughout the Town.
- Implemented a program to install smart meters.

2015-2016 Initiatives

- Implement a Tyler Output Processor to upgrade the INCODE system to e-mail out utility bills, late and cut off notices.
- Add two additional Public Works Technicians to the staff.
- Add an additional Utility Billing Clerk to the staff.
- Replace additional meters within the Town that lose accuracy over time due to age and mechanical failure.



Expenditure Detail

	History		Budget		Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change		
Labor and Benefits						
Wages & Salaries	269,400	276,367	332,342			
Overtime	15,191	15,000	12,000			
TMRS	39,127	39,920	41,842			
Buy Back	13,870	15,000	10,000			
Payroll Taxes	21,522	23,437	25,423			
Employee Insurance	36,229	36,000	48,655			
Workers Comp	6,671	7,800	11,100			
Unemployment	1,242	1,242	1,242			
Category Total	403,253	414,766	482,604			16%
Supplies and Materials						
Uniforms	4,116	6,000	6,000			
Credit Card & Online Proc	4,100	2,500	2,500			
Bank Recon Adjustments	-553	1,000	1,000			
Category Total	7,663	9,500	9,500			0%
Contractual Services						
Machinery & Equipment Repairs	11,852	5,000	5,000			
Water Purchases	1,103,849	1,256,789	1,421,871			
Mesquite Sewer Purchases	548,695	446,721	446,721			
Garland Sewer Purchases	291,482	338,967	338,967			
Trash Collection Contract	250,051	255,630	277,000			
Vehicle Operating Gas & Oil	23,190	21,000	21,000			
General Operating Supplies	542	0	0			
Safety Equip/Small Tools	8,288	10,000	5,000			
Equipment Rentals	6,171	7,500	5,000			
Water System Maintenance	110,554	85,000	162,400			
Sewer System Maintenance	11,089	20,000	20,000			
Building Maintenance	899	1,000	1,000			
Vehicle Maintenance	8,371	15,000	10,000			
Auto Parts	63	100	100			
Storm Water Maintenance	9,052	10,000	12,000			
Category Total	2,384,148	2,472,707	2,726,059			10%
Training/Dues/Subscript						
Postage	24,271	24,500	24,500			
General Operating Supplies	4,430	4,000	4,000			



Telephone Expense	2,208	2,000	2,520	
Electricity	64,090	62,000	62,000	
Category Total	94,999	92,500	93,020	1%
Capital Outlays & Projects				
Engineering Services	0	86,750	0	
Computer Maintenance & Supplies	1,344	1,900	2,900	
Dues & Memberships	0	600	600	
Outside Training Expense	5,824	6,000	6,000	
Bad Debt Expense	0	3,000	3,000	
Depreciation Expense	294,834	295,000	295,000	
Operating Transfer Out - GF	25,000	25,000	25,000	
Contingency/Merit Increase	0	1,999	0	
Category Total	327,002	420,249	332,500	-21%
Revenue Bonds				
1996/2010 Bond Trans to Led	172,325	310,600	308,683	
Transfer To/From Ledger 73	0	500	500	
Category Total	172,325	311,100	309,183	-1%
Capital - Office Equipment				
Capital Computer Equipment	0	23,500	5,400	
Category Total	0	23,500	5,400	-77%
Capital - Water System Improvement				
Vehicle Replacement	0	35,000	35,000	
Category Total	0	35,000	35,000	0%
Capital - Other General Equipment				
Capital Vehicles & Jet Trai	0	4,500	0	
Category Total	0	4,500	0	0%
Department Total	3,389,390	3,783,822	3,993,266	6%



Debt Service Fund

Three funds support the Town’s outstanding debt. The revenues and debt payments for each fund is presented below:

General Fund I & S Supported

Revenues generated by the .071154 I & S rate are projected to be \$616,431 and continue to provide a healthy fund balance.

Series 2011	Water Tower 38%	\$83,742
Series 2013	Town Hall/Service Center/Bridge	\$501,900
Tax Notes 2014	Dallas Sheriff Substation	<u>\$130,935</u>
Total		\$716,877

Expected Fund balance at year end 2016 is approximately \$144,459.

