

NOTICE

Request for Disclosure of Information Maintained by the Town of Sunnyvale Utilities Department

Information in your Town of Sunnyvale Utilities Department customer account record, including information regarding customer usage, services, and billing, including amounts billed or collected for utility usage, is generally considered confidential and not releasable to the public.¹ However, you may choose to disclose this information and release it to the public if the Town were to receive a public information request.

This form enables you to request disclosure of your account information under Texas Utilities Code, Chapter 182. If you wish to request disclosure of your information, please check the boxes below and return this form. **Under no circumstances will the Town release debit or credit card information.**

Release of Information:

Customer Name: _____ Account Number: _____

- I authorize the Town of Sunnyvale Utilities Department to disclose:
- my personal information and/or
 - information regarding my usage, services and billing, including amounts billed or collected for utility usage to:
Name:
Address:
Driver's License No.:

- I authorize the Town of Sunnyvale Utilities Department to release my account information to the public upon written request by any member of the public.

You may rescind your request for disclosure by providing the Town of Sunnyvale Utilities Department with written notice.

Signature: _____

Printed Name: _____

Date: _____

¹ See Texas Government Code, Chapter 552 (Public Information Act) and Texas Utilities Code, Chapter 182 (Rights of Utilities Customers). Confidentiality under Chapter 182 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.