

**TOWN OF SUNNYVALE
SUNNYVALE TOWN COUNCIL
SPECIAL MEETING
MONDAY, MAY 13, 2019**

**TOWN HALL - 127 N. COLLINS
RD.**

4:00 PM

CALL MEETING TO ORDER

Mayor George called the meeting to order at 4 p.m. and stated Councilmember Finch, Councilmember Allen, Councilmember Egan, Mayor Pro-Tem Wade, Mayor George, and Councilmember Elect Jonathan Freeman were present while Councilmember Clark was absent but was expected to arrive shortly.

Town staff members present were Town Manager Susan Guthrie, Assistant Town Manager Leslie Black and Town Secretary Rachel Ramsey.

Councilmember Clark joined the meeting at 4:09 p.m.

WORKSHOP

- 1. Conduct preliminary strategic planning exercise: SWOT Analysis**

Town Manager Susan Guthrie conducted an analysis of the organization's strengths, weaknesses, opportunities and threats with Town Council.

- 2. Discussion related to Council Rules of Procedure**

Council discussed the proposed Rules of Procedure.


- 3. Discuss and receive report related to the User Fee Study**

Council heard and discussed presentation by staff regarding the User Fee Study.

ADJOURN

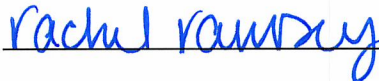
Mayor George adjourned the meeting at 6:44 p.m.

The undersigned presiding officer certifies that this is a true and correct record of the proceedings.



Mayor Saji George

ATTEST:



Rachel Ramsey, Town Secretary