Utility Fund Supported

The debt supported by the Utility Fund is primarily funded through revenues generated by the charges to provide water, sewer and trash collection.

Series 2010	Long Creek Water Line	\$172,725
Series 2011	Water Tower	<u>\$135,958</u>
Total		\$308,683

The total debt service of \$308,683 is budgeted in the Utility Fund under Revenue Funds.

Water Impact Fund Supported

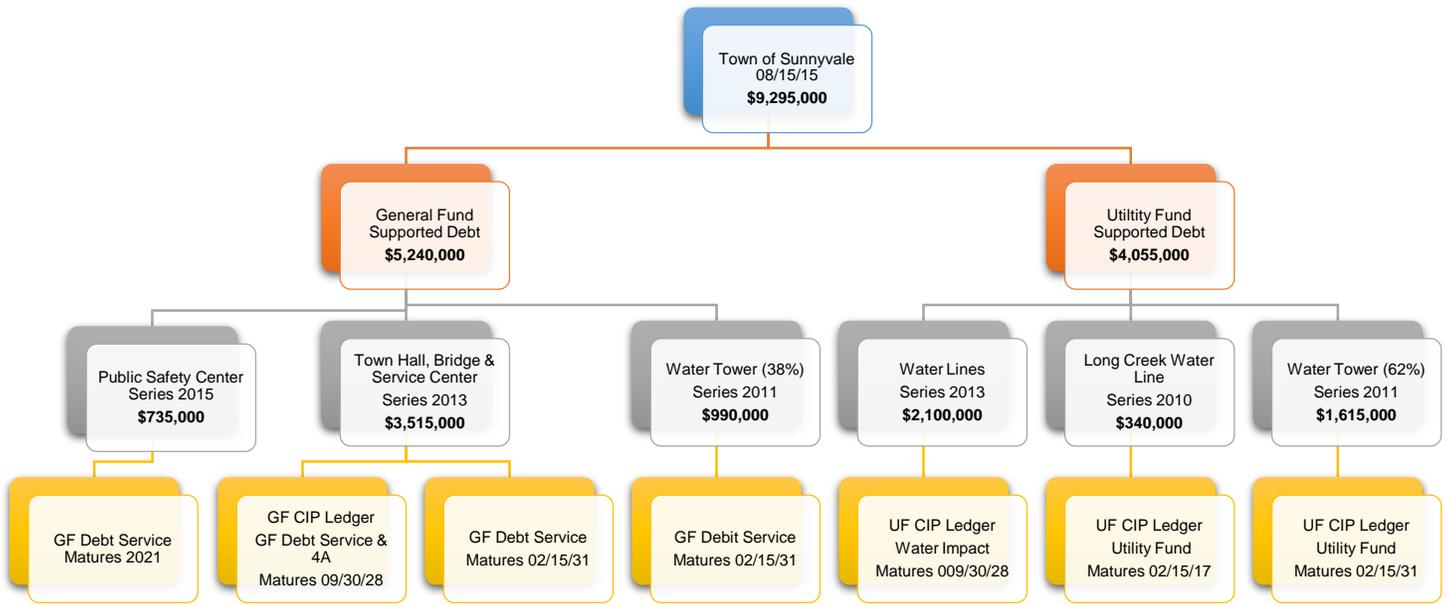
The debt supported by the Water Impact Fund is primary funded through impact fees collected.

Series 2013	Water Lines	\$196,525
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The total debt service of \$196,525 is budgeted in the Water Impact Fund under Debt Service.



2015 Amortization Schedule



Debt Service/4A Ad Valorem				Water Impact				Utility Fund			
Year	Principal	Interest	Total	Year	Principal	Interest	Total	Year	Principal	Interest	Total
2013	0	0	0	2013	0	0	0	2013	0	0	0
2014	0	0	0	2014	0	0	0	2014	0	0	0
2015	0	0	0	2015	0	0	0	2015	0	0	0
2016	580,740	135,837	716,577	2016	140,000	56,525	196,525	2016	239,260	69,423	308,683
2017	617,646	123,842	741,488	2017	140,000	53,725	193,725	2017	252,354	62,049	314,403
2018	639,552	111,240	750,792	2018	145,000	50,875	195,875	2018	80,448	57,057	137,505
2019	351,457	100,159	451,616	2019	145,000	47,250	192,250	2019	83,543	54,179	137,722
2020	353,363	90,787	444,150	2020	150,000	42,825	192,825	2020	86,637	50,775	137,412
2021	375,269	81,040	456,309	2021	155,000	38,250	193,250	2021	89,731	47,248	136,979
2022	257,175	71,853	329,028	2022	160,000	33,525	193,525	2022	92,825	43,597	136,422
2023	269,081	63,903	332,984	2023	165,000	29,063	194,063	2023	95,919	39,822	135,741
2024	282,892	55,539	338,431	2024	170,000	24,450	194,450	2024	102,108	35,861	137,969
2025	299,798	46,160	345,958	2025	175,000	19,275	194,275	2025	105,202	31,715	136,917
2026	316,704	36,255	352,959	2026	180,000	13,950	193,950	2026	108,296	27,445	135,741
2027	325,516	25,935	351,451	2027	185,000	8,475	193,475	2027	114,484	22,990	137,474
2028	337,422	15,277	352,698	2028	190,000	2,850	192,850	2028	117,578	18,348	135,927
2029	76,233	8,328	84,562					2029	123,767	13,522	137,288
2030	78,139	5,143	83,282					2030	126,861	8,350	135,211
2031	81,951	1,741	83,692					2031	133,049	2,827	135,877
Total	5,242,937	973,040	6,215,977	Total	2,100,000	421,038	2,521,038	Total	1,952,063	585,208	2,537,271
2014	Public Safety Cnt	Matures	2021								
2013	Town Hall	Matures	2018	2013	Water Lines	Matures	2028	2010	Long Creek WL	Matures	2017
2013	Bridge & SC	Matures	2028					2011	62% Water Tower	Matures	2031
2011	38 % Water Tower	Matures	2031								



Debt Service Fund Summary

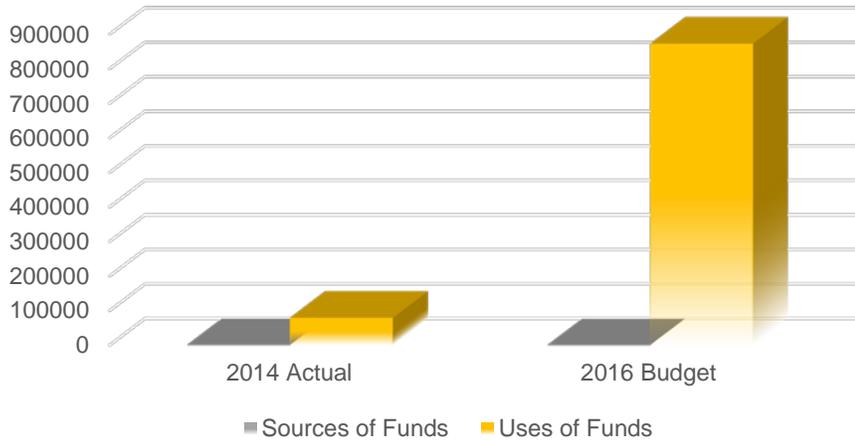
	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Beginning Fund Balance	157,893	208,243	198,846	-5%
Revenues				
I &S Ad Valorem Taxes	711,031	586,126	616,431	
4A Transfer In	42,441	44,674	45,909	
Interest Earned	217	350	150	
Total Revenues	753,689	631,150	662,490	5%
Expenditures				
Bond Principal - 2011 CO	115,250	45,740	45,740	
Bond Principal - 2013 CO	380,000	400,000	415,000	
Bond Principal - 2014 Tax Notes	0	50,000	120,000	
Bond Interest - 2011 CO	105,650	39,260	38,002	
Bond Interest - 2013 CO	102,139	95,050	86,900	
Bond Interest - 2014 Tax Notes	0	8,497	10,935	
Paying Agent Fees	300	2,000	300	
Total Expenditures	703,339	640,547	716,877	12%
Ending Fund Balance	208,243	198,846	144,459	-27%



Capital Improvement Funds

General Fund CIP

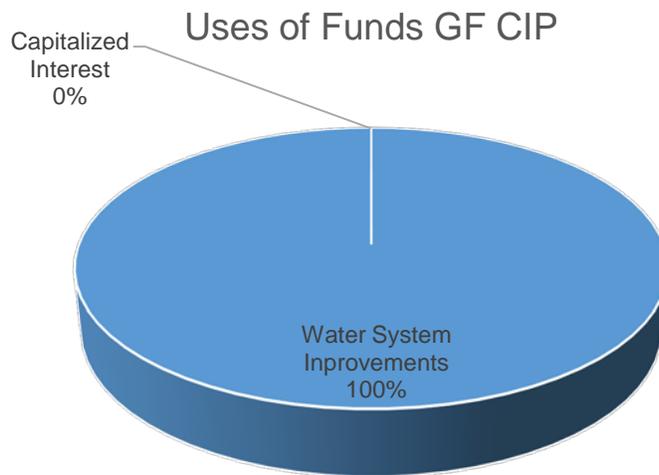
GENERAL FUND CIP



Sources of Funds

The General Fund CIP includes the following sources of funds: bond proceeds and interest earned. For Fiscal Year 2015-2016 total Sources of funds equals \$0.

Uses of Funds



For Fiscal Year 2015-2016 uses of funds include the water system improvements and capitalized interest. The water system improvements count for 100% of the use of funds for the General Fund CIP at \$872,779.



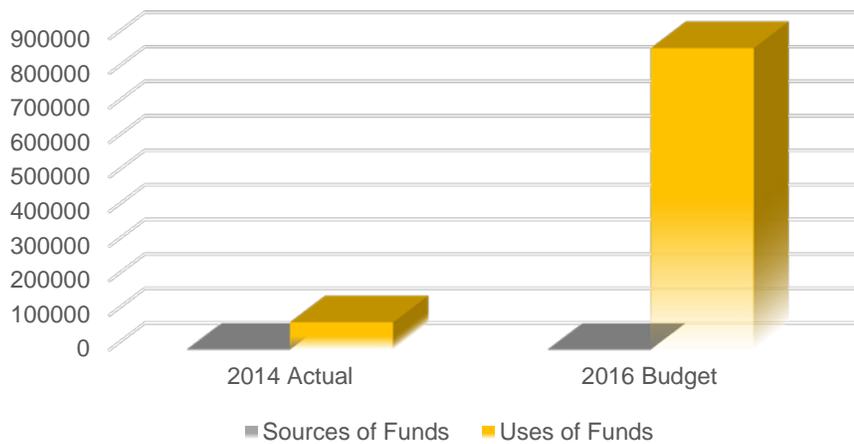
**General Fund CIP
Summary**

	History	Proposed	Proposed	Proposed	Proposed	Proposed	
	2014 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget	% Change
Beginning Fund Balance	951,309	872,779	0	0	0	0	-8%
Sources of Funds							
Bond Proceeds	0	0	0	0	0	0	
Interest Earned	500	0	0	0	0	0	
Total Sources of Funds	500	0	0	0	0	0	0%
Uses of Funds							
Water System Improvements	0	872,779	0	0	0	0	
Capitalized Interest	79,030	0	0	0	0	0	
Total Uses of Funds	79,030	872,779	0	0	0	0	0%
Ending Fund Balance	872,779	0	0	0	0	0	0%



Utility Fund CIP

UTILITY FUND CIP



Sources of Funds

In the previous fiscal year, the sources of funds totaled \$35,278 including the utility fund contribution and interest earned. Fiscal Year 2015-2016 the total sources of funds totals \$0.

Uses of Funds

In the previous fiscal year, the uses of funds included projects such as: Town East 16” (Jobson to Collins), Manor Way (Tripp to Mansfield), Deer Creek, East Fork (Tripp to US 80), and the revised cost of 4 projects per bid. This also included the Due to utility fund engineering costs and the remaining engineering cost projects 1-4. The total use of funds for the previous fiscal year totaled \$1,472,376 and will flow into Fiscal Year 2015-2016 as Work In Progress.



Utility Fund CIP Summary

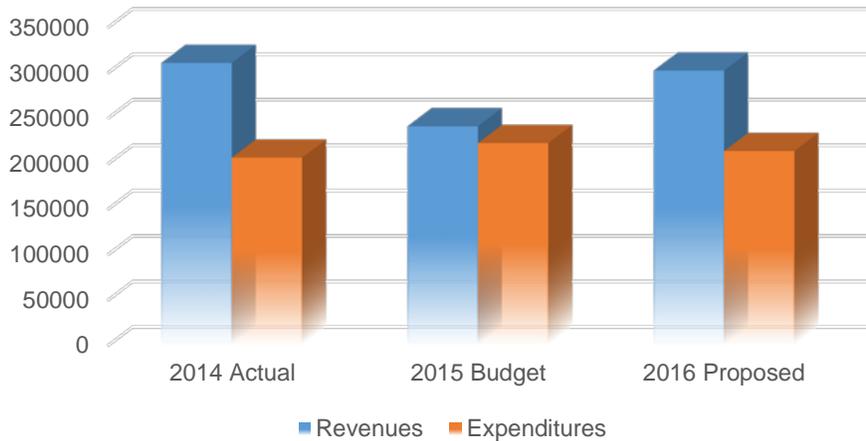
	History	Proposed	Proposed	Proposed	Proposed	Proposed	
	2014 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget	% Change
Beginning Fund Balance	1,437,098	0	0	0	0	0	0%
Sources of Funds							
Utility Fund Contribution	33,278	0	0	0	0	0	
Interest Earned	2,000	0	0	0	0	0	
Total Sources of Funds	35,278	0	0	0	0	0	0%
Uses of Funds							
Due to Utility Fund Engineering Costs	112,112	0	0	0	0	0	
Remaining Engineering Cost Projects. 1-4	36,436	0	0	0	0	0	
	148,548	0	0	0	0	0	
Projects							
Town East 16" (Jobson to Collins)	427,080	0	0	0	0	0	
Manor Way (Tripp to Mansfield)	360,000	0	0	0	0	0	
Deer Creek	45,000	0	0	0	0	0	
East Fork (Tripp to US 80)	300,000	0	0	0	0	0	
Revised Cost of 4 Projects per Bid	191,748	0	0	0	0	0	
Total Accepted Bid	1,323,828	0	0	0	0	0	
Total Uses of Funds	1,472,376	0	0	0	0	0	0%
Ending Fund Balance	0	0	0	0	0	0	0%



Impact Fee Funds

WATER IMPACT FEES

WATER IMPACT FEES



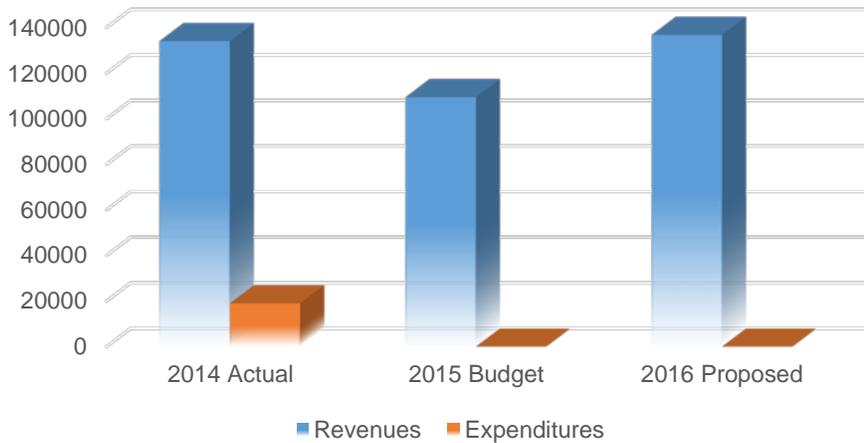
Water Impact revenues are budgeted to total \$302,000 with expenditures totaling \$213,525 including debt service resulting in a remaining fund balance of \$1,082,352.

Water Impact Fund Summary	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Unreserved Fund Balance	871,329	975,469	993,877	2%
		80 @ 3,000	100 @ 3,000	
Revenues				
Impact Fees	309,673	240,000	300,000	
Interest Income	713	713	2,000	
Total Revenues	310,386	240,713	302,000	25%
Expenditures				
Water & Wastewater Impact Fee Study	5,700	16,030	0	
Interest Expense	3,571	0	5,000	
TX Dept of Ag Note Payable	0	12,000	12,000	
Debt Service	196,975	194,275	196,525	
Total Expenditures	206,246	222,305	213,525	-4%
Ending Unreserved Fund Balance	975,469	993,877	1,082,352	9%



SEWER IMPACT FEES

SEWER IMPACT FEES



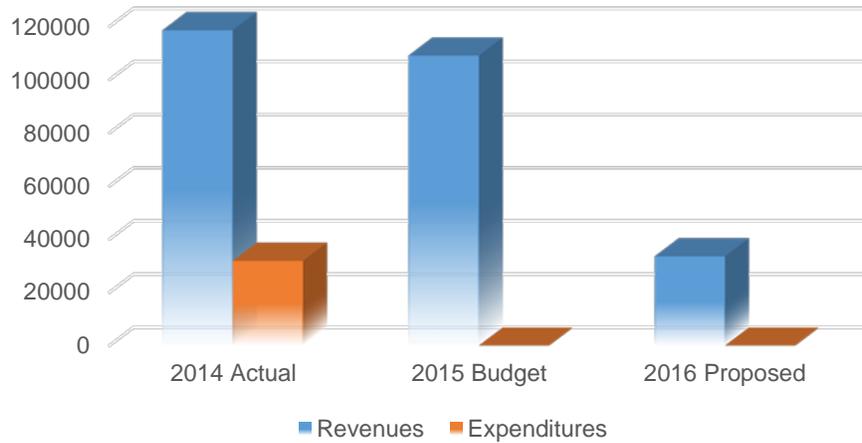
Sewer Impact revenues are budgeted to total \$136,759 with no expenditures budgeted resulting in a remaining fund balance of \$462,043.

Sewer Impact Fund Summary	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Beginning Unreserved Fund Balance	100,786	215,845	325,284	51%
Revenues				
Impact Fees	133,918	109,280	136,600	
Interest Income	75	159	159	
Total Revenues	133,993	109,439	136,759	25%
Expenditures				
Water & Wastewater CIP Plan	18,933	0	0	
Total Expenditures	18,933	0	0	0%
Ending Unreserved Fund Balance	215,846	325,284	462,043	42%



ROADWAY IMPACT FEES

ROADWAY IMPACT FEES



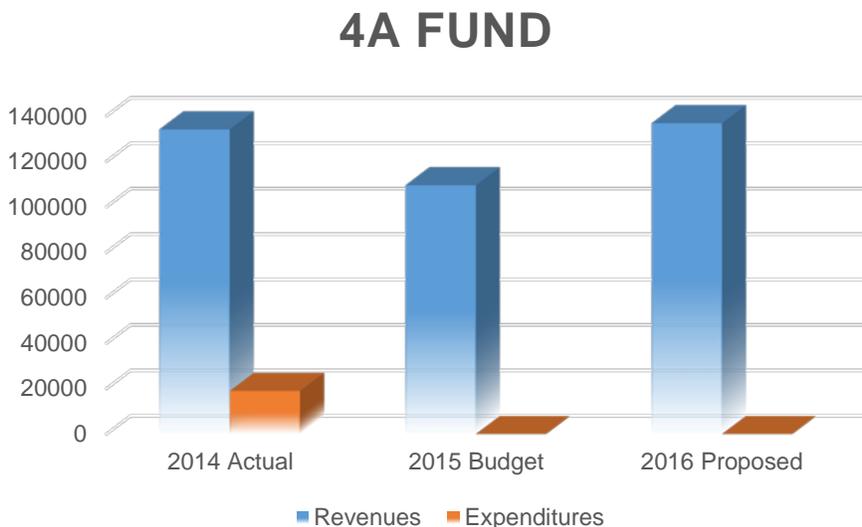
Roadway Impact revenues are budgeted to total \$33,530 with no expenditures budgeted resulting in a remaining fund balance of \$892,589 of which \$421,200 is designated for Stoney Creek.

Roadway Impact Fund Summary	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Beginning Fund Balance - Unassigned	663,282	749,995	859,059	15%
Revenues		80 @ 333.30	100 @ 333.30	
Roadway Impact Fees	36,635	26,664	33,330	
Stoney Creek Traffic Mitigation	81,400	81,400	0	
Interest Income	508	1,000	200	
Total Revenues	118,543	109,064	33,530	-69%
Expenditures				
Operating Expenditures	5,540	0	0	
Transfer Out/Traffic Study	26,290	0	0	
Total Expenditures	31,830	0	0	0%
Ending Fund Balance - Unassigned	410,195	437,859	471,389	26%
Ending Fund Balance - Stoney Creek	339,800	421,200	339,800	-19%



Economic Development Funds

4A Fund



Revenues

The 4A Economic Development Corporation is financed with a voter approved ¼ cent sales tax to aid, promote and further economic development within the Town.

Sales tax receipts and interest income accounts for 100% of total revenues for the 4A Fund and are budgeted at \$300,309. This is a +5% change from last fiscal year’s amended budget.

Expenses

Expenditures include 1/2 of the labor and benefits for the EDC Director and 1/3 for the EDC Assistant, business incentives and support, branding efforts and the debt service related to the improvements to the Highway 80 and Collins Road Bridge and total \$290,965. 4A has a remaining \$1,100,000 assigned to the Sunnyvale Industrial Park Improvements.



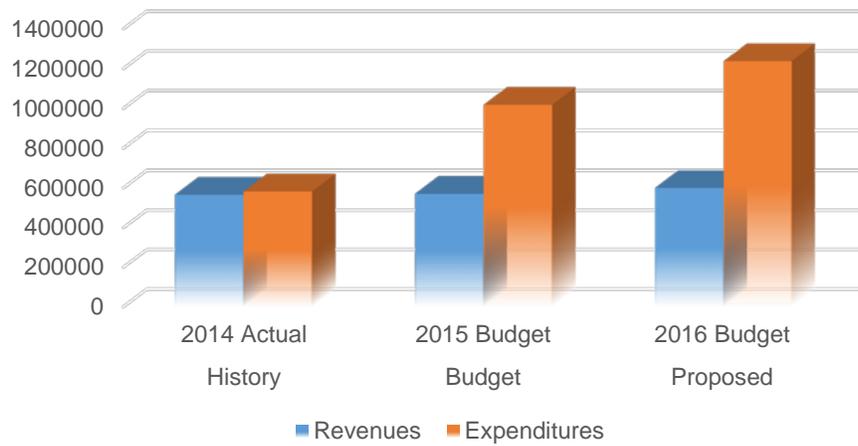
4A Fund Summary

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
Beginning Fund Balance	2,256,180	2,184,623	2,144,626	-2%
Revenues				
Sales Tax Revenue	565,332	446,759	300,00	
Interest Income	694	750	309	
Total Revenues	566,026	447,509	300,309	-33%
Expenditures				
Operating Expenditures	623,214	149,367	378,965	
Transfer Out – General Fund	14,368	12,000	12,000	
Sunnyvale Ring Road (lapsed 2013-14)	0	326,139	0	
Total Expenditures	637,582	487,506	290,965	-40%
Ending Fund Balance	2,184,624	2,144,626	2,153,970	0%
Assigned Sewer Lines	588,700	0	0	
Assigned Sunnyvale Ring Road	500,000	0	0	
Assigned Sunnyvale Industrial Park	0	1,100,000	1,100,000	
Ending Fund Balance	1,095,924	1,044,626	1,053,970	1%



4B Fund

4B FUND



Revenues

The 4B Economic Development Corporation is financed with a 1/2 cent sales tax to aid, promote and further economic development within the Town.

Sales tax receipts and interest income accounts for 100% of total revenues in Fiscal Year 2015-2016 at \$600,300. This is a +5% change from last fiscal year’s amended budget.

Expenses

Expenditures include 1/2 of the labor and benefits for the EDC Director and 1/3 for the EDC Assistant, 1.5 Park Technician positions, business incentives and support, branding efforts, park development and acquisition and total \$1,237,484.



4B Fund Summary

	History	Budget	Proposed	% Change
	2014 Actual	2015 Budget	2016 Budget	
<i>Beginning Fund Balance</i>	1,548,923	1,532,580	1,085,223	-29%
Revenues				
Operating Revenue	565,914	570,600	600,300	
Total Revenues	565,914	570,600	600,300	5%
Expenditures				
Operating Expenditures	582,257	1,017,957	1,237,484	
Total Expenditures	582,257	1,017,957	1,237,484	22%
<i>Ending Fund Balance</i>	1,532,580	1,085,223	448,039	-59%

Special Revenue Restricted Fund

AMERICAN HEART ASSOCIATION

This is a competitively awarded state grant program that allows communities to buy AED's (Automated External Defibrillator), place them in public areas where cardiac arrest is likely to occur, and train lay rescuers and first responders in their use.

TREE MITIGATION

Shalem Park Tree Preservation Plan payment.

LONE STAR LIBRARIES GRANT PROGRAM

This grant program provided direct grants-in-aid to public libraries that are members of the Texas Library System for the following purpose: to provide an incentive for local communities to extend public library services without charge to those residing outside each library's local service area in order to improve library services statewide and improve access to public library resources and services for all Texans.

COURT TECHNOLOGY FUND

A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record, including:

- Computer Systems;
- Computer networks;
- Computer hardware;
- Computer software;
- Imaging systems;
- Electronic kiosks;
- Electronic ticket writers;
- Docket management systems

COURT SECURITY FUND

A fund designated by this subsection may be used only to finance security personnel for a municipal court, or to finance items when used for the purpose of providing security services for buildings housing a municipal court, including:

- The purchase or repair of x-ray machines and conveying systems;
- Handheld metal detectors;
- Walkthrough metal detectors
- Identification cards and systems;
- Electronic locking and surveillance equipment;



- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- Signage;
- Confiscated weaponry inventory and tracking systems;
- Locks, chains, alarms, or similar security devices;
- The purchase or repair of bullet-proof glass; and
- Continuing education on security issues for court personnel and security personnel.



Special Revenue Restricted Fund Summary

	History	Budget	Proposed	
	2014 Actual	2015 Budget	2016 Budget	% Change
Beginning Fund Balance - Assigned	145,041	150,345	155,132	3%
Beginning Balance - American Heart Assoc. Grant	6,314	6,314	6,314	AED's
Transfer In from General Fund	0	0	0	
Beginning Balance - Tree Mitigation	36,560	36,560	36,560	Shalem Park
Transfer In from General Fund	0	0	0	
Beginning Balance - Library Lone Star	-1,087	-1,087	0	
Transfer In from General Fund	0	1,087	0	
Beginning Balance - Court Technology	28,355	23,838	18,538	Court Fee
Transfer In from General Fund	15,545	12,000	12,000	
Beginning Balance - Court Security	74,899	84,720	93,720	Court Fee
Transfer In from General Fund	11,661	9,000	9,000	
Total Transfers In	27,206	22,087	21,000	
Expenditures - Assigned Funds				
AHA Grant	0	0	0	
Tree Mitigation	0	0	0	
Library Lone Star	0	0	0	
Court Technology	20,062	17,300	17,300	
Court Security	1,840	0	11,000	
Total Transfers Out	21,902	17,300	28,300	
Total Transfers	5,304	4,787	-7,300	-252%
Ending Fund Balance - Assigned	150,345	155,132	147,832	-5%